



The University of British Columbia
BOARD OF GOVERNORS
AGENDA

Wednesday, June 14, 2017

9:00 a.m. to 12:00 p.m.

Breakfast 8:30 a.m.

Vancouver Campus

Simon K.Y. Lee Hong Kong Ballroom

Simon K.Y. Lee HKU-UBC House

2205 Lower Mall [map](#)

REMARKS Chair President		9:00 a.m. - 9:15 a.m.																						
Learning & Research Committee		9:15 a.m. - 9:45 a.m.																						
1.1 Academic Presentation Peter A. Allard School of Law	AT BOARD Guest: Dr. Catherine Dauvergne Dean, Peter A. Allard School of Law																							
Audit Committee		9:45 a.m. - 10:00 a.m.																						
2.1 UBC Financial Statements (Consolidated) Year-End Report - at March 31, 2017	DECISION REQUESTED AT THE RECOMMENDATION OF THE AUDIT COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors approve UBC's Consolidated Financial Statements as at March 31, 2017. The Financial Statements represent the consolidated operations and financial position of the University, including the University Operating Fund as well as restricted and unrestricted activities of the University, including Research, Capital, Endowment and other Specific Purpose Funds.																							
Property Committee		10:00 a.m. - 10:15 a.m.																						
3.1 UBC Five-Year Capital Plan 2018-2019 to 2022-2023	DECISION REQUESTED AT THE RECOMMENDATION OF THE PROPERTY COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors grant approval for the submission of the UBC Five-Year Capital Plan (2018-2019 to 2022-2023) to the Ministry of Advanced Education.																							
3.2 MacInnes Field Underground Parkade (Vancouver)	DECISION REQUESTED AT THE RECOMMENDATION OF THE PROPERTY COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors grant BOARD 1 approval for the MacInnes Field Underground Parkade project (Vancouver) with a funding release of \$500,000 to commence schematic design. <table border="0"> <tr> <td>Preliminary Capital Budget</td> <td>\$12,435,000</td> </tr> <tr> <td>Preliminary Operating Budget</td> <td>\$84,800</td> </tr> <tr> <td>Schedule</td> <td></td> </tr> <tr> <td>Project in Principle</td> <td></td> </tr> <tr> <td>Program</td> <td></td> </tr> <tr> <td>Consultant Selection</td> <td></td> </tr> <tr> <td>Proceed to Schematic Design</td> <td></td> </tr> <tr> <td>Funding Release</td> <td>\$500,000</td> </tr> </table> <table border="0"> <tr> <td>Information</td> <td></td> </tr> <tr> <td>Expenses to date</td> <td>\$0</td> </tr> <tr> <td>Funding released to date</td> <td>\$0</td> </tr> </table>	Preliminary Capital Budget	\$12,435,000	Preliminary Operating Budget	\$84,800	Schedule		Project in Principle		Program		Consultant Selection		Proceed to Schematic Design		Funding Release	\$500,000	Information		Expenses to date	\$0	Funding released to date	\$0	
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<p>3.3 Housing Commons and Skeena Residence (Okanagan)</p>	<p>DECISION REQUESTED AT THE RECOMMENDATION OF THE PROPERTY COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors grant BOARD 1 approval for the Housing Commons and Skeena Residence projects (Okanagan campus) with a funding release of \$1,500,000 to commence schematic design.</i></p> <p>Preliminary Capital Budget \$61,343,000 Preliminary Operating Budget see report Schedule Project in Principle Program Architectural Consultant Selection Proceed to Schematic Design</p> <p>Funding Release \$1,500,000</p> <p>Information Expenses to date \$0 Funding released to date \$0</p>
<p>Joint: Finance Committee and Property Committee 10:15 a.m. - 10:30 a.m.</p>	
<p>4.1 Update on <i>GamePlan</i> Commitments – Academic Synergy</p>	<p>The Committee Chair and responsible Vice-President will report on this item, considered by the Committee on June 6, 2017.</p>
<p>Finance Committee 10:30 a.m. - 11:00 a.m.</p>	
<p>5.1 University Neighbourhoods Association (UNA) - Operating Budget</p>	<p>DECISION REQUESTED AT THE RECOMMENDATION OF THE FINANCE COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors receive the University Neighbourhoods Association 2017-2018 Budget for information, in accordance with the terms of the Neighbours Agreement between The University of British Columbia and the University Neighbourhoods Association.</i></p>
<p>5.2 Tuition: Ph.D. in Cinema and Media Studies</p>	<p>DECISION REQUESTED AT THE RECOMMENDATION OF THE FINANCE COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors approve tuition of \$1,600.60 per instalment for domestic students and \$2,811.98 per instalment for international students for the Ph.D. in Cinema and Media Studies Program.</i></p>
<p>5.3 Dual-Degree Program Tuition Fee Schedule: Juris Doctor and Master of Business Administration (JD/MBA)</p>	<p>DECISION REQUESTED AT THE RECOMMENDATION OF THE FINANCE COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors approve the tuition fee schedule for the Dual Degree Program Option: Juris Doctor and Master of Business Administration (JD/MBA) for students who complete their first year in the JD program, effective September 1, 2017 for the 2017-2018 academic year.</i></p>

<p>5.4 Fee: Faculty of Graduate & Postdoctoral Studies - Part-Time Doctoral Classification Proposal</p>	<p>DECISION REQUESTED AT THE RECOMMENDATION OF THE FINANCE COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors approve Schedule C fees for the part-time doctoral classification: \$1,177.60 per instalment for domestic students and \$2,362.15 per instalment for international students, effective January 2018.</p>
<p>5.5 The University Community on Campus - Housing Action Plan Pilot Rent-Geared-to-Income Programs for:</p> <ul style="list-style-type: none"> i. Faculty ii. Staff 	<p>DECISION REQUESTED AT THE RECOMMENDATION OF THE FINANCE COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors approve the implementation framework for pilot rent-geared-to-income programs as part of the Housing Action Plan for the Vancouver campus, generally consistent with the parameters outlined in the report:</p> <ul style="list-style-type: none"> i. Faculty Temporary Rental Housing Support Program identified as part of the 10-Year Faculty Housing Strategy in 2016; and, ii. Staff Rent-Geared-to-Income Rental Housing Program approved in principle by the Board of Governors in 2012.
<p>5.6 Working Capital Fund Statement of Investment Policies & Procedures</p>	<p>DECISION REQUESTED AT THE RECOMMENDATION OF THE FINANCE COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors approve the proposed amendment to the Statement of Investment Policies & Procedures for the Working Capital Fund (Core, SHFE and FHAFE).</p>

People, Community & International Committee

11:00 a.m. - 11:30 a.m.

<p>6.1 Student Financial Support Annual Report 2016-2017</p>	<p>AT BOARD</p> <p>The 2016-2017 UBC Annual Report on Student Financial Support provides a summary of student financial assistance allocated for the 2016-2017 academic year (May 2016-April 2017), as of April 3, 2017. It provides information about the total financial assistance received from all sources by UBC students on both campuses, Vancouver and Okanagan. The data show breakdowns by funding sources, award types, and student categories.</p> <p>The report also breaks down the information by the different types of financial support, including need-based assistance, merit-based assistance, hybrid (need- and merit-based) support, and support from the work-learn program. Detailed descriptions of the various financial support programs are included in the annual report. UBC has expanded financial support programs for the under-represented Canadian student population and for international undergraduate awards.</p> <p>In 2016-2017, 25,987 students received financial assistance totalling \$263.0 million (a \$10.9 million or 4% increase from the previous year). Government funding accounted for the majority at \$143.5 million (55%); UBC funding contributed \$74.1 million (28%); External funding and donor funding accounted for \$25.8 million (10%) and \$19.7 million (7%), respectively.</p> <p>UBC maintains a strong commitment to access for students by providing bursary support. This commitment is embodied in UBC Policy 72 (Access</p>
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	to The University of British Columbia), which states that no Eligible (domestic) Student (as defined by Policy 72) will be prevented from commencing or continuing his or her studies at the University for financial reasons alone. If an Eligible Student and his or her family exhaust the financial resources available to them, the University will ensure that financial support will be made available to them.
Governance Committee 11:30 a.m. - 12:00 p.m.	
7.1 UBC Annual Report 2016-2017 and Institutional Accountability Plan & Report	<p>AT BOARD</p> <p>UBC reports annually to its communities on progress towards the goals and actions of the University's strategic plan. UBC is also required to submit an annual Institutional Accountability Plan & Report to the Ministry of Advanced Education; the deadline for submission is July 14, 2017.</p> <p>DECISION REQUESTED</p> <p>IT IS HEREBY REQUESTED that <i>the Board of Governors approve the 2016-2017 UBC Annual Report and, for submission to the Province, the Institutional Accountability Plan & Report.</i></p>
7.2 <i>Code of Conduct and Conflict of Interest Guidelines for the Board of Governors</i>	<p>DECISION REQUESTED</p> <p>AT THE RECOMMENDATION OF THE GOVERNANCE COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors approve the Code of Conduct and Conflict of Interest Guidelines for the Board of Governors.</i></p>

CONSENT/INFORMATION AGENDA

Learning & Research Committee

- 1.2 **Senate Recommendations** Circulated for information
The Board of Governors approved recommendations arising from the Vancouver Senate meeting of April 15, 2017 by electronic consent, effective May 1, 2017.
- 1.3 **APPROVAL REQUEST Senate Recommendations** Approvals effective June 14, 2017
- 1.3.1 Recommendations arising from Vancouver Senate meeting of April 19, 2017
 - 1.3.2 Recommendations arising from Okanagan Senate meeting of April 27, 2017
 - 1.3.3 Recommendations arising from Vancouver Senate meeting of May 17, 2017
 - 1.3.4 Recommendations arising from Okanagan Senate meeting of May 18, 2017
- 1.4 **Establishment of New Endowments** Circulated for information
Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel in accordance with UBC Policy #113 (Endowment Management) and are presented to the Board of Governors for information only. Under UBC Policy #113 (Endowment Management), the Board of Governors has delegated authority to the President to approve, upon the recommendation of the University Counsel, the establishment of new endowment funds. Spending may begin upon execution of the endowment documentation by the President.

Property Committee

3.4 **Capital Projects Update | Vancouver and Okanagan** Circulated for information

At each meeting, the Board receives a status update on current capital projects and capital priorities in planning. This includes details on major capital building projects (>\$5 million) as well as a summary of routine capital renewal and renovation projects (<=\$5 million). Information re Infrastructure Impact Charge (IIC) projects and Information Technology (IT) projects is also included.

Finance Committee

5.11 **UBC IMANT Quarterly Portfolio Review**

Circulated for information.

5.12 **APPROVAL REQUEST Endowment Collapse**

Approval of the dissolution of the Frank Read Rowing Endowment Fund.

5.13 **APPROVAL REQUEST Endowment Encroachment and Transfer Request**

Approval of encroachment on a portion of the Frank and Casey Smith Football Endowment Fund which will be used to create the Negrin Family Football Endowment Fund, as recommended by the President and University Counsel.

5.14 **APPROVAL REQUEST Endowment Variation Request**

Approval of variation of the Brian K. Petersen Soccer Endowment Fund's Endowment Trust Deed (the "Deed"), as recommended by the President and University Counsel.

5.15 **Master of Management Program – Correction to Fee Resolutions**

The Board of Governors approved two fee resolutions in 2010 that contained incorrect program names. The Administration intends to correct the error, in the Calendar, by listing the fees as the Master of Management fees: the Master of Management Student Society Fee and the Master of Management Student Building Fee.

The Early Career Master Society Student Fee of \$250.00 will be renamed the Master of Management Student Society fee, consistent with the Ministry-approved name for the program.

The "Early Career Master" Student Building Fee and the "Master of Management in Operations Research Student Building Fee" will be renamed the Master of Management Student Building Fee, consistent with the Ministry-approved program name.

5.16 **Fee: Admission Decision Appeal**

A new Administration Fee, effective June 1 of the 2017-2018 academic year for applicants who appeal their admission decision for the Winter and Summer Sessions was approved by the President in May 2017. This fee will apply to applicants to on both campuses.

The proposal for the implementation of this fee has been reviewed by the Vancouver Senate Admissions Committee, the Okanagan Senate Admissions and Awards Committee, and the Vice-President Students Office, and received their assent.

5.17 **Endowment Status Report**

The Endowment Status Report as at January 31, 2017 is circulated for information. The report includes endowment funds administered under the University's Endowment Management Policy, Vancouver Foundation endowments where the University has the discretion to transfer all or any part of the capital to the University, the Peter Wall endowment (held within the UBC Foundation) and the SHFE endowment.

People, Community & International Committee

6.2 **APPROVAL REQUEST Naming of Campus Facilities**

Approval of the following Class 1 Facility Naming Recommendations from the Naming Committee:

- a. UBC Baseball Tourmaline Rose Indoor Training Centre (part of the larger UBC Baseball Stadium project)
- b. UBC Life Building (the former Student Union Building)
- c. Totem Park Residence - Building Numbering (Fire Department has proposed that each building within this residence be numbered to add clarity to communications in the case of emergency response)
- d. Ponderosa Commons - Building Names (formalizing of the common practice of referring to the three buildings which comprise Ponderosa Commons as East, North and West)

6.3 **Deaccession of Works of Art and/or Cultural Materials** Circulated for information

In accordance with UBC Board of Governor's Policy 128 (Deaccession of Works of Art and/or Cultural Materials for the Morris and Helen Belkin Art Gallery, the University Library, and the Museum of Anthropology), this report confirms that no art works and/or cultural materials from the University's collection were deaccessioned by repatriation for the period 1 May 2016 to 30 April 2017.

6.4 **alumni UBC Activity Report**

The April 2017 *alumni UBC* Update is attached for more information. The 2016-2017 year is closing out with a record setting 65,222 alumni engaged in the life of UBC. During the last half of Q4, alumni were invited to programs examining issues of race, gender and Big Data. A new career workshop was piloted (entitled Career Agility) and *alumni UBC* hosted their first online networking events.

6.5 **Notable Distinctions | Teaching, Research, Service**

The circulated reports includes profiles of the following scholars and the full listing of teaching, service and research awards conferred on UBC faculty members:

- **Service** Dr. Patricia Duff, Professor, Department of Language & Literacy Education, Faculty of Education
- **Research** Dr. Bryan Gick, Professor and Head, Department of Linguistics, Faculty of Arts
- **Teaching** Dr. Graham Reynolds, Assistant Professor, Allard School of Law

Governance Committee

7.3 **APPROVAL REQUEST Policy 126 (Capital Projects, Capital Purchases and Internal Loans)**

Approval of Policy 126 (Capital Projects, Capital Purchases and Internal Loans), effective June 14, 2017.

7.4 **APPROVAL REQUEST Policy 95 (Investigations)**

Approval of proposed amendments to Policy 95 (Investigations), effective June 14, 2017.

7.5 **APPROVAL REQUEST Policy 20 (Advertising of Position Vacancies)**

Approval of proposed amendments to Policy 20 (Advertising of Position Vacancies), effective June 14, 2017.

7.6 **APPROVAL REQUEST Policy 18 (Appointment of Designated Senior Academic Administrators) and Policy 24 (Extension of Appointments for Designated Senior Academic Administrators)**

Approval of proposed amendment to Policy 18 (Appointment of Designated Senior Academic Administrators) and associated Procedures and the proposed amendment to Policy 24 (Extension of Appointments for Designated Senior Academic Administrators) and associated Procedures, effective June 14, 2017.

7.7 **APPROVAL REQUEST Date Change – Board of Governors Meeting**

Approval to change the date of the September 2017 Board of Governors meeting to September 21, 2017.

7.8 **Committee Membership**

Committee membership was approved by the Board of Governors via electronic consent on May 1, 2017.