



Board of Governors
6328 Memorial Road
Vancouver, BC V6T 1Z2

www.bog.ubc.ca

DATE: November 26, 2018

TO: Hubert Lai, University Counsel

FROM: Shelley Milne, Interim Board Secretary

**RE: DISSOLUTION OF ENDOWMENT | JANE RULE ENDOWMENT FOR
THE STUDY OF HUMAN RELATIONSHIPS**

A handwritten signature in blue ink, appearing to read 'Smilne', is written over the end of the subject line.

With authority delegated by the Board of Governors, the Finance Committee approved the following resolution:

IT IS HEREBY RESOLVED that *the Finance Committee approves amendment of the Terms of Reference for, and dissolution of, the Jane Rule Endowment for the Study of Human Relationships Endowment Fund, as recommended by the President and University Counsel.*



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DATE: November 26, 2018

TO: Barbara Meens Thistle, Vice-President Human Resources

FROM: Shelley Milne, Interim Board Secretary

RE: **STAFF PENSION PLAN (SPP) STATEMENT OF INVESTMENT POLICIES
AND PROCEDURES**

A handwritten signature in blue ink, appearing to read 'Smilne', is placed over the 'FROM' line of the memo.

With authority delegated by the Board of Governors, the Finance Committee on November 26, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Finance Committee approves as circulated the UBC Staff Pension Plan Statement of Investment Policies and Procedures, effective January 1, 2019.*



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DATE: November 26, 2018

TO: Andrew Szeri, Provost and Vice-President Academic
Andrew Parr, Interim Vice-President Students

FROM: Shelley Milne, Interim Board Secretary

**RE: MASTER OF EDUCATION: NEW TUITION INSTALMENT PAYMENT
SCHEDULE FOR STUDENTS FROM AFFILIATED INSTITUTIONS**

A handwritten signature in blue ink, appearing to read 'Smile', is written over the right side of the subject line.

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on November 26, 2018 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees grant approval for the Master of Education program (off-campus) to apply tuition with three minimum instalments for students enrolled from affiliated institutions at \$4,948.04 per instalment.*



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DATE: November 26, 2018

TO: Andrew Szeri, Provost and Vice-President Academic
Andrew Parr, Interim Vice-President Students

FROM: Shelley Milne, Interim Board Secretary

**RE: TUITION FOR NEW PROGRAM | BACHELOR OF SCIENCE IN
BIOECONOMY SCIENCES AND TECHNOLOGY (BEST)**

A handwritten signature in blue ink, appearing to read 'Smilne', is placed to the right of the subject line.

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on November 26, 2018 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve tuition fees for the Bachelor of Science in Bioeconomy Sciences and Technology aligned with approved Bachelor of Science undergraduate tuition fees, which for 2018-2019 are \$176.45 per credit for domestic students and \$1,256.33 per credit for international students, subject to annual increases as approved by the Board.*



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DATE: November 26, 2018
TO: Andrew Szeri, Provost and Vice-President Academic
Andrew Parr, Interim Vice-President Students
FROM: Shelley Milne, Interim Board Secretary
**RE: TUTION FOR NEW PROGRAM
GRADUATE CERTIFICATE IN HIGHER EDUCATION**

A handwritten signature in blue ink, appearing to read 'Smile', located to the right of the 'RE:' line.

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on November 26, 2018 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve the following tuition fees for the Graduate Certificate in Higher Education:*

- *Domestic per credit tuition of (graduate level courses): \$462.97; and,*
- *International per-credit rate: \$591.76.*



DATE: November 26, 2018

TO: Andrew Szeri, Provost and Vice-President Academic
Andrew Parr, Interim Vice-President Students

FROM: Shelley Milne, Interim Board Secretary

**RE: TUTION AND FIELD TRIP/ACTIVITY FEE
GRADUATE CERTIFICATE IN MINE WASTE MANAGEMENT**

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on November 26, 2018 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve:*

i. Tuition fees for the Graduate Certificate in Global Mine Waste Management: Domestic per credit tuition of \$1670.00 and International per-credit tuition of \$1670.00 for four new courses:

- MINE 586 (3) Advanced Mine Waste Management*
- MINE 587 (3) Advanced Mine Site Management*
- MINE 588 (3) Risk Assessment for Mine Waste Management*
- MINE 589 (3) Mine Waste Management Case Studies*

Total tuition fees for Graduate Certificate in Mine Waste Management will be \$20,040.00 for domestic students and \$20,040.00 for international students.

ii. Field trip/activity fee for the Graduate Certificate in Global Mine Waste Management: up to \$3000, which will cover the following activities: 2-3 days, 1-2 nights, field trip (including accommodation, transportation and meals), networking activity and program swag. The amount will vary depending on the costs of the field trip and cohort activities that are planned. The amount of this activity / field trip fee will be listed in the admission letter each year.



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DATE: November 26, 2018

TO: Andrew Szeri, Provost and Vice-President Academic
Andrew Parr, Interim Vice-President Students

FROM: Shelley Milne, Interim Board Secretary

**RE: TUITION AND FIELD TRIP/ACTIVITY FEE
GRADUATE CERTIFICATE IN MINE WASTE MANAGEMENT**

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on November 26, 2018 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees grant approval to split the current work-term Arts Co-op Fee in two, with 50% assessed during the “search” term and 50% assessed during the work term.*



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DATE: November 26, 2018

TO: Andrew Szeri, Provost and Vice-President Academic
Andrew Parr, Interim Vice-President Students

FROM: Shelley Milne, Interim Board Secretary

**RE: TUTION FOR NEW PROGRAM
DOCTOR OF PHILOSOPHY IN KINESIOLOGY**

A handwritten signature in blue ink, appearing to read 'Smile', is written over a horizontal line.

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on November 26, 2018 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve tuition of \$1,632.62 per instalment for domestic students and \$2,868.22 per instalment for international students (minimum of six instalments) for the Doctor of Philosophy in Kinesiology program.*



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DATE: November 26, 2018
TO: Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
FROM: Shelley Milne, Interim Board Secretary
**RE: TUTION FOR NEW PROGRAM
DOCTOR OF PHILOSOPHY IN KINESIOLOGY**

A handwritten signature in blue ink, appearing to read 'Smilne', located to the right of the 'RE:' field.

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on November 26, 2018 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve tuition of \$1,632.62 per instalment for domestic students and \$2,868.22 per instalment for international students (minimum of six instalments) for the Doctor of Philosophy in Kinesiology program.*



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DATE: November 26, 2018

TO: Philip Steenkamp, Vice-President External Relations

FROM: Shelley Milne, Interim Board Secretary

RE: **ADVISORY URBAN DESIGN PANEL | TERMS OF REFERENCE**

A handwritten signature in blue ink, appearing to read 'Smilne', is placed to the right of the 'RE:' line.

With authority delegated by the Board of Governors, the Governance Committee on November 26, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Governance Committee approves as adjusted Advisory Urban Design Panel (AUDP) Terms of Reference.*



DATE: November 26, 2018
TO: Vancouver Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: **SENATE RECOMMENDATIONS**

With authority delegated by the Board of Governors, the Learning & Research Committee on November 26, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the Vancouver Senate meeting of September 19, 2018:*

- i. New awards and amendments to existing awards as listed;*
- ii. Bachelor of Science in Forest Bioeconomy Sciences and Technology (including the Minor in Commerce), Graduate Certificate in Global Mine Waste Management, Graduate Certificate in Higher Education, and the Supplemental Certificate for Joint PhD between the University of British Columbia and the University of Stuttgart (UoS); and,*
- iii. New courses, new emphasis, new minor, new degree requirement, and revised breadth requirements brought forward by the Faculties of Arts, Education, Graduate and Postdoctoral Studies (Applied Science, Law, and Medicine), and Land & Food Systems, Law, Science.*



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DATE: November 26, 2018
TO: Okanagan Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: SENATE RECOMMENDATIONS

With authority delegated by the Board of Governors, the Learning & Research Committee on November 26, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the Okanagan Senate meeting of September 27, 2018:*

i. New awards as listed.



DATE: November 26, 2018
TO: Vancouver Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: **SENATE RECOMMENDATIONS**

A handwritten signature in blue ink, appearing to read 'Smilne', is placed to the right of the 'FROM' line.

With authority delegated by the Board of Governors, the Learning & Research Committee on November 26, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the Vancouver Senate meeting of October 17, 2018:*

- i. New awards and amendments to existing awards as listed;*
- ii. Establishment of the Indian Residential School History and Dialogue Centre within the Peter A. Allard School of Law as set out in the circulated proposal; and,*
- iii. New courses brought forward by the faculty of Graduate and Postdoctoral Studies (Arts).*



DATE: November 26, 2018
TO: Okanagan Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: **SENATE RECOMMENDATIONS**

With authority delegated by the Board of Governors, the Learning & Research Committee on November 26, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the Okanagan Senate meeting of October 25, 2018:*

- i. New awards as listed;*
- ii. Curriculum proposals from the Faculties of Applied Science and Creative & Critical Studies;*
- iii. Name change from Department of Critical Studies to Department of English and Cultural Studies; and,*
- iv. Establishment of the Department of Languages and World Literatures.*



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DATE: November 26, 2018
TO: Hubert Lai, University Counsel
FROM: Shelley Milne, Interim Board Secretary
RE: **SENATE RECOMMENDATIONS**

A handwritten signature in blue ink, appearing to read 'Smilne', located to the right of the 'RE:' line.

With authority delegated by the Board of Governors, the Learning & Research Committee on November 26, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee approves the name change of the Rosemary Stewart Scholarship Endowment Fund and of amended and restated endowment documentation, as recommended by the President and University Counsel.*



DATE: October 31, 2018

TO: Andrew Szeri, Provost and Vice-President Academic
Peter Smailes, Vice-President Finance & Operations

FROM: Amandeep Breen, Interim Board Secretary

**RE: GRADUATE RESEARCH COMMONS / KOERNER LIBRARY
INTER-RELATED PROJECTS**

With authority delegated by the Board of Governors, the Property Committee and the Finance Committee on October 31, 2018 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Property Committee and the Finance Committee approve:*

- i. BOARD 1, 2 & 3 for Graduate Research Commons / Koerner Library Inter-related Projects, with a funding release of \$2,403,935 to undertake and complete construction.*
- ii. An internal loan of up to \$6,209,000 at 5.75% annual interest, to be repaid over 15 years from the Central operating budget.*

<i>Capital Budget</i>	<i>\$6,706,935</i>
<i>Operating Budget</i>	<i>See report</i>
<i>Schedule</i>	
<i>Funding Release</i>	<i>\$2,403,935</i>



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DATE: December 5, 2018

TO: Hubert Lai, University Counsel
Gail Murphy, Vice-President Research & Innovation
Peter Smailes, Vice-President Finance & Operations

FROM: Shelley Milne, Interim Board Secretary

RE: **POLICY 7 (OCCUPATIONAL AND RESEARCH HEALTH AND SAFETY)**



The Board of Governors on December 4, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves Policy 7 (Occupational and Research Health and Safety), as well as consolidation, replacement and repeal of the following UBC policies: 7 (University Safety), 9 (Hazardous Materials Management), 10 (Procedures for Working with Biohazardous Materials), and 11 (Radiation Safety).*



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DATE: December 5, 2018

TO: Hubert Lai, University Counsel

FROM: Shelley Milne, Interim Board Secretary

A handwritten signature in blue ink, appearing to read 'Smilne'.

RE: POLICY 28 INTO POLICY 25 (BOARD OF GOVERNORS APPOINTMENTS)

The Board of Governors on December 4, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves consolidation of Policy 28 (Casual Instruction without Board Appointment) into Policy 25 (Board of Governors Appointments), effective immediately.*



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DATE: December 5, 2018

TO: Hubert Lai, University Counsel

FROM: Shelley Milne, Interim Board Secretary

RE: POLICY 36 (LEAVE REQUESTS IN A TENURE DECISION)

A handwritten signature in blue ink, appearing to read 'Smilne', is written over a light blue rectangular background.

The Board of Governors on December 4, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves the repeal of Policy 36 (Leave Requests in a Tenure Decision), effective immediately.*



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Vancouver, BC V6T 1Z2

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DATE: December 5, 2018
TO: Peter Smailes, Vice-President Finance & Operations
FROM: Shelley Milne, Interim Board Secretary
RE: **ENDOWMENT SPENDING RATE FY 2019-2020**

A handwritten signature in blue ink, appearing to read 'Smile', located to the right of the 'RE:' line.

The Board of Governors on December 4, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves retaining the Endowment spending rate at 4.0% for fiscal year 2019-2020 for the main Endowment Pool.*



DATE: December 5, 2018

TO: Andrew Szeri, Provost and Vice-President Academic
Peter Smailes, Vice-President Finance & Operations
Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
Andrew Parr, Interim Vice-President Students

FROM: Shelley Milne, Interim Board Secretary

RE: DOMESTIC TUITION 2019-2020

A handwritten signature in blue ink, appearing to read 'Smilne', is placed to the right of the 'FROM' line.

The Board of Governors on December 4, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves a 2% increase in tuition for new and continuing domestic undergraduate and graduate students, for the programs specified in Schedule A (attached to the report).*

Increases apply to students on Vancouver and Okanagan campuses, effective May 1, 2019.




DATE: December 5, 2018

TO: Andrew Szeri, Provost and Vice-President Academic
Peter Smailes, Vice-President Finance & Operations
Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
Andrew Parr, Interim Vice-President Students

FROM: Shelley Milne, Interim Board Secretary

RE: **INTERNATIONAL TUITION 2019-2020**



The Board of Governors on December 4, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves increases in tuition for international students as follows:*

- i. 2% increase in tuition for new and continuing international graduate students in programs with standard rates;*
- ii. 4% increase in tuition for new incoming international undergraduate students and graduate students in programs with specialized rates, as set out in Schedule A;*
- iii. 3% increase in tuition for continuing international undergraduate students and graduate students in programs with specialized rates, who entered their degree programs prior to May 1, 2019, as set out in Schedule A; and,*
- iv. 4% increase in international per credit tuition for unclassified, qualifying, visiting, access studies, and auditing students.*

Increases apply to students on Vancouver and Okanagan campuses, effective May 1, 2019.



DATE: December 5, 2018

TO: Andrew Szeri, Provost and Vice-President Academic
Peter Smailes, Vice-President Finance & Operations
Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
Andrew Parr, Interim Vice-President Students

FROM: Shelley Milne, Interim Board Secretary

RE: **NON-INSTRUCTIONAL FEES 2019-2020**

The Board of Governors on December 4, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves increases according to the fee schedule attached to the report and marked "Schedule B":*

- i. Tuition-related fees, effective May 1, 2019*
- ii. Mandatory fees, effective September 1, 2019.*




DATE: December 6, 2018

TO: Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
Dermot Kelleher, Vice-President Health
Hubert Lai, University Counsel
Heather McCaw, Vice-President Development & Alumni Engagement
Barbara Meens Thistle, Vice-President Human Resources
Gail Murphy, Vice-President Research & Innovation
Santa Ono, President and Vice-Chancellor
Andrew Parr, Interim Vice-President Students
Peter Smailes, Vice-President Finance & Operations
Philip Steenkamp, Vice-President External Relations
Andrew Szeri, Provost and Vice-President Academic

FROM: Shelley Milne, Interim Board Secretary

RE: **AMENDED MEETING DATES**



The Board of Governors on December 4, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves the following meeting date changes:*

- i. April 2019 Committee meetings – from April 4, 2019 to April 2, 2019*
- ii. June 2020 Board of Governors meeting – from June 11, 2020 to June 16, 2020*




DATE: December 5, 2018
TO: Hubert Lai, University Counsel
FROM: Shelley Milne, Interim Board Secretary
RE: POLICY 73 (ACADEMIC ACCOMMODATION FOR STUDENTS WITH DISABILITIES)

The Board of Governors on December 4, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves:*

- i. Approves proposed amendments to Policy 73 (Academic Accommodation for Students with Disabilities), with the following additional amendment:*
 - The last paragraph of the Background and Purposes section to be struck and replaced with: UBC recognizes the benefits of the application of Universal Instructional Design principles to the built and learning environments at UBC. These principles are a comprehensive approach to classroom interaction and evaluation and include flexibility of delivery systems and evaluation methods; and,*
- ii. Authorizes the Chair and Vice-Chair of the Learning & Research Committee to (following approval by the Senates) approve or refer to the Board of Governors for further consideration any additional amendments proposed by the Senates.*



DATE: December 5, 2018
TO: Andrew Szeri, Provost and Vice-President Academic
Peter Smailes, Vice-President Finance & Operations
FROM: Shelley Milne, Interim Board Secretary 
RE: DOUGLAS T. KENNY BUILDING FOURTH FLOOR RENOVATION

The Board of Governors on December 4, 2018 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors grant BOARD 2 approval for the Douglas T. Kenny Building Fourth Floor Renovation project for the Department of Psychology with a funding release of \$500,000 to complete working drawings and tender documents, and to commence selective interior demolition and hazardous material abatement.*

Capital Budget	\$7,640,000
Operating Budget	See report
Schedule	
Proceed to Working Drawings & Tender	
Funding Release	\$500,000