



The University of British Columbia
Board of Governors
MINUTES

Thursday, December 3, 2015
8:30 a.m. – 11:45 a.m.

Vancouver Campus
Robert H. Lee Boardroom
The Robert H. Lee Alumni Centre
6163 University Boulevard

In Attendance: Board Members

Chancellor Lindsay Gordon
Interim President Martha Piper
Acting Board Chair Alice Laberge
Mr. Stuart Belkin
Ms. Birgit Bennett
Ms. Shannon Dunn
Mr. Darran Fernandez
Dr. Kenneth Fung
Ms. Veronica Knott
Mr. Jeffrey Krupa
Ms. Celeste Haldane
Dr. Richard Johnston
Dr. Darrin Lehman
Ms. Fiona Macfarlane
Mr. Lane Merrifield
Mr. Douglas Mitchell *(by telephone)*
Mr. Greg Peet
Mr. Alan Shuster
Mr. David Sidoo
Dr. Michael Treschow
Ms. Julie Van de Valk

Administration

Dr. Deborah Buszard
Ms. Lisa Castle
Dr. Louise Cowin
Dr. John Hepburn
Mr. Hubert Lai
Ms. Barbara Miles
Dr. Angela Redish
Mr. Andrew Simpson
Dr. Philip Steenkamp

Board Secretary

Ms. Reny Kahlon

Regrets:

REMARKS

The Acting Chair of the Board of Governors called the December 3, 2015 meetings of the Board of Governors to order, and reminded Governors and the gallery of the Board's fiduciary and governance responsibilities.

Incoming Governor [Mr. Stuart Belkin](#) was introduced to the Board.

She reiterated the University's commitment to addressing the issue of sexual assault, and reminded the Board of the President's public statement that, "Sexual violence is unacceptable and is not tolerated at UBC. Students who have been found to have committed sexual assault following due process will be expelled from the University. Staff or faculty members who have been found to have committed sexual assault following due process will be terminated."

The Board of Governors has formally asked the Administration to launch a process to prepare and present to the Board a sexual assault policy, and to conduct an independent review of recent events at the University.

The President confirmed that an independent investigator is reviewing the process followed by the University in the wake of recent allegations of sexual assault; an executive summary of that review will be presented to the Board in February 2016.

Also underway is the creation of a Committee which will review relevant UBC policies and procedures. The Committee will include one faculty member, one student, and an external member with expertise in the field.

The Board of Governors will be presented with a specific sexual assault policy for review and approval as these processes move forward.

The President also spoke about recent graduation ceremonies on the Vancouver campus, and welcomed [Dr. Philip Steenkamp](#), incoming Vice-President External Relations.

The Chancellor spoke of his positive experience at graduation before updating the Board about progress in the current President and Vice-Chancellor search, including the [selection of a consultant by the Presidential Search Committee](#) and the equity/diversity presentation received at the Committee's most recent meeting.

1. GOVERNANCE COMMITTEE

1.1 Conflict of Interest Presentation

Presenter: The Honourable Kenneth Smith, Conflict of Interest Administrator

The Board of Governors' Conflict of Interest Administrator reviewed the *Code of Conduct for Members of the UBC Board of Governors* (as [posted on the University Counsel website](#)), its purpose and the requirements therein.

1.2 Reappointment | Conflict of Interest Administrator

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves the reappointment of The Honourable Kenneth J. Smith as Conflict of Interest Administrator for the UBC Board of Governors, effective January 1, 2016 to December 31, 2016.*

CARRIED

2. LEARNING & RESEARCH COMMITTEE

The Committee Chair provided a brief review of the role of the Learning & Research Committee, as outlined in the [Committee's Terms of Reference](#).

2.1 Academic Presentation

Presenter: Dr. Blye Frank, Dean, Faculty of Education

The Board received a presentation reviewing the numbers of faculty and students in various Faculty of Education programs, and providing information about recent and current Faculty initiatives.

Information about the Faculty's progress addressing its structural budget deficit was also provided.

Discussion with the Board touched on collaboration between the Vancouver and Okanagan campuses, and options for sharing education best-practices more broadly across UBC faculties and with the wider community.

2.2 Academic Freedom

The Board received an update of academic-freedom-related initiatives undertaken by the University in response to the [findings of The Honourable Lynn Smith](#), including the proposed appointment of a Senior Advisor to the Provost on Academic Freedom.

Additional information will be provided to the Board of Governors in February 2016.

2.3 Policy #87 – Research

The Committee Chair reported that the University Counsel provided a brief review of the policy's history and of the proposed amendments to the Committee; Committee members were supportive of the policy's increased emphasis on academic freedom, and of the increased transparency and clarity provided by fee-for-service provisions added to the policy.

Following the University's standard procedure, the proposed revised draft Policy #87 will be published on the University Counsel website with an invitation for comments from members of the UBC community. Upon conclusion of the community feedback process, Policy #87 will be presented to the Board for review and approval.

2.4 Annual Sustainability Report | Okanagan and Vancouver

The Committee Chair reported that the Committee received a presentation that provided an overview of the progress made towards achieving UBC's sustainability goals, as outlined in *Place and Promise*, the *20-year Sustainability Strategy*, the *Climate Action Plan* and other operational plans.

This report fulfills the sustainability reporting requirement outlined in UBC's Sustainable Development Policy (Policy #5).

More information is available from the [UBC Sustainability Initiative website](#).

2.6 Senate Recommendations

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the UBC Board of Governors concurs with:*

- a. Recommendations resulting from the Vancouver Senate meetings of October 21, 2015 and November 18, 2015, effective December 3, 2015.***
- b. Recommendations resulting from the Okanagan Senate meetings of September 24, 2015, October 29, 2015, and November 26, 2015, effective December 3, 2015.***

CARRIED

2.7 Endowment Variation

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the UBC Board of Governors approves variation of the Patricia A. Baird Prize in Medical Genetics Endowment Fund, and of related documentation, as recommended by the President and the University Counsel.*

CARRIED

3. FINANCE & PROPERTY COMMITTEE

3.1 UBC Investment Management Trust (IMANT) Quarterly Review

The Committee Chair reported that the Committee received the quarterly UBC IMANT portfolio review, as at September 30, 2015.

The Board of Governors will receive the Endowment spend rate recommendation in February 2016.

3.2 Capital Projects Update

The Committee Chair reported that the Committee received a status update of capital projects under construction and capital priorities in planning, including additional detail of a larger range of projects provided at the request of the Committee.

Moving forward, the Committee will be kept apprised of any unfunded amounts connected to various capital projects.

Potential risks and mitigation strategies were also reviewed for the Committee; this included risks and budget challenges associated with escalating construction costs.

3.3 Tuition Proposals | New Academic Programs

The Committee Chair reported that the Committee received a brief overview of the new academic programs, followed by discussion of ongoing demand, costs, fees, and internal supports available for each individual program.

It was noted that comments submitted by the AMS expressed appreciation of the inclusion of students in the consultation process.

The following resolution, forwarded at the recommendation of the Finance & Property Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves tuition fees for:*

- a. Doctor of Education (Ed.D.) in Reading Education***
- b. Master of High Performance Coaching and Technical Leadership***
- c. Master of Geomatics for Environmental Management (MGEM)***
- d. Master of Data Science (MDS)***

CARRIED

3.4 Totem Park Student Residence In-Fill Phase 2 (Vancouver)

The Committee Chair reported that the Board 2 approval request was reviewed for the Committee, including the increase in capital budget from that approved at Board 1; additional information was also provided about the demand projected for residential units in this project.

The following resolution, forwarded at the recommendation of the Finance & Property Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors grants BOARD 2 approval for the Totem Park Residence In-Fill Phase 2 project with authorization to issue the development permit and a funding release of \$2,100,000 to complete working drawings and tender documents and undertake site servicing work.*

| | |
|---|--------------------|
| Capital Budget | \$30,200,000 |
| Operating Budget | see report |
| Program | |
| Authorization to issue development permit | |
| Proceed to working drawings and tender | |
| Undertake site servicing work | |
| Funding Release | \$2,100,000 |

CARRIED

3.5 Neighbourhood District Energy System (NDES) Update (Vancouver)

The Committee Chair reported that the Committee received a presentation reviewing the history of this project, including consultation and required approvals. Current status, next steps and the overall project timeline were also received at the Committee meeting.

It was noted for the Board's information that UBC does not own the system and will not operate it; rather, the University's role is to establish the policy context in which the NDES will operate, and to support negotiations with key partners.

3.7 Proposed International Undergraduate and Non-Thesis-Based Graduate Tuition 2016-2019

The Committee Chair reported that the AMS and the Administration provided detailed presentations at the Committee meeting. A representative of the UBC Students' Union Okanagan was also in attendance at the Committee meeting.

Following robust and extended discussion at that meeting, the Committee asked the Administration to work with the AMS to revise proposed tuition increases and to present an updated resolution for the Board's consideration at this meeting.

Board members commended students and the Administration for the constructive, collaborative approach taken to international tuition discussions and presentations to the Board.

It was noted for the Board's information that additional consultation will be conducted with regard to international student tuition for dual-degree and other graduate programs, and a recommendation presented for the Board's consideration and approval in February 2016.

Also to be presented in February 2016 are comprehensive Terms of Reference for international student financial aid / diversity support and the proposed Strategic Investment Fund.

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves:*

i. An increase in tuition for new incoming international students effective May 1, 2016 and for the two succeeding academic years:

• *International undergraduate students (including baccalaureate and post-baccalaureate programs):*

- *A range of increases from 0% to 23.5%, for programs specified in amended Appendix A, for 2016-2017;***
- *A range of increases from 0% to 23.5% for programs specified in amended Appendix A, for 2017-2018; and,***
- *A range of increases from 0% to 15%, for programs specified in amended Appendix A, for 2018-2019.***

• *Non-thesis-based international graduate students:*

- *A range of increases from 3% to 50%, for programs specified in amended Appendix A, for 2016-2017;***
- *A range of increases from 3% to 44%, for programs specified in amended Appendix A, for 2017-2018; and,***
- *A range of increases from 3% to 44%, for programs specified in amended Appendix A, for 2018-2019.***

ii. A maximum 5% increase in tuition per year for the subsequent four years from the first year of entry or until graduation from their current degree program, whichever is shorter, for new international undergraduate students entering their degree programs in 2016-2017, 2017-2018, or 2018-2019.

iv. A maximum 3% increase in tuition per year until graduation from their current degree program for new international non- thesis-based graduate students entering their degree programs in 2016-2017, 2017-2018, or 2018-2019.

v. An increase in tuition for continuing international students effective May 1, 2016:

• International undergraduate students:

- **3% increase for students who entered their degree program on or after May 1, 2015; and,**
- **2% increase for students who entered their degree program prior to May 1, 2015.**

• International non-thesis-based graduate students:

- **2% increase for students who entered their degree program prior to May 1, 2016.**

AND FURTHER, the Board of Governors directs the Administration to provide for review and approval at the February 15, 2016 Board of Governors meeting:

- **Terms of Reference for the use of funds directed towards financial aid / diversity support for international students.**
- **Terms of Reference for the proposed Strategic Investment Fund.**

Opposed: V. Knott, J. Van de Valk Abstained: J. Krupa **CARRIED**

3.14 UBC Faculty Pension Plan – Amendments to Plan Text

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that the Board of Governors approves the amended and restated text of The University of British Columbia Faculty Pension Plan.

CARRIED

3.15 UBC Staff Pension Plan – Amendments to Statement of Investment Policies & Procedures

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves amendments to the Staff Pension Plan Statement of Investment Policies & Procedures, as recommended by UBC IMANT.*

CARRIED

3.16 Vantage College Field Trip Fee

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves the Vantage College Field Trip Fee, effective for the 2016-2017 academic year.*

CARRIED

3.17 UBC Staff Pension Plan – Amendment No. 9

The Board was informed that The University of British Columbia Staff Pension Plan was amended effective September 30, 2015, to comply with the requirements of the *Pension Benefits Standards Act* (British Columbia), and to change the eligibility period for Hourly CUPE Employees from two years to 12 months as per the terms of the most recent collective agreement.

3.18 Endowment Status Report as at August 31, 2015

The report was received for information.

3.19 Establishment of New Endowments

The report was received for information.

3.20 UBC Annual Debt Report

The 2015 Annual Debt Report was received for information; the report provides an update on the University's long-term debt balances and key debt ratios at March 31, 2015, together with projections for upcoming years.

The University's borrowing and internal lending processes are consistent with "internal bank" best practices employed at major US universities such as Harvard and University of California; the University's credit rating is the highest of any Canadian university.

3.21 Financial Statements

The following financial statements were received for information:

- a. UBC Investment Management Trust (IMANT)
- b. UBC Properties Investments Ltd (UBCPIL/UBCPT)
- c. Great Northern Way Campus Trust
- d. Tri-Universities Meson Facility (TRIUMF)
- e. The UBC Foundation
- f. University Neighbourhoods Association (UNA)
- g. The Neighbours' Fund

3.22 Neighbourhood District Energy System – SRW and Section 219 Covenant

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors:*

- a. Authorizes the UBC Administration to seek the approval of the Minister of Advanced Education, pursuant to Section 50(2) of the University Act, for UBC to grant statutory rights of way and s. 219 covenants to the operator of the Neighbourhood District Energy System (NDES) in the Wesbrook Place Neighbourhood, from time to time, in the form substantially as circulated;***
- b. Confirms that the granting of statutory rights of way and s. 219 covenants in the Wesbrook Place Neighbourhood for the purpose of facilitating the development of the NDES are disposals that will not affect the future delivery of educational programs; and,***
- c. Authorizes the UBC Administration, upon receipt of the approval from the Minister of Advanced Education described above, to grant statutory rights of way and s. 219 covenants to the operator of the Neighbourhood District Energy System (NDES) in the Wesbrook Place Neighbourhood, from time to time, in the form substantially as circulated.***

CARRIED

3.23 Development Permit Board (DPB)

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves:*

- ***An extension to the appointment of Mr. Victor Ngo as the UBC Student Member, for a term expiring in May 2016.***
- ***Receipt of the Development Permit Board Annual Report 2014-2015 for information.***

CARRIED

3.24 Advisory Urban Design Panel (AUDP)

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves:*

- ***An extension to the reappointment of Mr. Ronald Kellett to the Advisory Urban Design Panel as a staff representative for a two-year term, to expire in January 2018.***
- ***Receipt of the Advisory Urban Design Panel Annual Report 2014-2015 for information.***

CARRIED

3.25 Board 4 Report | Centre for Interactive Research in Sustainability (CIRS)

This Board 4 Report was received for information.

CIRS was completed in August 2011 at a final cost of \$35.721 million, within the approved budget of \$36.883 million which included approximately \$1.0 million of in-kind donation value.

Accommodating 200 private and public sector researchers, the Centre for Interactive Research in Sustainability (CIRS) was conceived as a tool to demonstrate the possibilities in sustainable design and construction. The CIRS building embraced the ambitious sustainability goals of the Living Building Challenge and received certification for LEED Platinum.

CIRS intended to be a physical manifestation of UBC's commitment to and application of sustainable practices. This building has provided inspiration and set examples for retail and commercial buildings in Canada and diffused information and principles which have been absorbed by practitioners. Its structure and environmental systems are innovative and transferable.

Designed by Busby Perkins + Will, the Centre for Interactive Research in Sustainability has received multiple architectural and sustainability awards.

Funding for the project included contributions from the Federal and Provincial governments, BC Hydro and generous donations.

3.26 Housing Action Plan Annual Report 2014-2015

The Housing Action Plan Annual Report (2014-2015) was received for information.

Since the last annual progress report (September 2014) on implementation of the 19 policies of the 2012 Housing Action Plan, key developments include:

- occupancy of one new faculty staff rental building, Nobel House (94 units)
- completion of the second annual application cycle of the three-year pilot Faculty Home Ownership Program (FHOP)
- establishment of a President's Working Group to develop potential refinements and modifications to the pilot FHOP
 - o consultation on the proposed changes underway. Materials on-line and faculty survey until September 14, 2015
 - o closure of planned Restricted Resale Capped Appreciation option (June 2015)
- New planned faculty staff rental projects now under design
- 554 new student housing beds will open in Ponderosa Commons Phase 2

3.27 Access & Parking Issues

Adjacent to Thunderbird Park, UBC Aquatic Centre and War Memorial Gym

This report, received for information, responded to enquiries from the Board regarding current and future strategies to address access and parking needs for Thunderbird Park, UBC Aquatic Centre, and War Memorial Gym.

5. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE

The Committee Chair provided a brief review of the Committee's responsibilities, as outlined in the [Terms of Reference for the People, Community & International Committee](#).

5.1 UBC Development & Alumni Engagement Campaign Final Report

The Committee Chair noted for the Board's information that the *start an evolution* campaign began its quiet phase in April 2008, was officially launched in 2011, and concluded in September 2015. The campaign was completed on time, on budget, and exceeded both its financial and alumni engagement goals.

The Board received and discussed the final Campaign report, a review of funds raised and impacts on alumni participation / engagement. Also reviewed: distribution of funds raised by and for faculties and programs at both campuses, advertising/outreach, website visits and levels of volunteer engagement.

The Board also received information about development and alumni engagement goals for the three years following the Campaign.

Governors congratulated the Administration on the success of the Campaign.

5.2 University Neighbourhoods Association (UNA) Update and 2015 Neighbours Agreement

Guest: Ms. Ying Zhou
Acting Chair, UNA Board of Directors

The Board of Governors received a presentation providing information about the structure of the UNA Board of Directors, the relationship between the UNA Board of Directors and the UBC Board of Governors, and the types of responsibilities held and services provided by the UNA.

Also reviewed were 2015 successes and challenges, and priorities identified for 2016, including Phase 2 of Neighbours Agreement revisions.

It was noted for the Board's information that Phase 1 revisions to the Neighbours Agreement (before the Board for approval at this meeting) have been approved by the UNA Board.

The Board also learned that the UNA is working with UBC Administration on a five-year financial plan for the University Neighbourhoods Association; additional information will be provided to the Board as progress is made.

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that the Board of Governors approves Phase One of the renewed 2015 Neighbours Agreement between the University Neighbourhoods Association and UBC.

CARRIED

5.3 Strategic Plan for Varsity Athletics

The Committee Chair reported that the Vice-President Students shared the many successes of UBC's varsity athletes over recent weeks with the Committee, noting increasing student and community engagement with various Thunderbirds teams.

The current vision, mission, pillars and foundations of the draft strategic framework were briefly reviewed for the Committee; in general, these aspects of the strategic framework have received strong support from the University community.

Also presented to the Committee was the proposed structure of the Vice-President Students portfolio with the implementation of the Senior Athletic Director position.

The following resolution, forwarded at the recommendation of the People, Community & International Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves as circulated the Strategic Plan for Varsity Athletics.*

CARRIED

5.4 Memorandum of Understanding with Metro Vancouver

The Committee Chair reported that the Committee received a presentation that reviewed the opportunities available under the proposed MOU, a formalization of the productive working relationship that already exists between UBC and Metro Vancouver.

The following resolution, forwarded at the recommendation of the People, Community & International Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors endorses as circulated the Memorandum of Understanding between Metro Vancouver and The University of British Columbia.*

CARRIED

5.5 Equity & Inclusion Office | Okanagan and Vancouver

The Committee Chair reported that the Committee received a presentation which provided an introduction to the Equity & Inclusion Office and a review of the 2014-2015 annual report, as well as a look at plans for the next 12 months.

5.6 Policy #71 – Consultation with Students about Tuition and Mandatory Fees

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves amendments to Policy #71, intended to increase the scope of the Policy to include consultation on new, and increases to, tuition and mandatory fees; provide guidance on best practices to enable informed consultation; and, foster greater consistency and transparency.*

CARRIED

5.7 Naming | UBC Football Academic Centre

It was noted for the record that on October 16, 2015, the Board of Governors approved (via email) the recommendation from the Naming Committee to name the field adjacent to Thunderbird Stadium the “UBC Football Academic Centre”.

5.8 Notable Distinctions | Teaching, Research, Service

Profiles of the following scholars (as well as the full listing of Research, Teaching, and Service awards) were received for information:

- Dr. Gail Murphy (Research category)
Professor, Dept. of Computer Science and Associate Dean, Research and Graduate Studies, Faculty of Science
- Dr. Perry Adebar (Teaching category)
Professor and Head, Dept. of Civil Engineering, Faculty of Applied Science
- Dr. Dianne Miller (Service category)
Associate Professor, Division of Obstetrics & Gynaecology, Faculty of Medicine

5.9 *alumni* UBC Activity Update

The report was received for information.

ADJOURNMENT

Members were advised of the following regular meetings, in accordance with the approved UBC Board of Governors schedule:

- February 2, 2016 – Standing Committee Meetings
- February 15, 2016 – Board of Governors Meeting

The following resolution was moved:

IT IS HEREBY RESOLVED that *the December 3, 2015 meeting of the UBC Board of Governors be adjourned.*

CARRIED

The American Foundation for UBC has a single class of Members made up of Members of the Board of Governors of UBC. The Members conduct the Annual General Meeting of the American Foundation for UBC.

6. OTHER

The Chair called the annual general meeting of the American Foundation for UBC to order, and acknowledged the presence of a quorum.

6.1 American Foundation for UBC | ANNUAL GENERAL MEETING

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors:*

- ***Approve Minutes of the Annual Meeting of the American Foundation for UBC held on December 2, 2014; and,***
- ***Receive for information American Foundation for UBC Financial Statements for the fiscal year ending March 31, 2015.***

CARRIED

ADJOURNMENT

The following resolution was moved:

IT IS HEREBY RESOLVED that *the December 3, 2015 annual general meeting of the American Foundation for UBC be adjourned.*

CARRIED