



**Board of Governors**  
**Employee Relations Committee**  
**AGENDA**

**Wednesday, September 12, 2018**

**3:30 p.m. to 4:00 p.m.**

**Vancouver Campus**

Board & Senate Room

2<sup>nd</sup> Floor, Old Administration Building

6328 Memorial Road

<p>1. Employee Relations Committee Terms of Reference</p>	<p><b>DECISION REQUESTED</b>  <b>IT IS HEREBY REQUESTED</b> that <i>the Employee Relations Committee recommend that the Governance Committee approve revisions to Employee Relations Committee Terms of Reference, as circulated.</i></p>
<p>2. Policy 18 (Appointment of Designated Senior Academic Administrators)</p>	<p>Verbal Update</p>
<p>3. Policy 36 (Leave Requests in a Tenure Decision)</p>	<p>Policy 36 is administrative in nature and overlaps with existing provisions within the collective agreement between the University and the Faculty Association. The proposed repeal of Policy 36 removes this redundancy and furthers the University’s goal of enhancing the consistency and cogency of the University’s governance.</p>
<p>4. Consolidation of Policy 25 (Board of Governors Appointments) with Policy 28 (Casual Instruction without Board Appointment)</p>	<p>Policy 28 (Casual Instruction without Board Appointment) enables UBC to access subject matter experts for short-term instruction in order to enhance course teachings. The proposed consolidation of Policy 28 into Policy 25 (Board of Governors Appointments) would provide the UBC community with greater guidance on situations in which guest lecturers are permissible.</p> <p>Subject to any feedback from the Board of Governors, the proposed consolidation of Policy 28 into Policy 25 will be posted on UBC’s website for public comment by the UBC community. The Policy Review Committee will be asked to consider comments. If necessary, revisions may be made before a final recommendation is submitted in December 2018.</p>
<p>5. Policy Priorities</p>	<p>There are currently 99 Board policies, of which 22 have been assigned to the Employee Relations Committee.</p> <p>The prioritization of Board policies is updated on an ongoing basis to reflect changing needs, priorities, and input from stakeholders, the Responsible Executives, and the Board of Governors. The biannual Executive review of policy priorities was most recently completed in the summer of 2018 and, subject to input from the various Board Committees, will inform policy development work going forward.</p>

**Consent/Information**

14. **Policy 18 (Appointment of Designated Senior Academic Administrators) | Amendments to Procedures**  
 Policy 18 is a joint Board of Governors, Okanagan Senate, and Vancouver Senate policy that governs the process for appointing designated senior academic administrators.
- Amendments to the Procedures to Policy 18 were necessary to reflect the creation of the new position of Associate Vice-President Health. Effective June 18, 2018, President Santa Ono approved amendments to the Procedures to Policy 18, in compliance with Policy 1 (Administration of Policies)