# The University of British Columbia
## Board of Governors
## AGENDA

### Wednesday, September 21, 2016
10:30 a.m. to 2:45 p.m.
Okanagan Campus
UNC200 University Centre
3333 University Way
Kelowna, BC

### REMARKS
Chair | President
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10:30 a.m.-10:45 a.m.

Presentation of Student Athletes to the Board of Governors
10:45 a.m.-11:00 a.m.

### 5. GOVERNANCE COMMITTEE
Chair: Ms. Celeste Haldane
Members: Mr. Darran Fernandez, Dr. Richard Johnston, Ms. Veronica Knott, Ms. Beverlee Park, Mr. Alan Shuster, Dr. Michael Treschow

#### 5.1 Board Governance Consultant
Terms of Reference for Engagement

#### 5.2 Policy #093 (Closed Meetings of the Board of Governors)

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Policy #093 (Closed Meetings of the Board of Governors) was initially approved by the Board of Governors in November 2008, and has not been updated since. At the request of the Board, the Office of the University Counsel commenced the process for a comprehensive review of the Policy, convening a policy review committee (PRC) to carry out such review and consider any amendments to recommend to the Board.

The proposed amended Policy will be published on the Office of the University Counsel website with an invitation for comments from members of the UBC community.

### 1. LEARNING & RESEARCH COMMITTEE
Chair: Dr. Richard Johnston
Members: Mr. Aaron Bailey, Ms. Veronica Knott, Dr. Darrin Lehman, Ms. Fiona Macfarlane, Mr. Alan Shuster, Dr. Michael Treschow

#### 1.1 Academic Presentations
Okanagan Campus

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Presenter: Adrienne Vedan
Director, Aboriginal Programs & Services

**Presentation:** *Aboriginal Strategic Initiatives* (Okanagan)

Aboriginal student enrolment is at the highest level in the history of the Okanagan campus at 401 students in 2015. The increase of 23% from 2012 to 2013 for undergraduate Aboriginal students was the largest ever for the Okanagan campus.

Enrolment initiatives such as Aboriginal Access, partnerships with the En’owkin Centre and Ki-Low-Na Friendship Society and supported admissions programs in nursing and human kinetics are contributing factors to this positive trend.

This report will provide an update on the status of these initiatives, as well as a brief summary of efforts towards creating a consortium to develop and deliver a language fluency degree framework and act as a mirror site for the Residential School Resource Centre.

*continued*
**Presenter:** Dr. Gordon Binsted  
Dean, Faculty of Health & Social Development

**Presentation:** Faculty Update

The Faculty of Health and Social Development is composed of the Schools of Social Work, Nursing, and Health and Exercise Sciences. A leader in health-promotion research, the Faculty frequently partners with communities to address complex issues and positively impact wellbeing.

The report provides an update on the status of several initiatives, as well as a brief summary of nascent opportunities to expand professional offerings and research impact in response to both local and international demand.

### 2. FINANCE COMMITTEE  
Chair: Mr. Michael Korenberg  
1:30 p.m.-1:45 p.m.

Members: Mr. Aaron Bailey, Ms. Sandra Cawley, Mr. Darran Fernandez, Dr. Richard Johnston, Ms. Veronica Knott, Ms. Beverlee Park, Mr. Alan Shuster, Mr. Kevin Smith, Dr. Michael Treschow

#### 2.1 Sustainable Future Fund  
**Statement of Investment Policies and Procedures**

DECISION REQUESTED*  
AT THE RECOMMENDATION OF THE FINANCE COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors approve the **Statement of Investment Policies and Procedures for the Sustainable Future Fund**.

*NOTE: This approval request is required to establish the policies and procedures of the Fund and does not select a specific investment manager.

#### 2.2 Staff Pension Plan (SPP)  
**Quarterly Plan Report**

As part of its regular duties, the UBC Staff Pension Plan Pension Board provides a Quarterly Plan Report to update the Board of Governors on key SPP developments.

#### 2.3 Housing Action Plan

NO DOCUMENTATION

### 3. JOINT: FINANCE COMMITTEE AND PROPERTY COMMITTEE  
1:45 p.m.-2:00 p.m.

#### 3.1 Capital Projects Update  
(Vancouver and Okanagan)

At each meeting, the Board receives a status update on current capital projects and capital priorities in planning. This includes details on major capital building projects (> $5 million) as well as a summary of routine capital renewal and renovation projects (<= $5 million).

#### 3.2 Fiscal Strategy

The purpose of the Fiscal Strategy is to provide a framework of financial management within UBC that ensures the University is operating in a financially sustainable manner, and its financial affairs are being conducted in a sound and prudent manner. The Fiscal Strategy covers all UBC operations and is of primary use in guiding the financial management of the University.
### 3.3 Teaching & Learning Centre (Okanagan)

**APPROVAL**

**DECISION REQUESTED**

AT THE RECOMMENDATION OF THE FINANCE COMMITTEE AND THE PROPERTY COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors grant BOARD 1 approval for the Teaching & Learning Centre project (Okanagan), with a funding release of $650,000 to commence schematic design.

- Preliminary Capital Budget $35,000,000
- Preliminary Operating Budget $405,860
- Project in Principle
- Location
- Program
- Schedule
- Consultant Selection
- Proceed to Schematic Design

**Funding Release** $650,000

### 4. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE

**Chair:** Dr. Michael Treschow  
**2:00 p.m.-2:15 p.m.**

**Members:** Mr. Aaron Bailey, Ms. Shannon Dunn, Mr. Darran Fernandez, Dr. Darrin Lehman, Ms. Fiona Macfarlane, Mr. David Sidoo

#### 4.1 Workplace Practices at UBC: Focus on People

**Information**

The *Focus on People* report provides a comprehensive review of the employment data that supports evidence-based human resource decision making across the University. UBC’s commitment to creating a healthy and sustainable work environment are supported by the positive wellbeing metrics shared in this report.

#### 4.2 Policy #64 (Crossing of Picket Lines)

**Information**

The University employs over 15,000 faculty and staff comprised of both unionized and non-unionized employees. The proposed amendment of Policy #64 modernizes the language in Policy #64 while maintaining flexibility to accommodate differences in campus-specific operations, and provides guidance for the continuation of operations in academic and administrative units.

#### 4.3 Policy #82 (Relocation of Faculty Members and Senior Management Staff)

**Information**

Policy #82 and related Procedures establish eligibility and extent of travel and relocation assistance from a central fund for the hiring or internal transfer of faculty members and senior management staff. The changes to these Procedures increase the maximum amount that will be reimbursed from a central fund to relocating faculty and senior staff members; additional resources for the central fund will not be required.

Pursuant to Policy #1 Administration of Policies, procedures may be amended by the President provided the new procedures conform to the approved policy and they are reported at the next meeting of the Board of Governors. This report is being provided to the Board of Governors in compliance with Policy #1.

### 6. AUDIT COMMITTEE

**Chair:** Mr. Kevin Smith  
**2:30 p.m.-2:40 p.m.**

**Members:** Chancellor Lindsay Gordon, Ms. Celeste Haldane, Mr. Michael Korenberg, Ms. Beverlee Park, Mr. Alan Shuster

The Committee Chair will report on the following item, considered by the Committee on September 14, 2016:

CONSENT/INFORMATION items are circulated for information or approval (as indicated). Time will be allocated for discussion of specific Approval and Information items upon request from a Governor.

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<thead>
<tr>
<th>1. LEARNING &amp; RESEARCH COMMITTEE</th>
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<tr>
<td><strong>1.2 CONSENT APPROVAL REQUEST Endowment Variation</strong></td>
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<td>Approval of name change of the May Duncan Memorial Bursary Endowment Fund, and of the amended and restated endowment documentation, as recommended by the President and University Counsel.</td>
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<td><strong>1.3 CONSENT APPROVAL REQUEST Senate Recommendations</strong></td>
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<td>Deferred</td>
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<tr>
<th>2. FINANCE COMMITTEE</th>
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<td><strong>2.10 CONSENT APPROVAL REQUEST Tuition and Tuition Structure Amendment</strong></td>
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<td>Master of Physical Therapy/Doctor of Philosophy in Rehabilitation Sciences</td>
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<tr>
<td>Approval of the tuition fee for international students and the tuition fee instalment schedule (approved on June 2, 2014) for the fifteen (15) term Master of Physical Therapy/Doctor of Philosophy in Rehabilitation Sciences dual-degree program.</td>
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<td><strong>2.11 CONSENT APPROVAL REQUEST UBC Students’ Union Okanagan Fee Amendment Clarification</strong></td>
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<tr>
<td>Approval of fee amendments for the UBC Students’ Union Okanagan for the 2016-2017 academic year – clarification of fee collection terms:</td>
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<td>• 2016-2017 students registered in the undergraduate program of Human Kinetics</td>
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  $20 per fall/winter term |
| • 2016-2017 WUSC student refugee program fee (undergraduate) |
  $2 per fall/winter term expiring in the winter term of 2020 |
| **2.12 UBC Investment Management Trust (IMANT) Quarterly Review as at June 30, 2016** |
| **2.13 Appointments | UBC Investment Management Trust** NO DOCUMENTATION |
| Mr. Gordon MacDougall and Ms. Alison Gould were appointed to the IMANT Board of Directors for maximum term of six years (approved electronically by the UBC Board of Governors on August 9, 2016). |
| **2.14 Endowment Status Report as at June 30, 2016 Circulated for information** |
| The Endowment Status Report includes endowment funds administered under the University’s Endowment Management Policy, Vancouver Foundation endowments where the University has the discretion to transfer all or any part of the capital to the University, the Peter Wall endowment (held within the UBC Foundation) and the SHFE endowment. |
| **2.15 Establishment of New Endowments Circulated for information** |
| Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel in accordance with UBC Policy #113 (Endowment Management) and are presented to the Board of Governors for information only. |
| Under UBC Policy #113 (Endowment Management), the Board of Governors has delegated authority to the President to approve, upon the recommendation of the University Counsel, the establishment of new endowment funds. Spending may begin upon execution of the endowment documentation by the President. |
| **2.16 Faculty Pension Plan (FPP) | Plan Summary and Audited Financial Statements** |
| UBC Faculty Pension Plan Financial Statements for the year ending December 31, 2015 received an unqualified audit opinion from Deloitte LLP. |
| **2.17 Staff Pension Plan (SPP) | Plan Summary and Audited Financial Statements** |
| Staff Pension Plan (SPP) Financial Statements for the year ending December 31, 2015 received an unqualified audit opinion from Deloitte LLP. |
### 4. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE

#### 4.5 alumni UBC Activity Report August 2016

UBC Centennial activities included centennial celebrations wrapped up in May with the Centennial Speaker Series, which took place in Victoria.

The Robert H. Lee Alumni Centre was a hit with UBC’s newest graduates in Vancouver as they toasted their success with family and friends.

Alumni attended panel discussions that tackled an array of topics, including economic diversification in Alberta, the effect of the media in sexual assault trials, and the affordability of living in Vancouver.

#### 4.6 Notable Distinctions | Teaching, Research, Service

Profiles of the following scholars and the full listing of teaching, service and research awards conferred on UBC faculty members:

- **Research:** Dr. Jeanette Armstrong, Assistant Professor, Indigenous Studies, Irving K. Barber School of Arts & Sciences, Okanagan; Canada Research Chair, Okanagan Indigenous Knowledge and Philosophy
- **Service:** Dr. Joan Bottorff, Professor, School of Nursing, Faculty of Health & Social Development, Okanagan; Director, Institute for Healthy Living and Chronic Disease Prevention
- **Teaching:** Dr. Mary Ann Murphy, Associate Professor, Sociology, Irving K. Barber School of Arts & Sciences, Okanagan; Associate Professor, Social Work, Faculty of Health and Social Development

### 7. PROPERTY COMMITTEE

#### 7.1 Appointment | UBC Properties Trust Board of Directors

Mr. Andrew Bibby joined the UBC Properties Trust Board of Directors in July 2016 (approved electronically by the UBC Board of Governors on July 14, 2016), following the resignation of Mr. Jim Houston.

Mr. Bibby became Chief Executive of Grosvenor Americas in 2009. He has been involved with the acquisition, development and management of all property types and has worked in Vancouver, Calgary and San Francisco. He is currently a Director of Canadian Western Bank, has served as a past Director of the Real Property Association of Canada and is a former member of the Sauder Business School Advisory Board.

#### 7.2 Board 4 Reports

- **Leon & Thea Koerner University Centre Renovations** (vancouver)
- **Gerald McGavin UBC Rugby Centre** (Vancouver)

#### 7.3 UBC-Controlled, Affiliated or Related Organizations, Major Campus Tenancies & Off-Campus Properties

This report provides an annual summary of UBC-controlled, affiliated, and related organizations, together with a listing of tenancies on and off campus.

- One termination of a major affiliated tenancy – Leon & Theo Koerner Foundation
- Two terminations of off-campus tenancies – Centre for Sustainability for Social Innovation and Faculty of Medicine Continuing Professional Development
- One sale of off-campus owned property – Laird Estate gift of King County Property