



The University of British Columbia
Board of Governors
MINUTES

Thursday, February 15, 2018

1:00 p.m. to 3:00 p.m.

Vancouver Campus

Robert H. Lee Family Boardroom

The Robert H. Lee Alumni Centre

6163 University Boulevard

In Attendance Board Chair Stuart Belkin
Ms. Sandra Cawley
Mr. Kevin Doering
Mr. Darran Fernandez
Ms. Chaslynn Gillanders
Mr. Raghwa Gopal
Chancellor Lindsay Gordon (*by telephone*)
Ms. Celeste Haldane (*by telephone*)
Dr. John Klironomos
Mr. Michael Korenberg
Ms. Jeanie Malone
Ms. Nancy McKenzie
Dr. Charles Menzies
Mr. Curtis Morcom
Dr. Santa Ono
Ms. Beverlee Park
Mr. Kevin Smith
Mr. Joel Solomon (*by telephone*)
Mr. Terry Zhang (*by telephone*)

Regrets Dr. Ayesha Chaudhry
Ms. Fiona Macfarlane
Ms. Beverlee Park

Administration
Dr. Deborah Buszard
Dr. Louise Cowin
Mr. Hubert Lai
Ms. Barbara Meens Thistle
Mr. Peter Smailes
Dr. Philip Steenkamp
Dr. Andrew Szeri

Board Secretary
Ms. Reny Kahlon

Remarks

Board of Governors Chair Mr. Stuart Belkin called the February 15, 2018 Board of Governors meeting to order. Mr. Belkin respectfully acknowledged that UBC's Vancouver campus is located on the traditional, ancestral, and unceded territory of the Musqueam people, who have long inhabited this land. He also respectfully acknowledged the Okanagan Nation and their peoples, on whose territory the UBC campus in the Okanagan is located.

Mr. Belkin congratulated President Santa Ono on his achievements over the previous year. He provided a brief overview of UBC's Annual Presidential Review process, and shared the very positive feedback provided to the President following the recent formal review.

He expressed the Board's appreciation for the service of outgoing Governors Mr. Graham Lee, Mr. Alan Shuster and Mr. David Sidoo, and welcomed incoming Governors Ms. Chaslynn Gillanders, Ms. Nancy McKenzie and Mr. Joel Solomon.

On behalf of the Board, Mr. Belkin extended congratulations to Ms. Jeanie Malone, a 2018 *Faces of Today* award winner.

The President shared news of the recruitment of Dr. Margo Seltzer from Harvard University; she is joining UBC as the Canada 150 Research Chair in Computer Systems and the Cheriton Family Chair in Computer Science.

He drew the Board's attention to the federal announcement of five successful proposals under the \$950M Innovation Supercluster Initiative; UBC is a key participant in one of those, BC's Digital Technology Supercluster proposal. The initiative is expected to have significant, far-reaching benefits for both UBC and for British Columbia.

He spoke about recently announced provincial funding for 720 new seats for domestic undergraduate students across both campuses in biomedical engineering, computer science, and manufacturing engineering programs; additional seats will also be added to the education program.

The President also reported on meetings with external groups in which he has participated since the December 2017 meeting of the Board, and noted the positive feedback received in response to presentations of the draft Strategic Plan to the Vancouver Board of Trade and the BC Business Council.

The final Strategic Plan will be presented to the Senates and to the Board of Governors for endorsement over the next several weeks.

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that the Board of Governors supports and endorses President Santa Ono's statement on UBC's commitment to Indigenous people and communities, as released on February 13, 2018.

CARRIED UNANIMOUSLY

2. Joint: Property Committee and Finance Committee

2.3 CAPITAL PROJECTS UPDATE | VANCOUVER AND OKANAGAN

Property Committee Chair Ms. Sandra Cawley reported that the Committees received for information an update on projects recently completed and currently in progress, the routine capital program, project risks and mitigation strategies, and anticipated upcoming Board approval requests.

The Committees asked the Administration to share (at a future meeting) reports provided to the Province with regard to provincial funding for building maintenance and seismic mitigation.

The Committees were advised that discussions with the provincial government regarding ongoing funding for building maintenance and seismic mitigation continue; formal confirmation of funding had not been received.

The Board of Governors will receive seismic mitigation and Okanagan campus capital projects/priorities updates in April 2018.

The Committees discussed draws against the Retained Risk Fund, and requested reporting of draws as a percentage of project budgets be included in future reports.

Committee members considered potential risks associated with rising construction costs and decreasing availability of trades in a competitive construction market context, and strongly encouraged the Administration to review project contingency budgets and the parameters of the Retained Risk Fund to ensure adequate funding is available.

At the Board meeting, factors driving increasing costs were discussed briefly, with Governors noting that 'build at any cost' would not be an approach supported by the Board.

2.4 UNDERGRADUATE LIFE SCIENCES TEACHING LABORATORIES RENEWAL AND EXPANSION – BUDGET REVISION

The Property Committee Chair reported that the Committees received and discussed a presentation reviewing this approval request, factors contributing to budget overruns, and steps taken to reduce costs to date. Also included in the presentation were details of the revised capital budget and phased completion schedule, and of the simplified funding/financing model.

The Administration acknowledged a slight risk to federal funding as a result of delayed completion; UBC is working with the government on those adjustments.

At the Committees meeting, Governors discussed the impact of an escalating construction market on the budget for this project, noting the potential for similar issues with future projects.

It was observed that lessons learned on this project contribute to a strengthened capital projects 'risk register', against which the Board will expect the Administration to gauge budget/contingency requirements for future capital projects.

The following resolution, forwarded at the recommendation of the Property Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors grants approval to:*

- 1. Increase the capital budget of the Undergraduate Life Sciences Teaching Labs project from \$80,000,000 to up to \$88,000,000 with a funding release of \$8,000,000 to complete construction; and,***

2. Consolidate and adjust internal financing for the project to a single internal loan of up to \$43,635,000 repaid over 30 years from the Central Operating Budget at an annual interest of 5.75%.

Revised Capital Budget	\$88,000,000
Operating Budget	\$1,426,224
Revised Schedule	
Funding Release	\$8,000,000

CARRIED UNANIMOUSLY

2.5 UBC DEVELOPMENT CHARGES: INFRASTRUCTURE IMPACT CHARGES (IICS) AND COMMUNITY AMENITY CHARGES (CACs) (VANCOUVER)

The Property Committee Chair reported that the Committees received a presentation that provided an overview of UBC development charges, an update on IIC and CAC plans for 2018-2019, and 10-year IIC and CAC priorities.

Also discussed by the Committees were completed and planned sewer and water infrastructure upgrades; Governors were advised that modelling is updated in conjunction with revisions to the overall capital plan.

The Committees were also advised that while Infrastructure Impact Charges are indexed, Community Amenity Charges are not; this will result in future funding shortfalls for childcare spaces on campus if not addressed by next fiscal year. Staff will report back with a recommendation to address both rates and timing at a future meeting.

The possibility of expanding the types of amenities to be funded by CACs was discussed, and the Property Committee Chair advised that this will be considered during the review process, with an eye to providing quality amenities to University Neighbourhood residents at a reasonable cost.

The following resolution, forwarded at the recommendation of the Property Committee, was moved and seconded:

IT IS HEREBY RESOLVED that the Board of Governors approves the 2018-2019 Infrastructure Impact Charge (IIC) and Community Amenity Charge (CAC) Plans as part of UBC's 2018-2019 Operating Budget approval.

CARRIED

2.6 THE UNIVERSITY COMMUNITY ON CAMPUS - HOUSING ACTION PLAN POLICY TEXT AMENDMENTS

The Property Committee Chair advised the Board that this report was received by the Committees upon completion of the five-year review of the Housing Action Plan; upon Board ratification, future annual reports will respond to the updated policies.

She added that, just prior to the Committee meeting, the UBC Alma Mater Society submitted a response to the proposed text amendments, and following review of the AMS recommendations, the Administration circulated their response to Governors. Mr. Max Holmes (Vice-President Academic & University Affairs for the AMS) and the Vice-President Students spoke to the issues at the Committees meeting; the President stated his support for ongoing dialogue between the Administration and students regarding the creation of additional affordable housing as quickly as possible.

The Board was advised that the Committees asked the Administration to prepare a report for discussion during the April 2018 meeting cycle to further explore the question of University rental housing and consider whether an additional policy is needed in that regard. The Administration was reminded that Governors had expressed interest in considering an expansion of the rent-g geared-to-income program prior to the completion of the pilot program currently underway.

The following resolution, forwarded at the recommendation of the Property Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors:*

- 1. Approves the updated and consolidated Housing Action Plan core policy text amendments (revised Attachment A, not including Policies 9, 11, and 12) reflecting adjustments supported during the course of the HAP Five-Year Review; and,***
- 2. Directs the Administration to further explore Policies 9, 11, and 12 and report back in April 2018, including implications and opportunities for introducing "University Rental" policy commitments in the HAP as described in the AMS submission January 30, 2018.***

CARRIED UNANIMOUSLY

2.7 STUDENT HOUSING GROWTH PLANS

The Property Committee Chair reported that the Committees received a presentation that reviewed demand for student housing, opportunities for the accelerated expansion of student housing, strategies, and proposed timelines.

It was noted that there has been high uptake by students of other University rental options on campus; increasing the percentage of restricted (to UBC faculty, students, staff) market rental units may be another strategy for additional student housing.

During the presentation, the attention of the Committees was drawn to increasing pressure on housing-associated services and amenities such as counselling, child care, and fitness facilities.

The Committees were advised that work will begin in 2018 in preparation for application to the Province in 2019 for amendments to the Vancouver campus Land Use Plan.

Information was also provided to the Committees about UBC's mixed-use approach to development in support of a vibrant campus community, and about steps being taken to maintain safe pedestrian access as construction proceeds.

At the Board meeting, Governors discussed the tight Kelowna rental market, and the high demand for first-year student housing on that campus – first-year students are currently filling all available beds, including those originally intended for upper-year students.

The Deputy Vice-Chancellor explained that the current level of demand is relatively recent; the Administration and the Board have responded by approving the construction of additional student housing.

2.8 BOARD OF GOVERNORS AND UNIVERSITY NEIGHBOURHOODS ASSOCIATION LIAISON COMMITTEE

The Property Committee Chair reported that, in response to increasing financial pressure on the University Neighbourhoods Association from the declining Service Levy revenue and the recent downloading of fire service costs by the Province, staff are recommending the creation of a Liaison Committee under the UBC Board of Governors Property Committee.

She advised that the Committees received a brief overview of the background and relationship between UBC and the UNA, and of Liaison Committee objectives.

Following discussion of the circulated draft Terms of Reference, the Committees agreed to recommend that final approval of the Terms of Reference be delegated to the Liaison Committee, with the understanding that representation from the two bodies will be equal, and that the inaugural meeting would be held in April 2018.

It was confirmed by the Administration that the regular quarterly meetings between the Administration and the UNA would continue unaffected.

The following resolution, forwarded at the recommendation of the Property Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves the establishment of a Board of Governors and University Neighbourhoods Association Liaison Committee and approves in principle the Terms of Reference for the Liaison Committee, with approval of the wording of the final Terms of Reference to be delegated to the Liaison Committee.*

CARRIED UNANIMOUSLY

3. Joint: Learning & Research, People, Community & International Committee, and Finance Committee

3.1 ENROLMENT REPORT 2017-2018

In his opening remarks, Learning & Research Committee Chair Dr. John Klironomos expressed his hope that the Board would have an opportunity to discuss a long-term enrolment strategy, noting the significant impact of both domestic and international tuition on the University's budget, infrastructure, student experience and student access to UBC.

The Board of Governors received and discussed a presentation that provided a review of enrolment year over year, enrolment against provincial targets, strategic undergraduate enrolment initiatives, and next steps.

Governors requested additional information about the length of time students are taking to complete undergraduate degrees and completion rates year over year, broken down by Indigenous and non-Indigenous students and in comparison to domestic and international student completion rates, to be provided at a future meeting.

Also to be provided at a future meeting is the report arising from the Enrolment Strategy review referred to in the next steps section of the presentation. Preliminary results may be ready for presentation to the Board in the fall. The Provost advised the Board that the provincial ministry responsible for universities has recently changed its name to the Ministry of Advanced Education, Skills and Training, and now encompasses expertise in analyzing workforce needs. It is expected that data resulting from the new configuration will inform the Enrolment Strategy report.

The question of differences in average provincial funding per domestic student between the two campuses was raised, as well as differences in international and domestic graduate tuition. It was agreed that this information would be provided at a future meeting.

Yield rates were also discussed, and the Board was advised that yield rate data is constantly monitored; information was provided about some of the strategies implemented to maximize the number of top students that choose UBC.

4. Finance Committee

4.3 BUDGET 2018-2019

Finance Committee Chair Mr. Michael Korenberg advised the Board that the Finance Committee received and discussed the draft budget. The final budget will be presented for approval in April 2018.

The Board of Governors received a presentation that reviewed the budget development process and presented the budget outlook for 2018-2019 (Vancouver and Okanagan campuses), including forecasting assumptions and funds available for allocation.

The Finance Committee Chair reported that at the Committee meeting, there was discussion of allocating a portion of the Excellence Fund (funds in excess of the originally anticipated amount) to strategic projects. There was additional discussion of this at the Board meeting; the Provost advised that the Administration is further exploring the suggestion, noting that the Excellence Fund requires that projects benefit students.

Also discussed was the separation between Vancouver and Okanagan campus budgets, and the 'fee for services' transferred from the Okanagan budget to the Vancouver budget. Some Governors expressed support for system-wide funding for the development of both campuses.

Governors were encouraged to raise any additional comments or questions prior to the April 2018 approval request.

4.4 TUITION | GRADUATE CERTIFICATE IN INDIGENOUS PUBLIC HEALTH

The following resolution, forwarded at the recommendation of the Finance Committee, was moved and seconded:

IT IS HEREBY RESOLVED that the Board of Governors approves domestic per-credit tuition of \$500.00 and International per-credit tuition of \$600.00 for eight new Graduate Certificate in Indigenous Public Health courses:

- **SPPH 576 (1.5): Introduction to Indigenous Health Research Ethics**
- **SPPH 577 (1.5): Environmental Health and Indigenous Communities**
- **SPPH 578 (1.5): Social Determinants of Indigenous Health**
- **SPPH 579 (1.5): Collecting, Analyzing and Using Public Health Data in Indigenous Communities**
- **SPPH 586 (1.5): Indigenous Health Policy in Canada**
- **SPPH 587 (1.5): Mental Health Care and Delivery in Indigenous Communities**

- ***SPPH 588 (1.5): Introduction to Quantitative and Qualitative Research Methods in Indigenous Health Research***
- ***SPPH 589 (1.5): Interdisciplinary Approach to Understanding the Health of Indigenous Peoples***

Total fees for Graduate Certificate in Indigenous Public Health will be \$6,000.00 for domestic students and \$7,200.00 for international students.

CARRIED UNANIMOUSLY

4.5 MASTER OF DATA SCIENCE

The following resolution, forwarded at the recommendation of the Finance Committee, was moved and seconded:

IT IS HEREBY RESOLVED that the Board of Governors approves the new Master of Data Science program at UBC Okanagan, effective for the 2018-2019 academic year.

CARRIED UNANIMOUSLY

4.6 TUITION | BACHELOR OF MEDIA STUDIES

The following resolution, forwarded at the recommendation of the Finance Committee, was moved and seconded:

IT IS HEREBY RESOLVED that the Board of Governors approves a tuition increase for new incoming international students for the Bachelor of Media Studies at UBC Okanagan effective May 1, 2018.

CARRIED UNANIMOUSLY

4.7 FIELD TRIP FEE | BIOLOGY

The following resolution, forwarded at the recommendation of the Finance Committee, was moved and seconded:

IT IS HEREBY RESOLVED that the Board of Governors approves an increase of fixed fees for UBC Okanagan's Special Topics in Biology class (BIOL 420D), effective for the 2018-2019 academic year, starting 2018S term.

CARRIED UNANIMOUSLY

4.8 CONTINUING FEES FOR NEW INTERNATIONAL GRADUATE STUDENTS (SELECTED PROGRAMS)

The following resolution, forwarded at the recommendation of the Finance Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves as circulated the schedule of continuing fees for new incoming international graduate students, effective May 1, 2018.*

CARRIED UNANIMOUSLY

4.9 PHYSICAL THERAPY (PHTH) 580 LAB FEE

The following resolution, forwarded at the recommendation of the Finance Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves reassignment of a previously approved lab fee of \$2,965, effective September 1, 2018, from the Graduate Certificate in Orthopaedic and Manipulative Physical Therapy Program to the specific course, Physical Therapy (PHTH) 580.*

CARRIED UNANIMOUSLY

4.10 PIARA AND KARTAR DHILLON MEMORIAL BURSARY AWARD

The following resolution, forwarded at the recommendation of the Finance Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves encroachment on a portion of the Piara and Kartar Dhillon Memorial Bursary Endowment Fund, to be used to create the Piara Singh and Kartar Kaur Dhillon Memorial Education Abroad Award Endowment Fund, as recommended by the President and University Counsel.*

CARRIED UNANIMOUSLY

4.11 KAM NGAN HO MEMORIAL SCHOLARSHIP ENDOWMENT - CLOSING

The Board of Governors received this Report for information.

4.12 ENDOWMENT STATUS REPORT

The Board of Governors received this Report for information.

6. People, Community & International Committee

6.2 NAMING OF CAMPUS FACILITIES

The following resolution, forwarded at the recommendation of the People, Community & International Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves the following Class 1 Facility Naming Recommendations from the Naming Committee:*

- a) *“UBC Baseball Rose Indoor Training Centre”, originally named “UBC Baseball Tourmaline Rose Indoor Training Centre”; and,***
- b) *“Tourmaline West Stadium” for a proposed new stadium at UBC.***

CARRIED UNANIMOUSLY

6.3 NOTABLE DISTINCTIONS | TEACHING, RESEARCH, SERVICE

The Board of Governors received this Report for information.

6.4 ALUMNI UBC ACTIVITY REPORT

The Board of Governors received this Report for information.

7. Learning & Research Committee

7.1 ACADEMIC PRESENTATION

Guest: Professor Michael Coughtrie, Dean, Faculty of Pharmaceutical Sciences

The Board of Governors received a presentation that provided an overview of the Faculty and its SWOT analysis, and of goals and strategies arising from *Catalyst for Change*, the Faculty's new strategic plan.

Faculty turnover (resulting from retirements) in the Faculty was discussed, and information was provided about the Faculty's hiring, renewal and collaboration strategies.

Reasons for the Faculty's small number of international students were shared with the Board.

7.2 SENATE RECOMMENDATIONS

The following resolution, forwarded at the recommendation of the Learning & Research Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves:*

7.2.1 *Recommendations arising from Vancouver Senate meeting of December 13, 2017*

7.2.2 *Recommendations arising from Okanagan Senate meeting of December 14, 2017*

7.2.3 *Recommendations arising from Vancouver Senate meeting of January 17, 2018*

CARRIED UNANIMOUSLY

7.3 NOTABLE DISTINCTIONS | TEACHING, RESEARCH, SERVICE

The Board of Governors received this Report for information.

8. Property Committee

8.1 JOHN HINDLE DRIVE – FORTISBC STATUTORY RIGHT OF WAY

The following resolution, forwarded at the recommendation of the Property Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors:*

- i. Authorizes the Administration to seek Ministerial approval for the grant of a statutory right of way over the lands shown on Attachment 2 to FortisBC Inc. for utility purposes, pursuant to Section 50(2) of the University Act.***
- ii. Authorizes the Administration to, upon receipt of Ministerial approval, grant the aforementioned statutory right of way to FortisBC on terms and conditions approved by the Administration.***
- iii. Declares that the disposal of land (i.e., the grant of the statutory right of way described above) will not affect the future delivery of educational programs.***

CARRIED UNANIMOUSLY

8.2 TEACHING & LEARNING CENTRE – FORTISBC STATUTORY RIGHT OF WAY

The following resolution, forwarded at the recommendation of the Property Committee, was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors:*

- i. Authorizes the Administration to seek Ministerial approval for the grant of a statutory right of way over the lands shown on Attachment 1 to FortisBC Inc. for utility purposes, pursuant to Section 50(2) of the University Act.*
- ii. Authorizes the Administration to, upon receipt of Ministerial approval, grant the aforementioned statutory right of way to FortisBC on terms and conditions approved by the Administration.*
- iii. Declares that the disposal of land (i.e., the grant of the statutory right of way described above) will not affect the future delivery of educational programs.*

CARRIED UNANIMOUSLY

9. Governance Committee

9.1 POLICY PRIORITIES

The Board of Governors received this Report for information.

9.2 POLICY #82 (RELOCATION OF FACULTY MEMBERS AND SENIOR MANAGEMENT STAFF)

The Board of Governors received this Report for information.

9.3 COMMITTEE TERMS OF REFERENCE REVIEW

The Board of Governors received this Report for information.

9.4 CONFLICT OF INTEREST ADVISOR ANNUAL REPORT

The Board of Governors received this Report for information.

TERMINATION

The following resolution was moved:

IT IS HEREBY RESOLVED that *the February 15, 2018 meeting of the Board of Governors is terminated.*

CARRIED