



The University of British Columbia
BOARD OF GOVERNORS
AGENDA

Thursday, February 15, 2018
1:00 a.m. to 3:00 p.m.
Vancouver Campus
 Robert H. Lee Family Boardroom
 The Robert H. Lee Alumni Centre
 6163 University Boulevard

7.1 Academic Presentation Faculty of Pharmaceutical Sciences	Guest: Professor Michael Coughtrie Dean, Faculty of Pharmaceutical Sciences												
2.3 Capital Projects Update Vancouver and Okanagan	<p>At each meeting, the Board receives a status update on current capital projects and capital priorities in planning. This includes details on major capital building projects (>\$5 million) as well as a summary of routine capital renewal and renovation projects (<=\$5 million).</p> <p>Information on Infrastructure Impact Charge (IIC) projects and major Information Technology (IT) projects is also included.</p>												
2.4 Undergraduate Life Sciences Teaching Laboratories Renewal and Expansion – Budget Revision	<p>DECISION REQUESTED AT THE JOINT RECOMMENDATION OF THE PROPERTY COMMITTEE AND THE FINANCE COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors grant approval to:</p> <ol style="list-style-type: none"> 1. Increase the capital budget of the Undergraduate Life Sciences Teaching Labs project from \$80,000,000 to up to \$88,000,000 with a funding release of \$8,000,000 to complete construction; and, 2. Consolidate and adjust internal financing for the project to a single internal loan of up to \$43,635,000 repaid over 30 years from the Central Operating Budget at an annual interest of 5.75%. <table data-bbox="665 1144 1185 1281"> <tr> <td>Revised Capital Budget</td> <td>\$88,000,000</td> </tr> <tr> <td>Operating Budget</td> <td>\$1,426,224</td> </tr> <tr> <td>Revised Schedule</td> <td></td> </tr> <tr> <td>Funding Release</td> <td>\$8,000,000</td> </tr> </table> <p>Information</p> <table data-bbox="609 1333 1015 1386"> <tr> <td>Expenses to date</td> <td>\$33,908,000</td> </tr> <tr> <td>Funding released to date</td> <td>\$80,000,000</td> </tr> </table>	Revised Capital Budget	\$88,000,000	Operating Budget	\$1,426,224	Revised Schedule		Funding Release	\$8,000,000	Expenses to date	\$33,908,000	Funding released to date	\$80,000,000
Revised Capital Budget	\$88,000,000												
Operating Budget	\$1,426,224												
Revised Schedule													
Funding Release	\$8,000,000												
Expenses to date	\$33,908,000												
Funding released to date	\$80,000,000												
2.5 UBC Development Charges: Infrastructure Impact Charges (IICs) and Community Amenity Charges (CACs) (Vancouver)	<p>DECISION REQUESTED AT THE JOINT RECOMMENDATION OF THE PROPERTY COMMITTEE AND THE FINANCE COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors approve the 2018-2019 Infrastructure Impact Charge (IIC) and Community Amenity Charge (CAC) Plans as part of UBC's 2018-2019 Operating Budget approval.</p>												
2.6 The University Community on Campus - Housing Action Plan - Policy Text Amendments	<p>DECISION REQUESTED AT THE JOINT RECOMMENDATION OF THE PROPERTY COMMITTEE AND THE FINANCE COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors:</p> <ol style="list-style-type: none"> 1. Approve the updated and consolidated Housing Action Plan core policy text amendments (revised Attachment A, not including Policies 9, 11, and 12) reflecting adjustments supported during the course of the HAP Five-Year Review; and, 												

	2. Direct the Administration to further explore Policies 9, 11, and 12 and report back in April 2018, including implications and opportunities for introducing “University Rental” policy commitments in the HAP as described in the AMS submission January 30, 2018.
2.7 Student Housing Growth Plans	A brief update on the planning process and new emerging opportunities.
2.8 Board of Governors and University Neighbourhoods Association Liaison Committee	DECISION REQUESTED AT THE JOINT RECOMMENDATION OF THE PROPERTY COMMITTEE AND THE FINANCE COMMITTEE, IT IS HEREBY REQUESTED that the Board of Governors approve the establishment of a Board of Governors and University Neighbourhoods Association Liaison Committee and approve in principle the Terms of Reference for the Liaison Committee, with the wording of the final Terms of Reference to be delegated for approval to the Liaison Committee.
3.1 Enrolment Report 2017-2018	The UBC Annual Report on Enrolment (2017-2018) provides detailed information about enrolment at the Okanagan and Vancouver campuses and about strategic initiatives related to the recruitment and retention of undergraduate students. As in previous years, enrolment at UBC remained strong in 2017-2018; both campuses saw overall growth in their student populations.
4.3 Budget 2018-2019 (Vancouver and Okanagan)	DECISION REQUESTED IT IS HEREBY REQUESTED that the Board of Governors endorse the preliminary 2018-2019 UBC Budget. NOTE: The final 2018-2019 UBC Budget will be presented for ratification in April 2018.

Consent/Information Agenda	
4.4	APPROVAL REQUEST Tuition Graduate Certificate in Indigenous Public Health Approval of domestic per-credit tuition of \$500.00 and International per-credit tuition of \$600.00 for eight new Graduate Certificate in Indigenous Public Health courses. Total fees for Graduate Certificate in Indigenous Public Health will be \$6,000.00 for domestic students and \$7,200.00 for international students.
4.5	APPROVAL REQUEST Master of Data Science Approval of the new Master of Data Science program at UBC Okanagan, effective for the 2018-2019 academic year.
4.6	APPROVAL REQUEST Tuition Bachelor of Media Studies Approval of tuition increase for new incoming international students for the Bachelor of Media Studies at UBC Okanagan effective May 1, 2018.
4.7	APPROVAL REQUEST Field Trip Fee Approval of increased fixed fees for UBC Okanagan’s Special Topics in Biology class (BIOL 420D), effective for the 2018-2019 academic year, starting 2018S term.
4.8	APPROVAL REQUEST Continuing Fees for new International Graduate Students (selected programs) Approval of the schedule of continuing fees for new incoming international graduate students as circulated, effective May 1, 2018.

4.9 **APPROVAL REQUEST Physical Therapy (PHTH) 580 Lab Fee**

Reassignment of a previously approved lab fee of \$2,965, effective September 1, 2018, from the Graduate Certificate in Orthopaedic and Manipulative Physical Therapy Program to the specific course, Physical Therapy (PHTH) 580.

4.10 **APPROVAL REQUEST Piara and Kartar Dhillon Memorial Bursary Award**

Approval of encroachment on a portion of the Piara and Kartar Dhillon Memorial Bursary Endowment Fund, to be used to create the Piara Singh and Kartar Kaur Dhillon Memorial Education Abroad Award Endowment Fund, as recommended by the President and University Counsel.

4.11 **Kam Ngan Ho Memorial Scholarship Endowment - Closing**

Having received no funds for the Kam Ngan Ho Memorial Scholarship Endowment Fund (the "Fund"), and with no expectation of receiving any funds, this endowment fund account will be closed effective February 15, 2018.

4.12 **Endowment Status Report**

The Endowment Status Report as at November 30, 2017 is circulated for information. The report includes endowment funds administered under the University's Endowment Management Policy, Vancouver Foundation endowments where the University has the discretion to transfer all or any part of the capital to the University, the Peter Wall endowment (held within the UBC Foundation), the Student Housing Financing Endowment (SHFE) and the Faculty Housing Assistance Financing Endowment (FHAFE).

People, Community & International Committee

6.2 **APPROVAL REQUEST Naming of Campus Facilities**

Approval of the following Class 1 Facility Naming Recommendations from the Naming Committee:

- a) UBC Baseball Rose Indoor Training Centre: part of the larger UBC Baseball Stadium project, the building houses four batting cages, two pitching mounds, including motion capture and video analysis camera equipment for research purposes. Originally named "UBC Baseball Tourmaline Rose Indoor Training Centre", the donor has made another gift to UBC towards the stadium (see naming request below) and prefers to use his last name "Rose" alone for the Indoor Training Centre and his company name "Tourmaline" for the stadium.
- b) Tourmaline West Stadium: Mr. Rose funded a baseball field in Okotoks, AB. The requested name recognizes the donor's commitment to fund the proposed new stadium at UBC while complementing the existing field in Alberta.

6.3 **Notable Distinctions | Teaching, Research, Service**

The circulated reports includes profiles of the following UBC scholars and the full listing of teaching, service and research awards conferred on UBC faculty members:

Service Dr. Marjorie Docherty, Clinical Professor, Department of Family Practice, Faculty of Medicine

Research Dr. Gary Hinshaw, Professor, Department of Physics & Astronomy, Faculty of Science

Teaching Dr. Susan Schmitz, Clinical Associate Professor, Oral Biological & Medical Sciences, Faculty of Dentistry

6.4 **alumni UBC Activity Report**

The *alumni UBC Update* is circulated for information. Engagement numbers continue to be very strong, with 52,633 alumni getting involved with UBC to the end of 2017. Numbering more than 320,000, UBC alumni are the University's largest constituent group.

Learning & Research Committee

7.2 **APPROVAL REQUEST Senate Recommendations**

- 7.2.1 Recommendations arising from Vancouver Senate meeting of December 13, 2017
- 7.2.2 Recommendations arising from Okanagan Senate meeting of December 14, 2017
- 7.2.3 Recommendations arising from Vancouver Senate meeting of January 17, 2018

7.3 **Establishment of New Endowments**

Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel in accordance with UBC Policy #113 (Endowment Management) and are presented to the Board of Governors for information only.

Under UBC Policy #113 (Endowment Management), the Board of Governors has delegated authority to the President to approve, upon the recommendation of the University Counsel, the establishment of new endowment funds. Spending may begin upon execution of the endowment documentation by the President.

Property Committee

8.1 **APPROVAL REQUEST John Hindle Drive – FortisBC Statutory Right of Way**

Authorizing the Administration to seek Ministerial approval for the grant of a statutory right of way to FortisBC Inc. for utility purposes, pursuant to Section 50(2) of the *University Act*.

Authorizing the Administration to, upon receipt of Ministerial approval, grant the aforementioned statutory right of way to FortisBC on terms and conditions approved by the Administration.

Declaration that the disposal of land (*i.e.*, the grant of the statutory right of way described above) will not affect the future delivery of educational programs.

8.2 **APPROVAL REQUEST Teaching & Learning Centre – FortisBC Statutory Right of Way**

Authorizing the Administration to seek Ministerial approval for the grant of a statutory right of way to FortisBC Inc. for utility purposes, pursuant to Section 50(2) of the *University Act*.

Authorizing the Administration to, upon receipt of Ministerial approval, grant the aforementioned statutory right of way to FortisBC on terms and conditions approved by the Administration.

Declaration that the disposal of land (*i.e.*, the grant of the statutory right of way described above) will not affect the future delivery of educational programs.

Governance Committee

9.1 **Policy Priorities**

With a \$2.5 billion annual operating budget, over 15,000 faculty and staff and over 62,000 students, UBC is a complex organization with a myriad of diverse operational requirements. A cornerstone to its efficient operations is a robust set of Board policies to regulate the conduct of its faculty, staff and students. This report is an update on the current state of Board policies and provides a prioritized list of upcoming policies for review and development. Index of all Policies <https://universitycounsel.ubc.ca/policies/index/>

9.2 Policy #82 (Relocation of Faculty Members and Senior Management Staff)

Policy #82 and related procedures establish eligibility and extent of travel and relocation assistance from central funding for the hiring or internal transfer of faculty members and senior management staff.

On December 5, 2017 the Vice-President Human Resources approved amendments to the Central Fund Contribution Table of section 8.1 of the Procedures, with an effective date of December 21, 2017.

Pursuant to Policy #1 (Administration of Policies), procedures may be amended by the President provided the new procedures conform to the approved policy and they are reported at the next meeting of the Board of Governors. This report is being provided in compliance with Policy #1.

9.3 Committee Terms of Reference Review

At the request of the Governance Committee, Committees will review and revise as appropriate Terms of Reference of the following:

- Audit Committee
- Employee Relations Committee
- Executive Committee
- Finance Committee
- Governance Committee
- Learning & Research Committee
- People, Community & International Committee
- Property Committee

9.4 Conflict of Interest Advisor Annual Report

Before January 31 in each year, the Conflict of Interest Advisor is responsible to make a written report to the Governance Committee with an overview of the Advisor's activities, specific cases and systemic issues during the immediately preceding calendar year.