



The University of British Columbia
BOARD OF GOVERNORS
AGENDA

Tuesday, December 5, 2017
8:30 a.m. to 2:00 p.m.

Vancouver Campus
 Robert H. Lee Family Boardroom
 The Robert H. Lee Alumni Centre
 6163 University Boulevard

REMARKS Chair President		8:30 a.m. – 8:45 a.m.
1. Executive Committee		8:45 a.m. – 9:45 a.m.
1.1 UBC Strategic Plan	AT BOARD	
2. Joint: People, Community & International Committee and Finance Committee		9:45 a.m. – 10:30 a.m.
2.1 Student Diversity Initiative Update	AT BOARD In December 2015, the Board of Governors approved the UBC Commitment to Diversity Fund, and in 2016, the Provost, the Vice-President Students, and the Associate Vice-President Equity & Inclusion established the Student Diversity Initiative (SDI) to develop a framework for the funds. The SDI Project Team in Vancouver is in the process of implementing systemic and strategic priorities for Year 1 in support of student diversity. Work at UBC Okanagan is ongoing and in the developmental phase. The report provides an update on the early implementation phase of Year 1, the current work the SDI is undertaking, and some key next steps.	
3. Joint: Finance Committee and Property Committee		10:30 p.m. – 10:40 a.m.
3.1 Stadium Road Neighbourhood Planning Process	DECISION REQUESTED AT THE JOINT RECOMMENDATION OF THE FINANCE COMMITTEE AND THE PROPERTY COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors approve and adopt Guiding Principles for Neighbourhood Planning and the Stadium Road Neighbourhood Plan Terms of Reference.</i>	
4. Finance Committee		10:40 a.m. – 11:00 a.m.
4.1 UBC IMANT Investment Portfolios Quarterly Review	UBC IMANT’s quarterly investment portfolio review includes: <ul style="list-style-type: none"> a. Market Returns b. Results by fund to September 30, 2017 	
4.2 Statements of Investment Policies and Procedures	DECISION REQUESTED AT THE RECOMMENDATION OF THE FINANCE COMMITTEE, IT IS HEREBY REQUESTED that <i>Board of Governors approve the Statements of Investment Policies and Procedures for the listed funds in principle and delegate joint approval authority for changes to the Chair of the Audit Committee and to the Chair of the Finance Committee:</i> <ul style="list-style-type: none"> - <i>Endowment</i> - <i>Staff Pension Plan</i> - <i>Supplemental Plan</i> - <i>Sustainable Future Pool</i> - <i>Core Working Capital</i> 	

<p>4.3 Budget Process 2018-2019 (Vancouver and Okanagan)</p>	<p>The budget process will start with detailed budget submissions from Faculties and Administrative units to campus-specific Budget Review Committees, including representatives of the Provosts' and Vice-President Finance & Operations' offices. Budget submissions and requests for funding will be summarized and presented for review and consultation with stakeholders prior to Board of Governors review of the budget in 2018.</p>
<p>4.4 <i>The University Community on Campus - Housing Action Plan Phase II Review</i></p>	<p><i>The University Community on Campus - Housing Action Plan (HAP)</i> was adopted in September 2012 as a follow-up condition to approval of UBC's <i>Land Use Plan</i> in 2010-2011, and as a key recruitment and retention tool to improve housing choice and affordability for faculty, students and staff in Vancouver's challenging housing market. It is a long-term (30-year) high-level umbrella strategy of UBC housing support commitments to these groups.</p> <p>This report concludes a review at the five-year mark to consider progress toward its strategic housing support policies, to confirm that ongoing need and demand still justifies the policies, and to consider implementation adjustments where necessary to improve effectiveness within the spirit intended.</p> <p>No substantive changes are proposed to current HAP policy targets, which still have the power to introduce 5500 more student beds on campus and deliver 20% of all new (post-2012) construction in the Neighbourhoods as faculty/staff below-market rental units (including approximately 1500-1700 more than today).</p>

5. Joint: Finance Committee and Learning & Research Committee

11:00 a.m. – 11:15 a.m.

<p>5.1 Tuition 2018-2019</p> <ul style="list-style-type: none"> - Domestic Undergraduate and Graduate Students - International Undergraduate and Graduate Students 	<p>DECISION REQUESTED</p> <p>AT THE JOINT RECOMMENDATION OF THE FINANCE COMMITTEE AND THE LEARNING & RESEARCH COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors approve:</i></p> <ul style="list-style-type: none"> <i>i. A 2% increase in tuition for new and continuing domestic undergraduate and graduate students, for programs as specified in Schedule A.</i> <i>ii. An increase in tuition for international students:</i> <ul style="list-style-type: none"> (a) Continuing international undergraduate students <ul style="list-style-type: none"> • 3% increase for students who entered their degree programs as set out in Schedule A, on or after May 1, 2015 and prior to May 1, 2018; • 2% increase for students who entered their degree programs as set out in Schedule A, prior to May 1, 2015; (b) A 2% increase in tuition for all new and continuing international students in certificate programs; (c) A 2% increase in tuition for all new and continuing international graduate students in programs with standard rates; (d) Continuing international graduate students in programs with specialized rates:
--	---

	<ul style="list-style-type: none"> • 3% increase in tuition for students who entered their degree programs as specified in Schedule A, on or after May 1, 2016 and prior to May 1, 2018; • 2% increase in tuition for students who entered their degree programs as specified in Schedule A, prior to May 1, 2016. <p>iii. A 2% increase in tuition for new international graduate students entering the following programs in the Okanagan effective May 1, 2018:</p> <ul style="list-style-type: none"> • Master of Arts in Faculty of Education (Full Time) • Master of Arts in Faculty of Education (Part Time) • Master of Education (Part Time) • Master of Management <p>iv. A 3% increase in tuition for new international graduate students entering the following programs effective May 1, 2018:</p> <ul style="list-style-type: none"> • Professional Master of Business Administration • Master of Business Analytics • Master of Data Science • Master of Engineering Leadership • Master of Geomatics for Environmental Management • Master of Global Surgical Care • Master of Health Leadership and Policy • Master of High Performance Coaching and Technical Leadership <p>v. A 9.2% increase in international per credit tuition for unclassified, qualifying, visiting, access studies, and auditing students.</p> <p>vi. A 5% increase for international per credit tuition for unclassified students taking graduate-level Master of Laws in Common Laws courses.</p> <p><i>All of the above proposed increases apply to both campuses in Vancouver and Okanagan, and are effective May 1, 2018.</i></p>
<p>5.2 Non-Instructional Fees 2018-2019</p>	<p>DECISION REQUESTED AT THE JOINT RECOMMENDATION OF THE FINANCE COMMITTEE AND THE LEARNING & RESEARCH COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors approve:</p> <ul style="list-style-type: none"> i. Tuition-related fees, effective May 1, 2018 ii. Mandatory fees effective September 1, 2018 <p>“Schedule C” has been approved by the President and the approved memo is circulated for information.</p>

6. Property Committee		11:15 a.m. – 11:25 a.m.
6.1 Bioenergy Research & Demonstration Facility Expansion (Vancouver)	<p>DECISION REQUESTED AT THE RECOMMENDATION OF THE PROPERTY COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors approve BOARD 1 for the Bioenergy Research & Demonstration Facility Expansion project, with a funding release of \$500,000 to commence schematic design.</p> <p>Preliminary Capital Budget \$14,850,000 Preliminary Operating Budget See report Schedule Project in Principle Program Consultant Selection Proceed to Schematic Design</p> <p>Funding Release \$500,000</p> <p>Information Expenses to date \$0 Funding released to date \$0</p>	
8. Audit Committee		11:25 a.m. – 11:45 a.m.
8.1 Financial Report Q2 2017-2018	<p>AT BOARD The Q2 2017-2018 Financial Report 2017-2018 (as at September 30, 2017) for The University of British Columbia is presented for information (as received by the Audit Committee on November 30, 2017).</p>	
9. Other		11:45 a.m. – 12:00 p.m.
9.1 American Foundation for UBC Annual General Meeting	<p>AT BOARD DECISION REQUESTED IT IS HEREBY REQUESTED that the Board of Governors approve:</p> <ul style="list-style-type: none"> • Minutes of the Annual Meeting of the American Foundation for UBC held on December 6, 2016; and, • American Foundation for UBC Financial Statements for the fiscal year ending March 31, 2017. <p><small>The American Foundation for UBC has a single class of members made up of members of the Board of Governors of UBC. The members conduct the Annual General Meeting of the American Foundation for UBC.</small></p>	
10. Learning & Research Committee		1:00 p.m. – 1:45 p.m.
10.1 Academic Presentation	<p>AT BOARD</p> <p>Guest: Dr. Martin Gleave Director, Vancouver Prostate Centre</p> <p>Presentation: Canada Foundation for Innovation Fund Results</p> <p>Every two years, the Canada Foundation for Innovation runs an Innovation Fund competition to fund the purchase of large-scale research infrastructure. In the recent 2017 competition, UBC had the highest-success rate (44%) on a dollar basis, with over \$52M of funding awarded.</p> <p>This presentation will describe UBC’s success and highlight an award winner, Dr. Martin Gleave, Director of the Vancouver Prostate Center. Dr. Gleave will provide an overview of the Prostate Center and describe the research to be conducted.</p>	

CONSENT/INFORMATION AGENDA

Joint Finance Committee and Property Committee

3.4 Capital Projects Update | Vancouver and Okanagan

At each meeting, the Board receives a status update on current capital projects and capital priorities in planning. This includes details on major capital building projects (>\$5 million) as well as a summary of routine capital renewal and renovation projects (<=\$5 million). Information on Infrastructure Impact Charge (IIC) projects and major Information Technology (IT) projects is also included.

There are currently six major capital building projects in construction and another two projects in design. Major building projects are generally proceeding on schedule and on budget. Challenges have been experienced with some projects, requiring use of the Retained Risk Fund to address unanticipated cost overages.

Finance Committee

4.9 APPROVAL REQUEST BC Hydro System Reinforcement Stage 2

Approval for:

- i. Entering into a “Facilities Agreement” with the British Columbia Hydro and Power Authority (“BC Hydro”) in a form approved by the Vice-President Finance & Operations in consultation with the University Counsel to enable necessary system reinforcement infrastructure upgrades to meet the UBC Vancouver campus’s increasing electricity requirements to permit ongoing development of the campus.
- ii. Providing BC Hydro ‘security’ in the form of a letter of credit of \$26.3 million to be issued for the benefit of BC Hydro with respect to electrical supply infrastructure upgrades for the UBC Vancouver campus. The capital cost of the upgrades will be recovered by BC Hydro through increased electrical revenue from UBC Vancouver from fiscal year 2015 and finishing fiscal year 2023 (8.4 years).

Requesting a letter of guarantee, issued by the Province of British Columbia for \$26.3 million, to be issued for the benefit of BC Hydro with respect to Stage 2 electrical system reinforcement for the UBC Vancouver campus to replace the letter of credit.

4.10 APPROVAL REQUEST Endowment Variations

Approval of a change name of the “Graduating Class of Medicine 1966 Fred Scriver Memorial Bursary Endowment Fund” to the “UBC MED ’66 Memorial Bursary Endowment Fund” to better reflect that the Fund is in memory of all classmates who have died, as well as amended and restated endowment documentation.

4.11 APPROVAL REQUEST UBC Liquidity Fund *Statement of Investment Policies and Procedures*

Approval of the amended *Statement of Investment Policies and Procedures* for the UBC Liquidity Fund.

4.12 Non-Refundable Acceptance Deposit | Peter A. Allard School of Law J.D. Program

The President has approved an increase to the current \$300 and \$500 non-refundable acceptance deposits for domestic and international students of the Peter A. Allard School of Law J.D. Program, respectively, to \$600 and \$1,000 for domestic and international students, respectively.

Consultation was undertaken with J.D. students and the AMS by the Vice-President Students Office between September 6, 2017 and October 6, 2017. The report of the consultation is circulated.

4.13 Endowment Status Report

The Endowment Status Report as at August 31, 2017 is circulated for information. The report includes endowment funds administered under the University’s Endowment Management Policy, Vancouver Foundation endowments where the University has the discretion to transfer all or any part of the capital to the University, the Peter Wall endowment (held within the UBC Foundation), the Student Housing Financing Endowment (SHFE) and the Faculty Housing Assistance Financing Endowment (FHAFE).

4.14 UBC Staff Pension Plan (SPP) – Governance Policy and Terms of Reference
 The UBC Board of Governors at its meeting on September 21, 2017 approved in principle the existing governance structure for the Pension Board be maintained as well as the recommendations contained in *The University of British Columbia Staff Pension Plan Governance Report (2017) Summary*, prepared by Murray Campbell of Lawson Lundell LLP.

The Board of Governors authorized the Chair of the Finance Committee to provide the final approval upon submission of the appropriate documentation from the Administration. The Chair of the Finance Committee approved the attached documentation on November 7, 2017.

- 4.15 Financial Statements 2016-2017**
- 4.15.1 Great Northern Way Campus Trust
 - 4.15.2 The Neighbours’ Fund
 - 4.15.3 Tri-Universities Meson Facility (TRIUMF)
 - 4.15.4 UBC Foundation
 - 4.15.5 UBC Investment Management Trust (UBC IMANT)
 - 4.15.6 UBC Properties Investments Ltd (UBCPIL/UBCPT)
 - 4.15.7 University Neighbourhoods Association (UNA)

4.16 Legacy Rules (Multi-Year Tuition Guarantees) and Tuition Assessments for Internal Transfer Undergraduate and Graduate Students
 Standardized practices to address administrative procedures related to legacy rules for multi-year tuition guarantees have been approved by the President. Guidelines apply to both UBC Vancouver and UBC Okanagan students.

Property Committee

6.2 Advisory Urban Design Panel (AUDP) Annual Report
 This report provides a summary of UBC’s Advisory Urban Design Panel (AUDP) activities from November 2016 to October 2017. The AUDP met five times and advised on three neighbourhood projects and one planning strategy across the Vancouver campus.

6.3 Development Permit Board (DPB) Annual Report
 Since the annual report submitted to the Board of Governors on December 6, 2016, the DPB approved three new development applications: market residential in Wesbrook Place, mixed market and faculty staff rental residential in Wesbrook Place, and Neighbourhood Park in Wesbrook Place.

In 2017, Development Permits approved by the DPB added 440 dwelling units to the neighbourhood housing stock in a gross buildable area of 475,914 sq.ft.

Minutes of DPB are posted on the Campus + Community Planning website www.planning.ubc.ca

Governance Committee

7.1 APPROVAL REQUEST Meeting Dates
 Approval of 2019 Board of Governors and Committee Meeting Dates

Committee Meetings	Board of Governors Meetings
Thursday, February 7, 2019	Thursday, February 14, 2019
Thursday, April 4, 2019	Thursday, April 18, 2019
Wednesday, June 5, 2019	Thursday, June 13, 2019
Thursday, September 12, 2019	Tuesday, September 24, 2019 (Okanagan)
Tuesday, November 26, 2019	Thursday, December 5, 2019

7.2 Policy 18 (Appointment of Designated Senior Academic Administrators) (Joint Senate and Board Policy)
 Amended procedures, as approved by the President, circulated for information.

Learning & Research Committee

10.2 Recommendations from the Vancouver Senate

Noted for the record that the Board of Governors granted electronic approval on October 2, 2017 of recommendations arising from the September 20, 2017 Vancouver Senate meeting.

10.3 **APPROVAL REQUEST** Senate Recommendations Approvals effective December 5, 2017

10.3.1 Recommendations arising from Okanagan Senate meeting of September 28, 2017

10.3.2 Recommendations arising from Vancouver Senate meeting of October 18, 2017

10.3.3 Recommendations arising from Okanagan Senate meeting of October 26, 2017

10.3.4 Recommendations arising from Vancouver Senate meeting of November 15, 2017

10.3.5 Recommendations arising from Okanagan Senate meeting of November 23, 2017

10.4 Sustainability Report 2016-2017 | Vancouver and Okanagan

UBC has been recognized nationally and globally as a leader and as a model for sustainable urban development.

UBC's leadership in this area is a key differentiator for the University, representing a significant source of income from research grants and results in significant co-investment in capital projects. UBC's work in this area is a strong attractor for faculty and students and sustainability represents an integral part of the University's identity.

In 2016-2017 UBC Vancouver and UBC Okanagan continued to implement a world-class integrated, whole-systems and lifecycle costing approach to sustainability. These efforts continue to attract interest from government at a time when there is significant federal and provincial interest in climate change and urban sustainability.

10.5 Establishment of New Endowments

Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel in accordance with UBC Policy #113 (Endowment Management) and are presented to the Board of Governors for information only.

Under UBC Policy #113 (Endowment Management), the Board of Governors has delegated authority to the President to approve, upon the recommendation of the University Counsel, the establishment of new endowment funds. Spending may begin upon execution of the endowment documentation by the President.

People, Community & International Committee

11.2 Notable Distinctions | Teaching, Research, Service

The circulated reports includes profiles of the following UBC Okanagan scholars and the full listing of teaching, service and research awards conferred on UBC faculty members:

- **Service** Dr. Shahria Alam, Associate Professor, School of Engineering
- **Research** Dr. Mary Jung, Assistant Professor, Faculty of Health & Social Development
- **Teaching** Dr. Ramon Lawrence, Associate Professor, Irving K. Barber School of Arts & Sciences

11.3 *alumni* UBC Activity Report

The November 2017 *alumni UBC Update* is circulated for information.