




Board of Governors
FINANCE COMMITTEE
AGENDA

Tuesday, September 12, 2017
11:00 a.m.-11:45 a.m.

Vancouver Campus
 Robert H. Lee Family Boardroom
 The Robert H. Lee Alumni Centre
 6163 University Boulevard

<p>3. Staff Pension Plan (SPP) Report</p>	<p>As part of its regular duties, the UBC Staff Pension Plan Pension Board provides summary reports to update the Board of Governors on key SPP developments.</p> <p>An actuarial valuation was completed as at December 31, 2016, to determine the funded position of the Plan, and its compliance with the new funding requirements under the <i>Pension Benefits Standards Act</i> for target benefit plans.</p> <p>The actuarial valuation determined the Plan’s funded ratio on a going concern basis was 120%. The Benefits/Funding Test that is performed as part of the valuation, to assess the long-term sustainability of the Plan, determined the Plan has a Benefits/Funding test margin of 12.1%, which permits the Plan to continue to provide 50% indexing of pension benefits.</p>
<p>4. Staff Pension Plan (SPP) Funding Policy</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the Finance Committee recommend that the Board of Governors approve the UBC Staff Pension Plan (SPP) Funding Policy, effective July 1, 2017.</p>
<p>5. Staff Pension Plan (SPP) Amendment No. 11</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the Finance Committee recommend that the Board of Governors approve Amendment No. 11 to the Staff Pension Plan, to change the Employer Contribution rate to 9.13% of a member’s pensionable earnings effective October 1, 2017, and to 9.4% of a member’s pensionable earnings effective October 1, 2018.</p>
<p>6. Staff Pension Plan (SPP) Governance Report</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the Finance Committee recommend that the Board of Governors:</p> <ul style="list-style-type: none"> <i>i. approve in principle that the existing governance structure for the Pension Board be maintained,</i> <i>ii. approve in principle the recommendations contained in The University of British Columbia Staff Pension Plan: Pension Plan Governance Report (2017) Summary; and,</i> <i>iii. authorize the Chair of the Finance Committee to provide final approval for the implementation of the recommendations upon the Administration bringing forward the appropriate documentation.</i>
<p>Consent/Information Agenda</p>	
<p>7. APPROVAL REQUEST Non-Refundable Acceptance Deposits Approval of Non-refundable Acceptance Deposits for Combined Master of Public Health with Diploma in Dental Public Health (MPH/DPH) program and the Combined Master of Public Health and Master of Science in Nursing (MPH/MSN) program</p>	

8.	APPROVAL REQUEST Endowment Variation Request Approval of changes to the name and purpose of the Industrial Relations Scholarship Endowment Fund, and of the endowment documentation, as recommended by the President and University Counsel. The Dean of the UBC Sauder School of Business requests approval from the Board of Governors to change the name of the “Industrial Relations Scholarship Endowment Fund” to “Katja Pecarevic Memorial MBA Bursary Endowment Fund”, and therefore also to change its purpose from a scholarship for MBA students to a bursary for MBA students.
9.	APPROVAL REQUEST CIRDI Power of Attorney Approval of granting to the Provost and Vice-President Academic the authority to execute a Power of Attorney for the Canadian International Resources & Development Institute (CIRDI) – Ethiopia Supporting the Ministry of Mines (SUMM) Project on terms and conditions outlined in the draft resolution circulated as Appendix B.
10.	Investment Portfolios Quarterly Review (UBC IMANT) The investment portfolios quarterly review as June 30, 2017 circulated for information.
11.	Endowment Status Report The Endowment Status Report as at June 30, 2017 is circulated for information. The report includes endowment funds administered under the University’s Endowment Management Policy, Vancouver Foundation endowments where the University has the discretion to transfer all or any part of the capital to the University, the Peter Wall endowment (held within the UBC Foundation) and the SHFE endowment.
12.	UBC Annual Debt Report The 2017 Annual Debt Report which provides an update on the University’s long-term debt balances and key debt ratios at March 31, 2017, together with projections for upcoming years.
13.	Faculty Pension Plan (FPP) Plan Summary and Audited Financial Statements UBC Faculty Pension Plan (FPP) Financial Statements for the year ending December 31, 2016 (circulated for information) received an unqualified audit opinion from Deloitte LLP.
14.	Staff Pension Plan (SPP) Plan Summary and Audited Financial Statements The Financial Statements of the UBC Staff Pension Plan (SPP) for the year ending December 31, 2016 (circulated for information) received an unqualified audit opinion from Deloitte LLP.

 Board of Governors JOINT: FINANCE and PROPERTY COMMITTEES AGENDA		Tuesday, September 12, 2017 11:45 a.m.-2:15 p.m. Vancouver Campus Robert H. Lee Family Boardroom The Robert H. Lee Alumni Centre 6163 University Boulevard
1.	Capital Planning and Prioritization Process To ensure that future capital investments required to support UBC strategic goals and operational needs are properly identified and prioritized, the UBC Executive oversees an annual planning and prioritization review of building infrastructure and information technology (IT) priorities, with assistance from the Capital Planning Working Group. Key steps in the process include capital needs identification with faculties and departments, quantitative and qualitative assessment of proposed projects, consultation with campus stakeholders and a final strategic review and decision by the Executive. Capital planning and prioritization at UBC has been evolving over the past several years and has benefited significantly from input provided by faculty, staff, students and the Board of Governors.	

<p>2. Capital Projects Update Vancouver and Okanagan</p>	<p>At each meeting, the Board receives a status update on current capital projects and capital priorities in planning. This includes details on major capital building projects (>\$5 million) as well as a summary of routine capital renewal and renovation projects (<=\$5 million). Information re Infrastructure Impact Charge (IIC) projects and Information Technology (IT) projects is also included.</p>																		
<p>3. Seismic Resilience Plan</p>	<p>UBC places the safety of students, faculty and staff as its highest priority. Reducing or mitigating the risk of injury or death as a result of a seismic event is critical. As reported in June 2016 and April 2017, the plan for the seismic mitigation of the Vancouver campus is being updated to ensure that this risk is reduced as much as possible and as quickly as possible within the University's logistical and financial capacity.</p> <p>The analysis stage of the new seismic plan is now complete. This work reflects the latest thinking in seismic assessment and planning, recognizing that there are different seismic vulnerabilities for different buildings on campus and different levels of criticality for different kinds of spaces. Recommendations for next steps required to complete the updated seismic resilience plan have been identified.</p>																		
<p>4. MacInnes Field Parkade (Vancouver)</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the Finance Committee and the Property Committee recommend that the Board of Governors grant:</p> <p><i>i. BOARD 2 and BOARD 3 approval for the MacInnes Field Underground Parkade project with a funding release of \$11,935,000 to complete design and undertake and complete construction.</i></p> <p><i>ii. Approval for an internal loan from UBC Treasury of up to \$12,435,000 at 5.75% annual interest, to be paid back over 25 years from parking revenue.</i></p> <table data-bbox="711 1255 1302 1501"> <tr> <td>Capital Budget</td> <td>\$12,435,000</td> </tr> <tr> <td>Operating Budget</td> <td>\$84,800</td> </tr> <tr> <td>Program</td> <td></td> </tr> <tr> <td>Schedule</td> <td></td> </tr> <tr> <td>Complete working drawings and tender documents</td> <td></td> </tr> <tr> <td>Award construction contracts</td> <td></td> </tr> <tr> <td>Funding Release</td> <td>\$11,935,000</td> </tr> </table> <p>Information</p> <table data-bbox="678 1556 1057 1619"> <tr> <td>Expenses to date</td> <td>\$75,000</td> </tr> <tr> <td>Funding released to date</td> <td>\$500,000</td> </tr> </table>	Capital Budget	\$12,435,000	Operating Budget	\$84,800	Program		Schedule		Complete working drawings and tender documents		Award construction contracts		Funding Release	\$11,935,000	Expenses to date	\$75,000	Funding released to date	\$500,000
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<p>5. Stadium Road Neighbourhood Planning Process (Vancouver)</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the Finance Committee and the Property Committee recommend that the Board of Governors receive for information the Stadium Road Neighbourhood Planning Process, including public engagement process, governance, approval milestones and overall timeline.</p>																		

Consent/Information Agenda

6. **APPROVAL REQUEST Theo Koerner House Graduate Student Centre | Lease Renewal**

It is requested that the Board of Governors:

- a. Approve the renewal of the lease of Thea Koerner House Graduate Student Centre to the Graduate Student Society of UBC Vancouver (GSS);
- b. Declare that the lease will not affect future delivery of educational programs; and
- c. Authorize the University Administration to:
 - i. obtain Ministerial approval of the lease renewal pursuant to section 50(2) of the *University Act* (British Columbia); and,
 - ii. execute the agreed lease renewal between UBC and the GSS on the terms consistent with those outlined in the report.

7. **APPROVAL REQUEST Receipt of *GamePlan: UBC's 20-Year Recreation and Athletics Facilities Strategy***

It is requested that the Board of Governors receive for information *GamePlan: UBC's 20-Year Recreation and Athletics Facilities Strategy* and the *GamePlan* Public Consultation Summary Report.

GamePlan was developed between late 2015 and early 2017 by Athletics & Recreation and supported by Campus + Community Planning. An inter-departmental steering committee provided strategic oversight of the planning process and a working group directed the work of the technical team and consultants. *GamePlan* was also developed with extensive public and stakeholder input.

In April 2017, the Board of Governors approved in principle *GamePlan: UBC's 20-Year Recreation and Athletics Facilities Strategy*, including concepts for the following capital projects:

- Rebuilt Thunderbird Stadium
- New recreation fitness centre
- Renewed or rebuilt varsity War Memorial Gym
- Academic space
- New baseball stadium

8. **Engineering Student Centre | Board 4 Report**

Winner of the 2017 Wood Design Award, Institutional Wood Design category, the Engineering Student Centre (ESC) is a hub for undergraduate engineering students and facilitates the advancement of the Engineering Undergraduate Society (EUS) mission.

The UBC Engineering Student Centre (ESC) achieved LEED Gold certification.

9. **Ponderosa Commons Phase 1 East & West | Board 4 Report**

Ponderosa Commons, consisting of Phase 1 East & West and Phase 2, is the first of five planned mixed-use commons identified in the Vancouver Campus Plan. It has been programmed and designed to provide on-campus student housing to meet growing demand and create vibrant social and academic centres, bringing life to the core of campus 24 hours a day, 12 months of the year and connecting students who live on campus, commuter students, faculty and staff.

Ponderosa Phase 1 East and West includes 603 student residence beds, academic space for the Faculty of Arts, a collegium for commuter students, a restaurant, fitness facility, bicycle storage and end of trip facility, and informal learning spaces.

The facility has achieved LEED Gold certification, created a high-quality student experience and brought vitality and social energy to the University Boulevard precinct in the campus core.

10. **Library PARC @ UBC | Board 4 Report**
 UBC Library has expanded its on-campus storage capacity with the Library PARC @ UBC. This new facility allows for future expansion for UBC collections storage needs and, potentially, will accommodate other partner institutions.
- UBC's investment provided a high-density library and archival storage facility which consists of an environmentally controlled storage module, processing area, reading room, office area, and shipping/receiving area. The facility footprint allows for the addition of future storage modules to accommodate growth.
11. **UBC-Controlled, Affiliated or Related Organizations, Major Campus Tenancies & Off-Campus Properties**
 This report provides an annual summary of UBC-controlled, affiliated, and related organizations, together with a listing of tenancies on and off campus. 2016-2017 highlights:
- UBC and VCH have restarted discussions regarding renewal of the hospital lease

	Board of Governors PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE AGENDA	Tuesday, September 12, 2017 2:15 p.m.-3:15 p.m. Vancouver Campus Robert H. Lee Family Boardroom The Robert H. Lee Alumni Centre 6163 University Boulevard
<p>1. Naming of Campus Facilities</p> <p>Guests: Leona Sparrow Larry Grant Musqueam First Nation</p>	<p>DECISION REQUESTED</p> <p>IT IS HEREBY REQUESTED that <i>the People, Community & International Committee recommend that the Board of Governors approve the Class 1 Facility Naming Recommendation from the Naming Committee that the new student residence at Totem Park be named 'čəsnaʔəm'.</i></p> <p>The name čəsnaʔəm was approved by Musqueam Chief and Council on July 31, 2017, to be gifted to UBC. čəsnaʔəm is the name for an area in south Vancouver commonly known as the Eburne Site, Marpole Midden or Great Fraser Midden. It is an ancient village and burial site of the Musqueam people located in the heart of Musqueam's Traditional and unceded Territory dating back at least 4,000 years.</p> <p>More information about čəsnaʔəm can be found at: http://www.musqueam.bc.ca/c%CC%93%C9%99sna%CA%94%C9%99m</p>	
<p>2. Development & Alumni Engagement Report</p>	<p>Development & Alumni Engagement reports to the Board of Governors twice per annum (at Q2 and year end) on key results, impact and initiatives.</p> <p>In FY 2016-2017, \$181.9 million was raised from outright gifts and commitments to UBC with multi-year payment schedules. This result was consistent with the previous fiscal year. \$161.4 million was received, which reflects outright gifts and payments received on pledges committed to prior fiscal years.</p> <p>Engagement with UBC's alumni remains strong with 65,222 alumni engaged, surpassing last year's total of 57,702.</p>	

<p>3. <i>Workplace Practices at UBC: Focus on People</i> Benchmark Report</p>	<p>The Focus on People Report provides a comprehensive review of the employment data that supports evidence-based human resource decision making across the University.</p> <p>Data from the 2016 employment equity census of all faculty and staff contributes information related to employment for Aboriginal peoples, persons with disabilities, visible minorities, sexual minorities and gender identity. It is also important to note that as of this year's report, UBC no longer reports binary information about an employee's sex.</p> <p>Over the past year, UBC was named one of BC's Top Employers, BC's Dream Employers, Canada's Greenest Employers, Canada's Top Employers for Young People, as well as one of Canada's Top Diversity Employers.</p>
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Consent/Information Agenda

5. **alumni UBC Activity Report**

The August 2017 *alumni UBC Update* is circulated for information.

This is the first quarter of operation under *alumni UBC's* new strategic plan, *Connecting Forward*. More than 27,000 alumni were engaged through *alumni UBC* programs and services.

Graduation activities at the Robert H. Lee Alumni Centre were a highlight with more than 2,300 new graduates bringing their family and friends to the centre to celebrate their new alumni status.

Programming this past spring also included a recognition event for more than 3000 alumni volunteers, a tuition contest for current students, and the popular *Joy of Feeding* event in support of the UBC Farm.

6. **Notable Distinctions | Teaching, Research, Service**

The circulated reports includes profiles of the following Okanagan campus scholars and the full listing of teaching, service and research awards conferred on UBC faculty members:

- **Service** Dr. Shahria Alam, Associate Professor, School of Engineering
- **Research** Dr. Mary Jung, Assistant Professor, Faculty of Health & Social Development
- **Teaching** Dr. Ramon Lawrence, Associate Professor, Irving K. Barber School of Arts & Sciences