



The University of British Columbia  
**BOARD OF GOVERNORS**  
**AGENDA**

Thursday, June 14, 2018  
 8:30 a.m. to 12:15 p.m.  
 Vancouver Campus  
 Robert H. Lee Family Boardroom  
 The Robert H. Lee Alumni Centre  
 6163 University Boulevard

1.1 UBC Strategic Plan <i>Shaping UBC's Next Century</i>	Implementation and Metrics update
2.1 UBC Financial Statements (Consolidated) Year-End Report	<b>DECISION REQUESTED</b> <b>AT THE RECOMMENDATION OF THE AUDIT COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors approve UBC's Consolidated Financial Statements, as at March 31, 2018.</i></b>
3.1 Academic Presentation Faculty of Graduate and Postdoctoral Studies	<b>AT BOARD</b> <b>Guest: Dr. Susan Porter, Dean and Vice-Provost</b> <b>Faculty of Graduate and Postdoctoral Studies</b>
3.2 Faculty of Education Merger	<b>DECISION REQUESTED</b> <b>AT THE RECOMMENDATION OF THE LEARNING &amp; RESEARCH COMMITTEE, IT IS HEREBY REQUESTED that, <i>as recommended by the Council of Senates, the Board of Governors:</i></b>  <i>i. Approve the merger of the Faculty of Education on the Okanagan Campus with the Faculty of Education on the Vancouver Campus to become one cross-campus Faculty of Education;</i>  <i>ii. Approve the establishment of an Okanagan Division and a Vancouver Division within the expanded Faculty of Education;</i>  <i>iii. Specify, pursuant to Section 3.1 of the University Act, that the Okanagan Senate has responsibility for the Okanagan Division of the Faculty of Education;</i>  <i>iv. Approve the establishment of a School within the Okanagan Division of the Faculty of Education named the "Okanagan School of Education" and assign all courses, programs, and faculty previously assigned to the Okanagan Faculty of Education to the newly established School; and,</i>  <i>v. Assign all remaining units, faculty, courses and programs previously assigned to the Vancouver Faculty of Education to the Vancouver Division of the UBC Faculty of Education.</i>
4.1 Integrated Renewal Program - Human Resources, Finance, and Student Core Systems & Business Processes	The Integrated Renewal Program (IRP) is a multi-year initiative to transform UBC's academic and administrative support processes and system environments, and provide the foundation to meet UBC's future needs and requirements.  The IRP is inclusive of Human Resources, Finance and Student core systems and businesses processes and is now entering the Plan Stage from May 1 to July 31, 2018 for Release 1, scheduled for April 2020.
5.1 UBC Five-Year Capital Plan	<b>DECISION REQUESTED</b> <b>AT THE RECOMMENDATION OF THE PROPERTY COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors grant approval for the submission of the UBC Five-Year Capital Plan (2019-2020 to 2023-2024) to the Ministry of Advanced Education.</i></b>

<p>5.2 Arts Student Centre</p>	<p><b>DECISION REQUESTED</b>  <b>AT THE RECOMMENDATION OF THE PROPERTY COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors grant BOARD 1 for the Arts Student Centre project with a funding release of \$500,000 to commence schematic design.</i></b></p> <p>Preliminary Capital Budget                      \$8,315,000  Preliminary Operating Budget                      See report  Schedule  Project in Principle  Preliminary Program  Consultant Selection  Proceed to Schematic Design  <b>Funding Release    \$500,000</b></p> <p><b>Information</b>  Expenses to date    \$0  Funding released to date                                      \$0</p>
<p>5.3 Student Housing  Walter Gage Infill Site</p>	<p><b>DECISION REQUESTED</b>  <b>AT THE RECOMMENDATION OF THE PROPERTY COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors grant BOARD 1 approval for the Student Housing at Walter Gage Infill Site project with a funding release of \$1,000,000 to commence schematic design.</i></b></p> <p>Preliminary Capital Budget                      \$153,082,000  Preliminary Operating Budget                      See report  Schedule  Project in Principle  Preliminary Program  Award full Architect Consultant Contract  Proceed to Schematic Design  <b>Funding Release    \$1,000,000</b></p> <p><b>Information</b>  Expenses to date    \$0  Funding released to date                                      \$0</p>
<p>5.4 Douglas T. Kenny Building  (Psychology) Fourth Floor  Renovation</p>	<p><b>DECISION REQUESTED</b>  <b>AT THE RECOMMENDATION OF THE PROPERTY COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors grant BOARD 1 approval for the Douglas T. Kenny Building Fourth Floor Renovation project for the Department of Psychology, with a funding release of \$500,000 to commence schematic design.</i></b></p> <p>Preliminary Capital Budget                      \$7,640,000  Preliminary Operating Budget                      See report  Schedule  Project in Principle  Preliminary Program  Consultant Selection  Proceed to Schematic Design  <b>Funding Release    \$500,000</b></p> <p><b>Information</b>  Expenses to date    \$0  Funding released to date                                      \$0</p>

<p>6.1 Development &amp; Alumni Engagement Year-End Report</p>	<p>Over the past year, \$202.7 million was <i>raised</i> in support of UBC priorities – an 11% increase over the previous year.</p> <p>\$217.4 million was <i>received</i> during the fiscal year, which is the highest annual result ever recorded.</p> <p>FY18 represented the first year of implementation for <i>alumni UBC's</i> new five-year strategic plan, <i>Connecting Forward</i>. The plan's two strategic imperatives are the cumulative number of unique alumni engaged and the number of alumni who demonstrate a deeper commitment to UBC through their actions: 70,007 alumni were engaged, surpassing a goal of 67,000, while 13,133 were engaged at a deeper level.</p>
<p>6.2 Policy 131 (Sexual Assault and other Sexual Misconduct) Implementation Update</p>	<p>UBC has a responsibility to maintain a respectful environment where its members can study, work, and live free from sexual misconduct. Policy 131 articulates UBC's duty and commitment to support members of the UBC community who are impacted by sexual misconduct, to provide a central site for information regarding the resources and options available to those affected by sexual misconduct, to create and make available programs and resources to educate its community on the prevention of sexual misconduct, and to provide a process to respond to and to investigate allegations of sexual misconduct.</p> <p>Implementation of Policy 131 began in late May 2017; a formal three-year review will be undertaken in May 2020.</p> <p>In April of 2018, the Vice-President Human Resources and the Vice-President Students agreed to undertake a retrospective assessment of the first year's implementation to identify issues or gaps that require mitigation as well as to capture successes and learnings in order to guide the ongoing implementation.</p> <p>A formal implementation framework and several action plans have been created to guide the ongoing implementation of Policy 131.</p>
<p>7.1 University Neighbourhoods Association (UNA)</p> <ul style="list-style-type: none"> <li>- Annual Update</li> <li>- Operating Budget 2018-2019</li> </ul>	<p><b>DECISION REQUESTED</b>  <b>AT THE JOINT RECOMMENDATION OF THE COMMITTEES, IT IS HEREBY REQUESTED that <i>the Board of Governors receive for information the University Neighbourhoods Association 2018-2019 Operating Budget and the Annual Update.</i></b></p>
<p>7.2 Student Financial Support 2017-2018 Annual Report</p>	<p>The 2017-2018 UBC Annual Report on Student Financial Support provides a detailed summary of student financial assistance allocated for the 2017-2018 academic year (May 2017 – April 2018), as of April 2, 2018. It provides information about the total financial assistance received from all sources by UBC students across both campuses, Vancouver and Okanagan.</p> <p>In 2017-2018, 27,644 students received financial assistance totalling \$298.8 million (a \$35.7 million or 14% increase from the previous year).</p>

8.1 Tuition   Master of Data Science in Computational Linguistics (MDS-CL)	<p><b>DECISION REQUESTED</b></p> <p><b>AT THE JOINT RECOMMENDATION OF THE COMMITTEES, IT IS HEREBY REQUESTED that <i>the Board of Governors approve proposed tuition of \$10,404.00 per instalment for domestic students and \$14,145.33 per instalment for international students for the new Master of Data Science – Computational Linguistics (MDS-CL) program, with a minimum of three instalments.</i></b></p>
8.2 Tuition   Bachelor of Applied Science in Manufacturing Engineering	<p><b>DECISION REQUESTED</b></p> <p><b>AT THE JOINT RECOMMENDATION OF THE COMMITTEES, IT IS HEREBY REQUESTED that <i>the Board of Governors approve proposed tuition of \$176.45 per credit (year 1) and \$188.35 per credit (years 2-4) for domestic students and \$1,270.37 per credit for international students, for the new Bachelor of Applied Science in Manufacturing Engineering (MANU) program, which will commence in September 2019.</i></b></p>
8.3 Tuition   Bachelor of Science in Food and Resource Economics	<p><b>DECISION REQUESTED</b></p> <p><b>AT THE JOINT RECOMMENDATION OF THE COMMITTEES, IT IS HEREBY REQUESTED that <i>the Board of Governors approve proposed tuition of \$176.45 per credit for domestic students and \$1,256.33 per credit for international students for the new Bachelor of Science in Food &amp; Resource Economics which will commence in September 2019 (subject to approval by the BC Ministry of Advanced Education, Skills and Training).</i></b></p>
8.4 Tuition   Undergraduate Certificate in Adult Learning and Education	<p><b>DECISION REQUESTED</b></p> <p><b>AT THE JOINT RECOMMENDATION OF THE COMMITTEES, IT IS HEREBY REQUESTED that <i>the Board of Governors approve proposed tuition of \$176.45 per credit for domestic students and \$1,256.33 per credit for international students for the new Undergraduate Certificate in Adult Learning and Education which will commence in September 2018.</i></b></p>
9.1 UBC Annual Report 2017-2018 and Institutional Accountability Plan & Report	<p>UBC reports annually to its communities on progress towards the goals and actions of the University's strategic plan, and is required to submit an annual Institutional Accountability Plan &amp; Report to the Ministry of Advanced Education, Skills &amp; Training; the deadline for submission is July 16, 2018.</p> <p><b>DECISION REQUESTED</b></p> <p><b>IT IS HEREBY REQUESTED that <i>the Board of Governors approve the 2017-2018 UBC Annual Report and, for submission to the Province, the Institutional Accountability Plan &amp; Report.</i></b></p>
9.2 Board Committees Terms of Reference	<p><b>DECISION REQUESTED</b></p> <p><b>AT THE RECOMMENDATION OF THE GOVERNANCE COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors approve as presented Terms of Reference of Board Standing Committees.</i></b></p>
10.1 Indigenous Engagement Committee - Report from Committee Chair	<ul style="list-style-type: none"> <li><i>i. IEC Terms of Reference</i></li> <li><i>ii. Indigenous Strategic Plan</i></li> <li><i>iii. Shaping UBC's Next Century – Indigenous Priorities</i></li> <li><i>iv. UBC Okanagan Aboriginal Programs Overview</i></li> </ul>

11.1 Policy 2 (Employment Equity)	<p><b>DECISION REQUESTED</b>  <b>AT THE RECOMMENDATION OF THE EMPLOYEE RELATIONS COMMITTEE, IT IS HEREBY REQUESTED that <i>the Board of Governors approve as revised Policy 2 (Employment Equity).</i></b></p>
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**Consent/Information Agenda**

**3.3 Policy 73 (Academic Accommodation for Students with Disabilities)**

The Learning & Research Committee received this report, forwarded to the Board of Governors for information, on June 5, 2018.

Proposed amendments to Policy 73 are intended to modernize the Policy and ensure a more effective and accountable process for accommodating students with disabilities at the University, by clarifying the scope of the Policy, outlining the responsibilities for those key members of the University involved in the accommodation process, providing guidance on the principles that apply when determining if an accommodation should be made, and establishing streamlined procedures that are consistent across both the Vancouver and Okanagan campuses.

**3.4 APPROVAL REQUEST Senate Recommendations**

- 3.4.1 Recommendations arising from Vancouver Senate meeting of April 18, 2018
- 3.4.2 Recommendations arising from Okanagan Senate meeting of April 26, 2018
- 3.4.3 Recommendations arising from Vancouver Senate meeting of May 16, 2018
- 3.4.4 Recommendations arising from Okanagan Senate meeting of May 17, 2018

**3.5 Establishment of New Endowments**

Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel in accordance with UBC Policy #113 (Endowment Management) and are presented to the Board of Governors for information only.

Under UBC Policy #113 (Endowment Management), the Board of Governors has delegated authority to the President to approve, upon the recommendation of the University Counsel, the establishment of new endowment funds. Spending may begin upon execution of the endowment documentation by the President.

**4.2 APPROVAL REQUEST Tuition Installment Schedule**

Approval of a reduced minimum number of instalments for advanced placement students in the Master of Architecture (M.Arch.) and Master of Landscape Architecture (M.L.A.) programs from 12 instalments (four years) to nine instalments (three years).

**4.3 APPROVAL REQUEST Graduate Student Society (GSS) Student Fees**

Approval of an annual Graduate Student Fee of \$250.00 for the Master of Business Analytics Program, once a year commencing no earlier than September 2018.

**4.4 APPROVAL REQUEST Endowment Variation Requests**

- 4.4.1 Approval of variation of the Rashpal Dhillon Pulmonary Fibrosis Research Endowment Funds Terms of Reference, as recommended by the President and University Counsel.
- 4.4.2 Approval of variation of the Brahm Wiesman Memorial Scholarship in Community & Regional Planning Endowment Fund's Terms of Reference, as recommended by the President and University Counsel.

#### 4.5 **Non-Refundable Acceptance Deposit**

The Master of Data Science program proposes to increase the current \$1,000 non-refundable acceptance deposit for both domestic and international students to \$3,000.

The deposits are required of students who accept an offer of admission to the MDS program. The increase to the non-refundable acceptance deposit would be effective for the September 2019 intake. Acceptance deposits are credited towards the first tuition instalment. Students who do not commence their programs, after accepting an offer of admission, are not refunded their deposits.

#### 4.6 **UBC Investment Management Trust (UBC IMANT) Portfolio Review**

Quarterly portfolio review as at March 31, 2018 circulated for information.

#### 4.7 **Endowment Status Report**

The Endowment Status Report as at March 31, 2018 is circulated for information. The report includes endowment funds administered under the University's Endowment Management Policy, Vancouver Foundation endowments where the University has the discretion to transfer all or any part of the capital to the University, the Peter Wall endowment (held within the UBC Foundation), the Student Housing Financing Endowment (SHFE) and the Faculty Housing Assistance Financing Endowment (FHAFE).

#### 5.7 **APPROVAL REQUEST Amendments to Land Use Rules**

Pursuant to Policy #92 (Land Use & Permitting), approval of amended Development & Building Regulations and the amended Development Handbook (both dated April 2018).

#### 5.8 **Board 4 Reports**

Part of the Board-approved capital project management process, Board 4 project close-out reports are submitted following construction, occupancy and warranty period.

5.8.1 Bentley Family Hall at Loon Lake Dining Hall (Malcolm Knapp Research Forest)

5.8.2 UBC Dairy Education & Research Centre On-Site Researcher Housing

#### 6.5 **UBC Independent Investigations Office**

The Learning & Research Committee received this report, forwarded to the Board of Governors for information, on June 5, 2018.

Offices have been established for the SVRPO team at UBCV (at Orchard Commons) and the SVPRO team at UBCO. Suitable space is now being sought for the Independent Investigations Office (DOI) team on the Vancouver campus. The report outlines the requirements for this new facility, located in Wesbrook Village.

#### 6.6 **Equity & Inclusion Office and Employment Equity 2016-2017 Annual Reports**

The Learning & Research Committee received this report, forwarded to the Board of Governors for information, on June 5, 2018.

UBC is committed to improving employment equity, protecting the human rights of students, faculty and staff, and building a community where principles of inclusion are embedded across academic, work and campus life. UBC's Equity & Inclusion Office (EIO) provides strategic leadership and works with campus partners to advance those commitments across the University. The supplementary Employment Equity Report serves as an accountability and transparency mechanism, and is produced in response to Federal Contractor reporting requirements.

#### 6.7 **APPROVAL REQUEST Naming of Campus Facilities**

Approval of the following Class 1 Facility Naming Recommendation from the Naming Committee:

- Arran & Ratana Stephens Global Hive for Sustainable Food Systems @ UBC Farm for the proposed new building at the UBC Farm.

6.8	<b>APPROVAL REQUEST Repatriation of Haida Mortuary Pole</b>
Approval of the repatriation of the Haida Mortuary Pole (MOA A50017) from the collection at the Museum of Anthropology to the Haida Repatriation Committee, as authorized by the Haida Nation.	
6.9	<b>Notable Distinctions   Teaching, Research, Service</b>
The circulated report includes the full listing of teaching, service and research awards conferred on UBC faculty members and profiles of the following UBC scholars:	
<b>Service</b> Dr. Joy Butler, Professor, Curriculum & Pedagogy, Faculty of Education	
<b>Research</b> Dr. Janet Werker, Professor, Psychology, Faculty of Arts	
<b>Teaching</b> Dr. Carson Woo, Associate Professor, Accounting & Information Systems, Sauder School of Business	
6.10	<b>alumni UBC Activity Report</b>
The <i>alumni UBC</i> activity report covers the second half of Q4 as a companion to the report submitted in April.	
<i>alumni UBC</i> 100 celebrations have come to a close; 160,000+ connections were made through reunions, volunteers, online engagements and more.	
6.11	<b>Deaccession of Works of Art and/or Cultural Materials</b> Circulated for information
In accordance with UBC Board of Governor’s Policy 128 (Deaccession of Works of Art and/or Cultural Materials for the Morris and Helen Belkin Art Gallery, the University Library, and the Museum of Anthropology), this report confirms that no art works and/or cultural materials from the University’s collection were deaccessioned by repatriation for the period 1 May 2017 to 30 April 2018.	
8.6	<b>Tuition Assessment Change</b>
Six graduate certificates and two masters programs were approved by the Board of Governors with the assessment of tuition being based on the “number of courses” or the “number of 1.5 course credits”. For consistency and transparency, it is proposed that the tuition assessment for these programs be restructured to reflect the existing practice of assessing tuition on a “per-credit basis”, with no change to the total amount assessed.	
11.4	<b>Management of Conflicts of Interest for Staff</b>
UBC’s Conflict of Interest & Conflict of Commitment policy (Policy 97) applies to all UBC Persons and requires both faculty and staff to provide disclosures of any actual or perceived conflicts. Since 2005, faculty (but not staff) have made annual declarations through the conflict of interest module within the Research Information Services database (RISe). No UBC-wide system existed for staff prior to 2018.	
A staff-facing conflict of interest (SCOI) system has been developed. The SCOI system became operational on a pilot basis in January 2018. As expected, a number of areas for improvement were identified and implemented during the pilot period. The SCOI system is now ready for broad release to both campuses, commencing in June and continuing over the following 12 months.	
12.1	<b>Capital Projects Update   Vancouver and Okanagan</b>
At each meeting, the Board receives a status update on current capital projects and capital priorities in planning. This includes details on major capital building projects (>\$5 million) as well as a summary of routine capital renewal and renovation projects (<=\$5 million). Information on Infrastructure Impact Charge (IIC) projects and major Information Technology (IT) projects is also included.	