

THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Tuesday, November 23, 2004, at 8:00 a.m. in the Board and Senate Room, Old Administration Building.

Present: Mr. John M. Reid, Chair
Dr. Martha C. Piper, President
Chancellor Allan McEachern
Ms Mia Amir
Mr. Brad Bennett
Ms Nicole Byres
Dr. Dennis Danielson
Mr. Brian Duong
Mr. James Eccott
Dr. Arun Garg
Ms Jay Grewal
Dr. Gregory Lawrence
Mr. Ben Pong
Mr. Bryce Rositch

A message of regret for absence was received from Mr. Douglas Whitehead.

In Attendance: Mrs. Nina Robinson, Secretary to the Board
Dr. Barry McBride, Deputy Vice Chancellor, UBC Okanagan
Dr. Lorne Whitehead, Vice President Academic & Provost
Mr. Terry Sumner, Vice President, Administration and Finance
Dr. Indira Samarasekera, Vice President, Research
Mr. Brian Sullivan, Vice President, Students
Mr. Dennis Pavlich, Vice President External and Legal Affairs
Ms Lisa Castle, Associate Vice President, Human Resources
Mr. Al Poettcker, President & CEO, UBC Properties Trust
Mr. Geoff Atkins, AVP, Land & Building Services

OPEN AGENDA

REMARKS

Board Chair (Mr. John Reid)

Dr. Irving K. Barber was recognized for his significant donations to the University and was presented with a small gift.

The Women's Field Hockey and Women's Rowing Teams were recognized

for their significant achievements. This is UBC's 10th CIS Women's Field Hockey Championship, tying the University of Victoria with the most number of championships in the 30 year history of varsity field hockey. For the first time since its inception, the UBC women's rowing team has claimed the Canadian University Rowing Championship.

Dr. Indira Samarasekera was congratulated on being selected as the next President of the University of Alberta.

Dr. Andrew Irvine was welcomed as a new faculty representative to the Board of Governors it being noted that Dr. Irvine's term of office will commence on February 1, 2005.

Dr. Gregory Lawrence was congratulated on being re-elected as a faculty representative to the Board for a further term of office.

Dr. Dennis Danielson had decided not to stand for a second term of office. The Board Chair expressed appreciation to Dr. Danielson for his valuable contributions to the deliberations of the Board.

President

The President made reference to the upcoming Fall Congregation Ceremonies and urged Board members to attend if at all possible.

The President had made a trip to Singapore and Malaysia (Kuala Lumpur) in early October. It was a wonderful visit. The President indicated that we are looking at strengthening ties and exchange agreements.

The President referred to the opening of the Barber School of Arts & Sciences in Kelowna in October. The President acknowledged the vision and generosity of Dr. Irving K. Barber. An important part of this gift is linking the Barber School of Arts & Sciences to the Barber Learning Centre.

The President advised the Board of her recent trip to Ottawa to participate in a National Arts Centre program. The President had been invited to participate in a workshop.

TREK 2010: A Global Journey

Senate, at its meeting of October 20, 2004, passed the following motion unanimously:

“That this Senate endorse the strategic planning document *TREK 2010: A Global Journey*.”

Dr. Dennis Danielson proposed the following amendments to the TREK 2010 document.

P. 1 under “Mission”

line 6: replace “create” with “discover, disseminate, and apply” (parallel construction requires that “to” be inserted in front of “prepare” and “improve” in the following lines

p. 5 line 5 (3rd bullet): “work towards” is replaced by “facilitate”

IT WAS RESOLVED,

That the Board of Governors endorse the strategic planning document TREK 2010: A Global Journey as amended.

CARRIED.

OPEN AGENDA CONSENT ITEMS

IT WAS RESOLVED,

That the following items designated "consent" on the open agenda of the September 30, 2004, Board meeting be and are hereby approved as presented.

CARRIED.

People

Recommendations from Senate

IT WAS RESOLVED,

That the following recommendations from Senate be approved, subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

CARRIED.

IT WAS RESOLVED,

That, as recommended by Senate, the Board hereby approves the following action as required under the University Act, Sections 37 (l) (i) (o) and 38).

CARRIED.

IT WAS RESOLVED,

That, as recommended by Senate, the Board of Governors hereby approves the establishment of new awards and amendments to previously approved awards as listed.

CARRIED.

Learning & Research

IT WAS RESOLVED,

The Board approved the following Endowment documents:

- A. Faculty of Science
 - 1. **Pacific Museum of the Earth Endowment Fund Terms of Reference**
- B. Faculty of Pharmaceutical Sciences
 - 1. **Parpia Lectureship in Innovation in Pharmaceutical Sciences Endowment Fund**
- C. Faculty of Arts
 - 1. **Mamoru Yabe Japanese Studies Endowment Fund Terms of Reference**
- D. Scholarships, Prizes, Bursaries
 - 1. **Dean of Arts Scholarship**
 - 2. **A.F. Barss Memorial Scholarship**
 - 3. **Gerald (Jerry) A. Feltham Scholarship**
 - 4. **June Goldsmith Scholarship in Music**
 - 5. **Dr. C. Guarnaschelli Research Scholarship**
 - 6. **Les Lavkulich Scholarship for Resources and Environment**

7. **Ed and Skel Greathed Memorial Endowment Fund**
8. **GLS-6 Chemical and Biological Engineering Prize**
9. **William F. Hobden Prize in Music**
10. **Richard R. Sugden, Q.C. Prize in Trial Advocacy**
11. **M.A. and D.E. Breckenridge Memorial Bursary**
12. **Piara Singh and Katar Kaur Dhillon Memorial Bursary**
13. **Barrie Flather Memorial Bursary**
14. **Freshwater Bursary**
15. **Steve and Therese Peto Memorial Bursary in Nursing**
16. **Richard R. Sugden, Q.C. Bursary in Law**
17. **Jean Clover Woodrow Memorial Bursary**
18. **Susan Foy Memorial Service Award**
19. **Richard A. Robertson Memorial Service Award in Medicine**

CARRIED.

North Campus Neighbourhood Plan: Final Approval

An Executive Summary dated October 31, 2004, had been circulated.

On October 29, 2004, the GVRD Board of Directors had confirmed that the plan complies with the OCP. The University Administration, following Board approval, can now proceed with implementing the plan.

IT WAS RESOLVED,

That final approval be and is hereby given to the North Campus Neighbourhood Plan dated June 2004.

CARRIED.

Food, Nutrition & Health (Board 3)

The following documentation had been circulated.

- Executive Summary dated November 2004
- Project Management Process
- Previous Board Approvals
- Site Map
- Schematic Design Drawings

The addition of a third floor allows for an enhanced program that will attract new students.

IT WAS RESOLVED,

That the following action is hereby taken in connection with the Food, Nutrition and Health Building:

Board 3 and Excavation/Substructure

Approval

Schematic Design

Proceed to working drawings & tender	\$100,000
Excavation and substructure	<u>200,000</u>
Total funding release	\$300,000

Information: Expenses to date in the amount of \$58,000

CARRIED.

South Campus Neighbourhood Plan

The following documentation had been circulated.

- Executive Summary dated November 1, 2004
- CHART South Campus Planning Process
- MAP P-1 South Campus Neighbourhood Location
- MAP P-10 Land Use Plan
- Consultation Summary Report, October 4, 2004, with Addendum, October 29, 2004
- Record of University Town Public Meeting, South Campus Plan, September 13, 2004
- South Campus Working Group Consensus Report, October 4, 2004
- UNA Memo to South Campus APC, September 8, 2004
- UNA Residents' Response to UNA Board Memo, October 7, 2004

The valuable contributions of Chancellor McEachern, Ms Nicole Byres and Mr. Bryce Rositch were recognized.

IT WAS RESOLVED,

The Board supports for consideration by the Joint Committee at its next meeting, the draft plan for the South Campus Neighbourhood, including such revisions to constating documents necessary to achieve compliance.

CARRIED.

Employee Relations

Amendment No. 2 to the December 1999 Plan Consolidation of the University of British Columbia Pension Plan

The request to approve amendment No. 2 was made to allow spouses of deceased members to remain in the Plan at their election. Since the University's contributions to the Plan are fixed, Amendment No. 2 has no direct financial impact on the University.

IT WAS RESOLVED,

That Amendment No. 2 to the December 1999 Plan Consolidation of the University of British Columbia Faculty Pension Plan be and is hereby approved.

That the President and the Vice President, Administration and Finance be and are hereby authorized and empowered to approve on behalf of the Board of Governors of the University of British Columbia any revision to Amendment No. 2 to the December 1999 Plan Consolidation of the University of British Columbia Faculty Pension Plan as may be required:

- A. By Canada Customs and Revenue Agency, to ensure continued registration under the Income Tax Act (Canada) of the Plan as amended;**
- B. By the Deputy Superintendent, Pensions, to ensure continued registration under the Pension Benefits Standards Act of the Plan as amended; or**
- C. In the opinion of the Plan's legal counsel, to avoid any breach of the law.**

CARRIED.

University Appointed Board Member, the University of British Columbia Staff Pension Plan

It was noted that Mr. Harvey Burian is a retired member of the UBC Staff Pension Plan. He retired in 2001 after a thirty-one year career at UBC. His

last position was Director, Human Resources (Management Systems).

IT WAS RESOLVED,

That Mr. Harvey Burian be and is hereby appointed as Director on the Pension Board of the University of British Columbia Staff Pension Plan for a four-year term January 1, 2005 to December 31, 2008.

CARRIED.

People

UBC Okanagan—Student Residences (Board 1)

The following documentation had been circulated.

- Executive Summary dated October 28, 2004
- Project Management Process
- Site Plan

The need for an overall master plan for UBC O was referenced. It was expected that a master plan will come forward to the Board in July 2005.

IT WAS RESOLVED,

That the following action is hereby taken in connection with UBC Okanagan—Student Housing Phase 1:

Board 1 Approval

Approval of the project in principle and its location.

Funding Release \$45,000

Information:

Expenses to date: \$20,000

It is noted that there have not been any funding releases to date.

CARRIED.

Learning & Research

Policy #11: Radiation Safety

Policy #11 deals with the oversight of the use of radioactive materials at UBC pursuant to licenses issued by the Canadian Nuclear Safety Commission.

IT WAS RESOLVED,

That the proposed revisions to Policy #11: Radiation Safety be and are hereby approved.

CARRIED.

OPEN INFORMATION ITEMS

Property & Planning

Capital Projects Update

Ms Nicole Byres advised that Mr. Al Poettcker had given a comprehensive powerpoint presentation with respect to capital projects at the Property & Planning Committee meeting. At that time, UBC Properties was thanked for the role they had played in ensuring that the Life Sciences Building was constructed on time and on budget despite the complex nature of the building.

Wayfinding Signage Implementation Plan Progress –Annual Report

The Wayfinding Signage Implementation Plan Report had been tabled as an annual report without discussion at the Planning & Property Committee meeting. The Committee had recommended that the report not come back as an annual report in the future. It was noted that the Wayfinding Website had been awarded the Gold Medal for best departmental web site by the Canadian Council for Advancement in Education.

Physical Access Progress Report

Ms Byres reported that the majority of academic buildings are now at “mainly accessible” (58%) and 33% are rated “fully accessible” with only 4% being rated “unusable” and half of these are facing demolition. It was noted, with respect to the 4% unusable space that no students are denied access to classes or resources.

University Boulevard Design Competition

Mr. Dennis Pavlich was applauded for bringing together an internationally recognized jury. It was noted that the jury review will be held in April/May with a Board of Governors decision anticipated in May 2005. It was confirmed that the community will have opportunities for input.

Thunderbird Parking Facility

Ms Byres stated that the Property & Planning Committee had received a powerpoint presentation by Mr. Joe Redmond and Mr. David Rankin. With respect to an analysis of above ground versus below grade, it had been reported that large, above grade structures, were the more appropriate solution. In addition, consideration will be given to alternate sites. Possible retail use is under study and will come back to the Board.

Major Projects Status Report

The Major Projects Status Report dated November 2004 had been circulated and was received for information.

U-Pass Update

The Property & Planning Committee had received a powerpoint presentation from Mr. Geoff Atkins and Mr. David Rankin. The U-Pass initiative is an outstanding success, and Mr. Geoff Atkins was complimented for his role in this matter. The next phases of U-Pass are: Summer Student U-pass in May 2005; UBC O U-Pass for September 2005, COMPass in September 2005; Faculty/Staff U-Pass in September 2006 and comprehensive campus shuttle system in September 2006.

Development Permit Board Annual Report

The following documentation had been circulated.

- Executive Summary dated October 30, 2004
- Previous Board History
- Data Summary of Development Permit Board Approved Projects 2004
- Location Maps showing approved projects for: Mid Campus Neighbourhood, Theological Neighbourhood, University Boulevard Neighbourhood

Olympic Arena Update

A brief presentation took place regarding the Olympic arena.

Finance

Debt Update

Ms Jay Grewal reported that the Finance Committee had received an update from Mr. Terry Sumner and Mr. Byron Braley on this matter. The update had addressed the question of how much debt capacity should be left to future generations. A comprehensive annual report on borrowing related issues will be presented to the Board at its May 2005 meeting in conjunction with the University's fiscal year end.

Development/Donations Report

The Development Office progress report for the period April 1, 2004, to October 22, 2004, had been circulated and was received for information. Ms Grewal noted that a breakout of the source of funds raised and application of funds raised was part of the information package. She confirmed that fund raising is on track.

General Purpose Operating Fund Projection to March 31, 2005

The GPOF projection to March 31, 2005, had been circulated and was received for information. An updated projection will be provided to the Board in January.

Related Organizations Annual Report

The Related Organizations annual report provides an annual summary of controlled, affiliated and related organizations. The Finance Committee had requested that this item be added to the agenda of the next meeting of the Audit Committee. In addition, the University Neighbourhoods Association rental of the Cecil Green Park Coachhouse is to be added to future reports.

UBC Foundation Financial Statements 2002/03 and 2003/04

The above-referenced financial statements had been circulated and were received for information. It was noted that Mr. Robert Carruthers and Mr. Dennis Pavlich are incorrectly listed as members of the Board of Directors of the UBC Foundation.

Policy #113—Endowment Management

The Board passed a resolution in November 2003 that reduces the endowment spending level from 5.5% to 5.0% for fiscal 2004/05. On September 14, 2004, the President amended the Procedures for Policy #113 to reflect the Board resolution. The only other change deals with the periodic review of the Procedures.

Policy #90: Over-Expenditure on Research and Specific Purpose Trust Project/Grants

The Board received for information the proposed revisions to Policy #90, and noted that the policy revisions would be taken to the campus community for consultation.

People

Award Winners

Proposal for Revised Reporting to the Board of Governors
on Faculty Award Winners
Student, Staff and alumni Recognition and Awards

The Board received for information a proposed new process for reporting faculty award winners to the Board of Governors. The proposal included the following:

- Profiling 1-3 examples of faculty award winners in greater detail.
- Creating an online summary of award winners
- Provision of hard copy list of winners to the Board to be continued

Dr. Dennis Danielson expressed appreciation to Mrs. Nina Robinson for her coordination of arrangements in connection with the September Board meeting in Kelowna.

The new Associate Vice President Alumni/Executive Director, Ms Marie L. Earl, was introduced to the Board by Mr. Brian Sullivan. Ms Jane Hungerford, President, UBC Alumni Association was also in attendance.

Alumni Association Report

A report on current UBC Alumni Association activities and events was received for information.

Improve Service to International Students

This annual report on a carry-forward TREK 2000 initiative was received for information.

Increase Scholarship Endowments

The above-referenced annual report had been circulated and was received for information. This TREK 2000 target has been exceeded by more than 50%. The assistance of the Development Office was recognized.

Policy #85: Scholarly Integrity

Proposed revisions to Policy #85: Scholarly Integrity had been circulated.

Sessional Employment at UBC

Ms Lisa Castle provided a brief overview of the definition of a sessional, their employment relationship, how many there are and where they work. She also provided background information on recent initiatives by the UBC Faculty Association and CAUT to highlight the concerns of sessional lecturers.

Learning & Research

Presentation from Faculty of Arts—Dr. Ronald Rensink—Information Technology: Research, Teaching, and Industrial Partnerships

Dr. Rensink's talk presented highlights of his research into visual perception, both basic and applied. He discussed how this kind of work has been incorporated into a new kind of undergraduate program, and how it has formed the basis of a new kind of university-industry partnership. The Board Chair thanked Dr. Rensink for an excellent presentation.

Research Support Network at UBC

The Office of the Vice President Research has set up a Research Support Network for new faculty. The program serves as a network of individuals who can support and enhance research initiatives of new/junior faculty members at UBC, and to orient new/junior faculty to the processes involved in research in an academic setting.

UBC Okanagan Update

Dr. Barry McBride provided an update on UBC O. He expressed appreciation to the incredibly valuable assistance he had received from senior administration, in particular, Dean Moura Quayle and Dean Michael Isaacson.

Dr. McBride asked Ms Lisa Castle to provide an update on current human resources issues at OUC.

Dr. McBride indicated that recruitment of the senior management team was beginning to come into focus. He stated that space, particularly for research, is an issue.

Mr. Brad Bennett commented that the Community Advisory Council was working very well.

Community and International

Learning Exchange Annual Report

The Community & International Committee had received a powerpoint presentation from Dr. Margo Fryer. The Learning Exchange Trek Program continues to grow, and various free educational programs were offered through the Learning

Exchange storefront in the Downtown East Side. The Committee had noted that these wonderful programs have been a phenomenal success and the outstanding contributions of Dr. Fryer were recognized.

OCP Implementation Process Recommendations

A package of reforms to OCP implementation measures had been approved by the GVRD/UBC Joint Committee including: Guiding Principles, Joint Committee meeting procedures, University Town Committee mandate, APC representation, and monitoring focus group.

Proposals for the final version of the GVRD-UBC Memorandum of Understanding will be presented for Board approval at a later date.

University Report Card 2004

The Community & International Committee had received a presentation from Mr. Scott Macrae and Mr. Brian Sullivan. The University Report Card is an annual web-based survey of student satisfaction, with results published in the Globe and Mail. It was noted that a recommendation to survey our own students will come back to the Board in January. The importance of ongoing communications to highlight the good things we are doing was emphasized.

Maclean's Rankings

A copy of the annual Maclean's rankings had been provided to the Board.

Cormex: UBC's National Media Profile—May –August 2004

Cormex, a Toronto research firm, produces a qualitative media study for university clients on a semester basis. The report for the summer semester shows strong gains for UBC in such areas as equivalent advertising value and year-over-year profile growth. Media interest in UBC's academic experts continues to grow.

President's Tour Schedule with Alumni Receptions

The above-referenced update was received for information.

Report on Annual General Meeting

The report and the meeting emphasized the global orientation that forms a part of the TREK 2010 vision. Dr. Piper recognized the excellent talk by Mr. Jeffrey Simpson of the Globe and Mail and of engineering student, Monica Rucki, who described her experiences working with the people of East Timor. The Community & International

Committee had discussed the location of future annual general meetings i.e. on campus vis a vis off campus or both.

University Amendment Act 2004

Documentation had been provided that outlines the major changes to the University Act. UBC's governance structure now reflects its stature as a university with two major campuses. The Board of Governors was expanded from 15 to 21 to give representation to both campuses. UBC O is given legislative sanction and its Senate is established. A new body, Council of Senates, provides a necessary mechanism of academic coordination between the Vancouver and Okanagan campuses.

In response to a question, Mr. Dennis Pavlich indicated that he did not know when the changes would take place.

Ms Mia Amir expressed concern with the length of the term of office of student Board members i.e. one year before they must run for re-election as opposed to three years for the faculty and staff representatives.