



SUBJECT	CONFLICT OF INTEREST ADVISOR ANNUAL REPORT 2017
MEETING DATE	FEBRUARY 15, 2018

APPROVED FOR SUBMISSION

Reny Kahlon, Secretary to the Board

FOR INFORMATION

Report Date	January 26, 2018
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EXECUTIVE SUMMARY

Section 9.4 of the *Code of Conduct and Conflict of Interest Guidelines for the Board of Governors* states that "the Conflict of Interest Advisor is responsible to make a written report to the Governance Committee with an overview of the Advisor's activities, specific cases and systemic issues during the immediately preceding calendar year before January 31 in each year."

The Honourable Lance Finch, Q.C., was appointed Conflict of Interest Advisor for the Board of Governors as of January 2017. Pursuant to Section 9.4 of the *Code of Conduct and Conflict of Interest Guidelines for the Board of Governors*, the Advisor's report for 2017 is attached.

In addition to the activities noted on his report, the Conflict of Interest Advisor worked closely with University Counsel, the Board Secretariat and WATSON in 2017 to update the *Code of Conduct and Conflict of Interest Guidelines*.

INSTITUTIONAL STRATEGIC PRIORITIES SUPPORTED

Learning

Research

Innovation

Engagement
(Internal / External)

International

or Operational

**Report of the Conflict of Interest Advisor pursuant to Section 9.4 of the
Code of Conduct and Conflict of Interest Guidelines for the Board of Governors
Calendar Year 2017**

This is my report on the administration of the Code of Conduct and Conflict of Interest Guidelines for the Board of Governors during the 2017 calendar year as required by section 9.4 of the Code.

I am pleased to report that all Governors filed forms, Schedule B (Acknowledgement and Agreement) and Schedule C (Conflict Disclosure Statement) as required by Section 7 of the Code.

Issues arising out of conflict disclosures requiring my attention:

None

In response to these issues, I took the following steps:

None

Aside from my responsibilities as set out by the Code, I also:

Met with three new Governors, either in person or by telephone, to discuss matters of interest or concern to them.

Honourable Lance Finch, Q.C., Advisor


