



<b>SUBJECT</b>	<b>CONFLICT OF INTEREST ADVISOR ANNUAL REPORT 2018</b>
<b>MEETING DATE</b>	<b>FEBRUARY 12, 2019</b>

**APPROVED FOR  
SUBMISSION**

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Shelley Milne, Interim Board Secretary

**FOR INFORMATION**

<b>Report Date</b>	January 10, 2019
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**EXECUTIVE SUMMARY**

Section 9.4 of the *Code of Conduct and Conflict of Interest Guidelines for the Board of Governors* states that “the Conflict of Interest Advisor is responsible to make a written report to the Governance Committee with an overview of the Advisor’s activities, specific cases and systemic issues during the immediately preceding calendar year before January 31 in each year.”

Pursuant to Section 9.4 of the *Code of Conduct and Conflict of Interest Guidelines for the Board of Governors*, the Advisor’s report for 2018 is attached.

The Honourable Lance Finch, Q.C., was appointed Conflict of Interest Advisor for the Board of Governors in December 2016 for a two-year term, from January 1, 2017 to December 31, 2018.

**Attached:** Conflict of Interest Advisor Annual Report 2018

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**Report of the Conflict of Interest Advisor pursuant to Section 9.4  
of the Code of Conduct and Conflict of Interest Guidelines for the  
Board of Governors for the Calendar Year 2018**

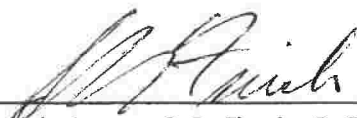
This is my report on the administration of the *Code of Conduct and Conflict of Interest Guidelines* for the Board of Governors during the 2018 calendar year, as required by Section 9.4 of the Code.

I am pleased to report that all Governors filed Schedule B (Acknowledgement of Agreement) and Schedule C (Conflict Disclosure Statement) as required by Section 7 of the Code.

Issues arising out of conflict disclosures requiring my attention: None

In response to these issues, I took the following steps: N/A

Aside from my responsibilities as set out by the Code, I have also received inquiries from four members of the Board of Governors concerning possible conflicts of interest and have had brief telephone conversations with each of them. None concerned actual conflicts. All related to possible or potential conflicts.



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The Honourable Lance S.G. Finch, Q.C., Advisor