



SUBJECT	MASTER OF EDUCATION: NEW TUITION INSTALMENT PAYMENT SCHEDULE FOR STUDENTS FROM AFFILIATED INSTITUTIONS
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MEETING DATE	NOVEMBER 26, 2018
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Forwarded on the Recommendation of the President

APPROVED FOR SUBMISSION

Santa J. Ono, President and Vice-Chancellor

DECISION REQUESTED	IT IS HEREBY REQUESTED that <i>approval be granted for the Master of Education program (off-campus) to apply tuition with three minimum instalments for students enrolled from affiliated institutions at \$4,948.04 per instalment.</i>
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Report Date	September 17, 2018
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Presented By Andrew Szeri, Provost and Vice-President Academic
 Pam Ratner, Vice-Provost and Associate Vice-President, Enrolment and Academic Facilities
 Anna Kindler, Senior Advisor, International, Faculty of Education
 Blye Frank, Dean, Faculty of Education

EXECUTIVE SUMMARY

The Master of Education (program off-campus) is an existing course-based program currently offered to students over 2-3 years, with tuition ranging from 6-9 minimum instalments, depending on the focus of the specific cohort. Through collaboration with affiliated institutions, it is believed that there may be some students who would be interested in enrolling in the program as a transition from the affiliated institution to UBC.

The proposed tuition will have a program fee equivalent to the existing Master of Education (program off-campus) tuition, split over three (rather than 6-9) instalments, resulting in a per instalment rate of \$4,948.04. There is no differential for international students; the tuition is equivalent to the domestic tuition rate.

Attachments

- Appendix 1: Comparison of Current versus Proposed Tuition Rate Structure

INSTITUTIONAL STRATEGIC PRIORITIES SUPPORTED

Learning
 Research
 Innovation
 Engagement (Internal / External)
 International
 or Operational

DESCRIPTION & RATIONALE The Master of Education (program off-campus) is an existing course-based program currently offered to students over 2-3 years, with tuition schedules ranging from 6-9 minimum instalments, depending on the focus of the specific cohort. Through collaboration with affiliated institutions, it is believed that there may be some students who would be interested in enrolling in the program as a transition from the affiliated institution.

Students are expected to meet all of the program’s admission requirements, and will not be considered UBC students until admitted to the UBC program. Students would receive a UBC Master of Education degree at the end of their studies.

Students will take a portion of their courses at their affiliated institution (courses which are UBC approved), and therefore are expected to be enrolled at UBC for one year only.

If students are unable to complete the program in one year, a continuing fee will be assessed per instalment starting on the 4th instalment. The approved 2018/19 domestic continuing fee for the Master of Education (program off-campus) is \$745.89 and is subject to annual increases as established by the university. The international continuing fee is the same as the per instalment rate.

The proposed tuition will have the same tuition as the existing Master of Education (program off-campus) tuition although split over three, rather than 6-9 instalments. The domestic and international tuition fees are equivalent.

Program Fee Equivalent*	Minimum # of instalments	Fee per instalment
14,844.12	3	4,948.04
14,844.12	6	2,474.02
14,844.12	7	2,120.59
14,844.12	8	1,855.52
14,844.12	9	1,649.35

Note: Program fee equivalent is based on board approved tuition rates for 2018/19 and are subject to annual increases as established by the university.

Please refer to Appendix 1 for a comparison of current versus proposed structure for the academic calendar.

SCHEDULE The proposed tuition structure for students from affiliated institutions will be effective in September of the 2019-2020 academic year.

CONSULTATION No new fees are included in this submission and thus no student consultation was conducted.

Previous Report Date December 5, 2017

Decision The UBC Board of Governors approved tuition for the 2018-2019 academic year.

Action / Follow Up N/A

Appendix 1**Tuition Assessment: Current Structure**

Master of Education (program off-campus)					
Instalments per year	Minimum # of instalments for program	Domestic fee per instalment	Domestic continuing fee per instalment	International fee per instalment	International continuing fee per instalment
3	6	\$2,474.02	\$745.89	\$2,474.02	\$2,474.02
3	7	\$2,120.59	\$745.89	\$2,120.59	\$2,120.59
3	8	\$1,855.52	\$745.89	\$1,855.52	\$1,855.52
3	9	\$1,649.35	\$745.89	\$1,649.35	\$1,649.35

Note: Continuing fee is assessed after minimum # of instalments for the program.

Tuition Assessment: Proposed Structure

Master of Education (program off-campus)					
Instalments per year	Minimum # of instalments for program	Domestic fee per instalment	Domestic continuing fee per instalment	International fee per instalment	International continuing fee per instalment
3	3	\$4,948.04	\$745.89	\$4,948.04	\$4,948.04
3	6	\$2,474.02	\$745.89	\$2,474.02	\$2,474.02
3	7	\$2,120.59	\$745.89	\$2,120.59	\$2,120.59
3	8	\$1,855.52	\$745.89	\$1,855.52	\$1,855.52
3	9	\$1,649.35	\$745.89	\$1,649.35	\$1,649.35

Note: Per instalment rate for 3 minimum # of instalments is offered to students from affiliated institutions only. Continuing fee is assessed after minimum # of instalments for the program.

Note: Appendix 1 is based on Board-approved tuition rates for 2018-2019 and are subject to annual increases as established by the University.