



<b>SUBJECT</b>	<b>CAPITAL PLANNING AND PRIORITIZATION PROCESS</b>
<b>MEETING DATE</b>	<b>SEPTEMBER 21, 2017</b>

Forwarded to the Board of Governors on the Recommendation of the President

**APPROVED FOR  
SUBMISSION**

Santa J. Ono, President and Vice-Chancellor

**For Information**

<b>Report Date</b>	August 23, 2017
--------------------	-----------------

**Presented By** Andrew Simpson, Vice-President Finance & Operations  
 Andrew Szeri, Provost and Vice-President Academic  
 John Metras, Managing Director, Infrastructure Development  
 Pam Ratner, Vice-Provost & Associate Vice-President Enrolment & Academic Facilities  
 Peter Smailes, Treasurer  
 Michael White, Associate Vice-President Campus & Community Planning

**EXECUTIVE SUMMARY**

To ensure that future capital investments required to support UBC strategic goals and operational needs are properly identified and prioritized, the UBC Executive oversees an annual planning and prioritization review of building infrastructure and information technology (IT) priorities, with assistance from the Capital Planning Working Group.

This process follows a set of capital planning principles developed in 2014 with input from the Board of Governors. Key steps in the process include capital needs identification with faculties and departments, quantitative and qualitative assessment of proposed projects, consultation with campus stakeholders and a final strategic review and decision by the Executive.

The process generates an updated Five-Year Capital Plan that is submitted each year, with Board of Governors' approval, to the Provincial government. The Five-Year Capital Plan identifies academic projects for which UBC is seeking funding support from the Province. The prioritization process also generates a longer list of capital priorities in the following key categories: future academic; deferred maintenance + seismic upgrade; student housing + faculty & staff housing; athletics & recreation; and campus operations.

Capital planning and prioritization at UBC has been evolving over the past several years and has benefited significantly from input provided by faculty, staff, students and the Board of Governors. The attached presentation provides an overview of the current process and lessons learned to improve and enhance the process moving forward.