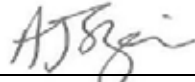


SUBJECT	MASTER OF LAWS (COMMON LAW) NON-DEGREE STUDIES TUITION CLARIFICATION
MEETING DATE	APRIL 2, 2019

Forwarded on the Recommendation of the President

**APPROVED FOR
SUBMISSION**



for Santa J. Ono, President and Vice-Chancellor

DECISION REQUESTED	<p>IT IS HEREBY REQUESTED that <i>approval be granted for the following corrected non-degree tuition rates, effective May 1, 2019:</i></p> <ul style="list-style-type: none"> <i>i. Non-Degree domestic per-credit rate of \$888.12 for Master of Laws (Common Law) courses</i> <i>ii. Non-Degree international per-credit rate of \$1,108.97 for Master of Laws (Common Law) courses</i>
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Report Date	March 11, 2019
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Presented By Andrew Szeri, Provost and Vice-President Academic
Catherine Dauvergne, Dean, Peter A. Allard School of Law

<p><i>If this item was previously presented to the Board, please provide a brief description of any major changes since that time.</i></p>	<p>In April 2014, the Board of Governors approved unclassified per-credit rates of \$804.40 (domestic) and \$938.47 (international) for Master of Laws (Common Law) courses for Winter Session 2014-15. It has since been determined that students taking these courses may be more accurately classified as access students, rather than unclassified students.</p> <p>In December 2018, when the Board approved tuition increases for 2019-20, the Schedule A attachment listed an erroneous domestic per-credit rate under the "Unclassified (Graduate-Level Master of Laws in Common Law courses)" category.</p>
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EXECUTIVE SUMMARY

The Peter A. Allard School of Law currently offers online versions of existing Master of Laws (Common Law) courses to students outside of the Master of Laws (Common Law) program. In April 2014, the Board of Governors approved 2014-15 unclassified per-credit tuition rates of \$804.40 for domestic students and \$938.47 for international students. Since then, in consultation with Enrolment Services, UBC Law has determined that students who wish to register in these online courses are better categorized as access students, rather than unclassified students.

Therefore, it is requested that approval be granted to broaden the applicability of the approved tuition rates to specify they are for non-degree students taking Master of Laws (Common Law) courses; thus students will be classified according to the situation that best reflects their intentions and the appropriate tuition rate can be assessed.

It is further requested that the 2014 Board approval be extended to Master of Laws (Common Law) online courses that have been added since the original approval. At that time, the Peter A. Allard School of Law offered four online Master of Laws (Common Law) courses that were open to non-degree students; more have been added, since that time, and several more are planned for the coming years.

This report and request for approval also seeks to clarify the 2019-2020 tuition for students in this category. The Schedule A attached to the December 2018 board docket erroneously listed a domestic rate which was meant for a different category of student.

The corrected non-degree per-credit rates for Master of Laws (Common Law) courses, effective May 1, 2019 should be: \$888.12 per-credit for domestic students and \$1,108.97 per-credit for international students.

Attachments

1. Master of Laws (Common Law) Unclassified Tuition Proposal from April 2014

STRATEGIC CORE AREAS SUPPORTED

- People and Places Research Excellence Transformative Learning Local / Global Engagement
-

DESCRIPTION & RATIONALE

The Peter A. Allard School of Law is committed to enhancing curricular flexibility through implementing distance-learning opportunities for students. For this purpose, for Winter Session 2014-15, the School created online versions of existing graduate-level Master of Laws (Common Law) courses. In April 2014, the Board of Governors approved unclassified per-credit tuition rates of \$804.40 for domestic students and \$938.47 for international students for these Master of Laws (Common Law) courses.

Since then, in consultation with Enrolment Services, the Peter A. Allard School of Law has determined that students who wish to register in these online courses are better categorized as access students, rather than unclassified students. Unclassified students refer to students enrolled for studies not intended to lead to a particular degree or diploma, while access students refer to applicants who receive approval by a faculty to take a limited number of courses in a specific area to upgrade or achieve a qualification. Access studies is specifically recommended by Enrolment Services for Non-Degree students taking distance learning courses only.¹

Therefore, it is requested that approval be granted for tuition rates currently applied to only unclassified students taking Master of Laws (Common Law) courses be broadened to include non-degree students taking Master of Laws (Common Law) courses so that students can be classified according to the situation that best reflects their intentions while being assessed the appropriate tuition rate.

In addition, since the 2014 Board Approval, the Peter A. Allard School of Law has made additional Master of Laws (Common Law) courses available online and is planning to make more courses available in the future. These courses were not part of the description of offerings at the time of Board approval in 2014, but are part of the suite of online course offered. It is requested that the original Board approval be extended include these additional courses and that the tuition rates for Master of Laws (Common Law) online courses be applied to them.

The corrected non-degree per-credit rates for Master of Laws (Common Law) courses, effective May 1, 2019 should be:

- i. Domestic per-credit rate of \$888.12
 - ii. International per-credit rate of 1,108.97
-

¹ Please see: <https://students.ubc.ca/enrolment/courses/non-degree-studies/non-degree-studies-access-studies>

These rates are meant to align with the currently approved 2019-2020 unclassified per-credit rates for Master of Laws (Common Law) courses. However, Schedule A included in the Board report of the 2019-20 proposed tuition rates, in December 2018, listed an erroneous rate for domestic tuition. The Board approved 2018-19 unclassified per-credit rates for domestic students was \$870.71, which at a 2% increase for 2019-20 should be \$888.12 per-credit. The rates listed in Schedule A erroneously reflected non-degree tuition for other Law courses, not those of the Master of Laws (Common Law). Therefore, this proposal also seeks approval for the corrected 2019-20 tuition rate for students taking Master of Laws (Common Law) courses.

SCHEDULE Effective May 1, 2019
Implementation
Timeline

CONSULTATION Consultation to create online versions of existing graduate-level Master of Laws (Common Law) courses for students outside of the for-credit Master of Laws (Common Law) program occurred between November 2013 and March 2014.
Relevant Units, Internal & External Constituencies
Consultation to increase 2019-20 domestic tuition by 2% occurred over the period of October 3, 2018 and October 31, 2018.

Previous Report Date April 14, 2014

Decision The Board of Governors approved the creation of the following unclassified per-credit rates for Master of Laws (Common Law) courses, effective Winter Session 2014-15:

- i. Domestic per-credit rate of \$804.40
- ii. International per-credit rate of \$938.47

Action / Follow Up N/A

Previous Report Date April 14, 2015

Decision The Board of Governors approved the following unclassified per-credit rates for Master of Laws (Common Law) courses, effective May 1, 2015:

- i. 2% increase for domestic students, or \$820.49 per-credit
- ii. 2% increase for international students, or \$957.24 per-credit

Action / Follow Up N/A

Previous Report Date April 14, 2016

Decision The Board of Governors approved the following unclassified per-credit rates for Master of Laws (Common Law) courses, effective May 1, 2016:

- i. 2% increase for domestic students, or \$836.90 per-credit
- ii. 3% increase for international students, or \$985.96 per-credit

Action / Follow Up N/A

Previous Report Date	December 6, 2016
Decision	The Board of Governors approved the following unclassified per-credit rates for Master of Laws (Common Law) courses, effective May 1, 2017: <ul style="list-style-type: none"> i. 2% increase for domestic students, or \$853.64 per-credit ii. 3% increase for international students, or \$1,015.54 per-credit
Action / Follow Up	N/A
Previous Report Date	December 5, 2017
Decision	The Board of Governors approved the following unclassified per-credit rates for Master of Laws (Common Law) courses, effective May 1, 2018: <ul style="list-style-type: none"> i. 2% increase for domestic students, or \$870.71 per-credit ii. 5% increase for international students, or \$1,066.32 per-credit
Action / Follow Up	N/A
Previous Report Date	December 4, 2018
Decision	The Board of Governors approved the following unclassified per-credit rates for Master of Laws (Common Law) courses, effective May 1, 2019: <ul style="list-style-type: none"> iii. 2% increase for domestic students, which should be \$888.12 per-credit (Schedule A listed erroneous rates not relating to this classification) iv. 4% increase for international students, or \$1,108.97 per-credit
Action / Follow Up	N/A



a place of mind
THE UNIVERSITY OF BRITISH COLUMBIA

REPORT TO THE BOARD OF GOVERNORS

SUBJECT MASTER OF LAWS (COMMON LAW)
UNCLASSIFIED TUITION PROPOSAL

MEETING DATE APRIL 14, 2014

Forwarded to the Board of Governors on the
Recommendation of the President

**APPROVED FOR
SUBMISSION**

A handwritten signature in black ink, appearing to read 'D.H. Farrar'.

David H. Farrar
Acting President and Vice-Chancellor

Presented By Dr. David H. Farrar, Provost and Vice-President Academic

Report Date March 10, 2014

DECISION REQUESTED IT IS HEREBY REQUESTED that *the UBC Board of Governors approve the creation of the following unclassified student tuition rates, effective Winter Session 2014-2015:*

- i. Unclassified domestic per-credit rate of \$804.40 for Master of Laws (Common Law) courses, and*
- ii. Unclassified international per-credit rate of \$938.47 for Master of Laws (Common Law) courses.*

EXECUTIVE SUMMARY

In its Strategic Plan, UBC's Faculty of Law committed to enhancing curricular flexibility through implementing distance learning opportunities for students. To that end, and thanks to the support of the Flexible Learning Initiative, the Franklin Lew Innovation Fund, and the Teaching and Learning Enhancement Fund, UBC Law is creating online versions of four (4) of its existing graduate-level Master of Laws (Common Law) (LLM CL) courses.

These courses, scheduled to launch in September 2014, will be open to students in the LLM CL Program and to unclassified students. A separate Report is concurrently before the Board of Governors to convert the LLM CL Program's program-based tuition to a per-credit tuition of \$804.40 for domestic students and \$938.47 for international students, effective Winter Session 2014/15. UBC Law proposes that corresponding unclassified student tuition rates be created for LLM CL courses, effective Winter Session 2014/15, so that both unclassified students and LLM CL students will pay the same per-credit tuition for LLM CL distance learning courses.

UBC Law consulted with UBC's Strategy and Decision Support (SDS) to ensure the financial viability of this proposal.

Guided by Policy 71, UBC Law conducted a robust internal student consultation on this proposal, and also worked with VP Students to engage and consult with the wider UBC student body on the introduction of the new unclassified student tuition rates for LLM CL courses.

Description & Rationale UBC Law’s LLM CL distance learning courses will be open to students in the LLM CL Program and to unclassified students. With respect to unclassified students, UBC Law predicts two principal categories of students: (1) foreign-trained lawyers seeking to take UBC Law courses to work towards the accreditation requirements for practicing law in Canada, and (2) professionals and lifelong learners with an interest in Canadian law who wish to access UBC Law courses outside of an established degree program. UBC Law predicts that interest from the former category will be significant, as the alternative options for qualification are limited.

At present, unclassified graduate students pay a per-credit tuition rate of \$376.47 (domestic students) and \$776.67 (international students) for graduate-level courses at UBC. UBC Law has identified three (3) main reasons why these existing unclassified student tuition rates are inappropriate for the LLM CL distance learning courses:

1. Cannibalization of the LLM CL Program: Opening UBC Law’s LLM CL distance learning courses to unclassified students at the current unclassified student tuition rates would almost certainly cannibalize the LLM CL Program, as tuition would be significantly lower for unclassified students (64% lower for domestic students and 17% lower for international students) than for LLM CL students taking the same courses. In fact, any difference in tuition rates between unclassified students and LLM CL students is likely to negatively impact student interest and enrolment in the LLM CL Program.
2. Perception of Course Quality: Offering the LLM CL distance learning courses at a lower tuition rate, even to a subset of students, devalues the courses, as it suggests the quality is lower than the in-person versions of the courses. UBC Law is working with subject matter experts and UBC’s Centre for Teaching, Learning & Technology (CTLT) to ensure the LLM CL distance learning courses meet or exceed the quality of their in-person counterparts, and the tuition charged to all students for these courses should reflect that.
3. Laddering: UBC Law expects that some unclassified students taking LLM CL distance learning courses will later apply for admission to the LLM CL Program and want to count LLM CL distance learning course credits towards their LLM CL degree requirements. Having the unclassified student tuition rates match the LLM CL Program’s proposed per-credit tuition rates minimizes the financial loss to UBC Law in such circumstances.

Accordingly, UBC Law thinks it appropriate that both LLM CL and unclassified students pay the same per-credit tuition for the LLM CL distance learning courses: \$804.40 per credit for domestic students and \$938.47 per credit for international students.

SCHEDULE Effective Winter Session 2014/15.
Implementation
Timeline

RISKS Financial, Operational & Reputational While no law school in Canada currently offers distance learning law courses, Osgoode Hall allows students to register for individual in-person 3 or 6 credit LLM CL courses at a per-credit rate of \$632.65 (domestic students) and \$865.47 (international students). If UBC Law’s proposed per-credit tuition rates are approved, then UBC Law’s LLM CL and unclassified student per credit tuition rates for LLM CL distance learning courses would be higher than Osgoode Hall’s in-person rates (roughly 21% higher for domestic students; 8% higher for international students). However, following a robust consultation with SDS, and given UBC Law’s experience in fielding LLM CL Program inquiries over the past three years, UBC Law is confident that the increased flexibility of delivery and expanded access to needed subject areas, particularly for foreign trained lawyers, will produce sufficient enrolment numbers to make the courses financially viable, regardless of Osgoode Hall’s pricing.

BENEFITS Learning, Research, Financial, Sustainability & Reputational Please see the “Description and Rationale” and “Risks” sections.

CONSULTATION Relevant Units, Internal & External Constituencies The proposal was reviewed, discussed, and eventually approved by UBC Law as follows:

• Introduced to Graduate Committee	November 18, 2013
• Consultation with current LLM CL students	February 3, 2014
• Graduate Committee review and recommendation	February 24, 2014
• UBC Law Faculty Council discussion	February 27, 2014
• UBC Law Decanal review and decision	February 28, 2014

Students were directly involved in every stage of review and discussion except for the final review and decision by the Dean. In particular:

- The Graduate Law Student Society (GLSS) appoints student members to the Graduate Committee, and student representatives were present and participated in the Graduate Committee meetings of November 18, 2013 and February 24, 2014;
- The GLSS and the Law Students Society (LSS) have representatives on Faculty Council, and student representatives were present and participated in the February 27, 2014 Faculty Council meeting;
- The Graduate Program provided all current LLM CL students with a detailed description of the proposal via e-mail on January 29, 2014; and
- Ljiljana Biukovic, Associate Dean Graduate Studies and Professional Programs, and Chira Perla, Director of Graduate Certificate and Professional Programs, held a meeting for LLM CL students to discuss the proposal on February 3, 2014, with 7 of the 17 students in the Program attending.

UBC Law also worked with VP Students to engage and consult with the wider UBC student body on the proposal. In a meeting on March 7, 2014, representatives from the Faculty of Law met and consulted with UBC student groups via VP Students; the corresponding report is attached. Student groups did not raise any concerns about the proposal at that meeting or in the attached report.

CONSULTATION REPORT

The Vice-President Students Office, in partnership with Faculty of Law conducted a student consultation regarding the unclassified tuition proposal for the Master of Laws (Common Law). This report outlines the consultation process, summarizes student feedback, and includes student representatives' submissions verbatim in Appendix 2.

Student Representative Bodies Invited to Consultation

- Alma Mater Society (AMS)
- Graduate Student Society (GSS)
- International Students Association (ISA)
- Graduate Law Students' Society (GLSS)

Mode of Consultation

The consultation consisted of both an e-consultation (e-mail and web-based) and a face to face meeting. Student representative groups were invited to the consultation through email, and asked to distribute the invitation to their constituents as they felt appropriate.

Basis of Consultation

The consultation was based on a tuition proposal and rationale document created by the Faculty of Law. Please see Appendix 1 for the document.

Timelines

The e-consultation was conducted over the period of March 2nd to March 9th. A face to face meeting between the AMS and the Faculty on March 7th. The other student organizations were invited to the face to face meeting, but did not attend.

Summary of Student Feedback

A joint submission was received from the AMS. The verbatim submission can be found in Appendix 2.

Organization	Summary
AMS/GSS	<p>SUPPORT: "Overall, the AMS extend support to the outlined. The two changes make perfect sense and may even reduce costs for some domestic students."</p> <p>CONSULTATION PROCESS: AMS also had concerns about the 1-week window for consultation, and recommends the university pursue a 30 day consultation window in the future</p>

No individual student submissions were received.

This builds on consultation done by Faculty of Law as part of the development process.

Good afternoon,

The Faculty of Law is proposing two tuition changes. In order to inform the Faculty and the Board of Governors with regards to the tuition proposals, the University is undertaking a consultative process to get your comments as student representatives, and provide an opportunity for students to provide individual comments on the tuition proposal if they wish. **Please note: the scope of this consultation process is limited to the tuition proposal.**

The consultation builds on the initial consultation that occurred within the Faculty, and will take two forms:

1. e-consultation

Please find attached two documents which outline the details of the tuition proposal, including:

- an overview of the program,
- the student consultation that has happened to date,
- the tuition rationale for the program, and
- the proposed tuition.

Please share the document and this email as you see appropriate. **Comments on the tuition proposal and student organization submissions can be provided confidentially to: Ashley Love (ashley.love@ubc.ca) - Analyst, Vice President Students Office.**

2. Face to Face meeting

We would like to facilitate a face to face meeting with student representatives and the Faculty, where you can discuss the tuition proposals. Please advise as soon as possible on times when you, or a representative of your organization, can meet with the Faculty this week

The consultation process will end March 9th.

Confidentiality

Comments will be collected by the Vice-President Students Office, and only analysts within that office will know the identity of individual students submitting comments. At no time will anyone outside of the Vice President Students Office know the identity of individual students who submit comments to this consultation. Your comments will only be used for the purposes of the tuition consultation.

Comments from individual students will be stripped of any identifying information to ensure confidentiality, but otherwise will be provided to the responsible Faculty and Board of Governors verbatim.

Comments received from student organizations will be reported as coming from those organizations, and provided to the responsible faculty and Board of Governors as received. There will also be a summary report of the consultation developed for the Faculty and Board of Governors. If you have any questions about this process, please contact Ben Pollard in the Vice President Students Office at Ben.Pollard@ubc.ca (Director, Vice President Students Office)

Please let me know if you have any questions about the process

Thank you, Ben

Ben Pollard

Director, VPS Portfolio Initiatives

University of British Columbia

ben.pollard@ubc.ca

604.827.3507

UBC LAW'S PROPOSAL TO CREATE UNCLASSIFIED STUDENT TUITION RATES FOR MASTER OF LAWS (COMMON LAW) COURSES

Program Overview

UBC Law is creating online versions of four of its existing graduate-level Master of Laws (Common Law) (LLM CL) courses:

- LAW 504 - Property Law (5 credits)
- LAW 505 - Canadian Public Law (5 credits)
- LAW 508 - Business Organizations (4 credits)
- LAW 525 - Canadian Criminal Law & Procedure (5 credits)

These courses, scheduled to launch in September 2014, will be open to students in the LLM CL program and to unclassified students. UBC Law thinks it appropriate that both groups pay the same tuition: \$804.40 per-credit for domestic students, and \$938.47 per-credit for international students.

Accordingly, UBC Law proposes that the following unclassified student tuition rates be created, effective Winter Session 2014:

- Unclassified domestic per credit rate for LLM CL courses: \$804.40
- Unclassified international per credit rate for LLM CL courses: \$938.47

Student Consultation

This proposal was reviewed, discussed, and eventually approved by UBC Law as follows:

- | | |
|--|-------------------|
| • Introduced to Graduate Committee | November 18, 2013 |
| • Consultation with current LLM CL students | February 3, 2014 |
| • Graduate Committee review and recommendation | February 24, 2014 |
| • UBC Law Faculty Council discussion | February 27, 2014 |
| • UBC Law Decanal review and decision | February 28, 2014 |

Students were directly involved in every stage of review and discussion except for the final review and decision by the Dean. In particular:

- The Graduate Law Student Society (GLSS) appoints student members to the Graduate Committee, and student representatives were present and participated in the Graduate Committee meetings of November 18, 2013 and February 24, 2014;
- The GLSS and the Law Students Society (LSS) have representatives on Faculty Council, and student representatives were present and participated in the February 27, 2014 Faculty Council meeting;
- The Graduate Program provided all current LLM CL students with a detailed description of the proposal via e-mail on January 29, 2014; and
- Ljiljana Biukovic, Associate Dean Graduate Studies and Professional Programs, and Chira Perla, Director of Graduate Professional and Certificate Programs, held a meeting for LLM CL students to discuss the proposal on February 3, 2014, with 7 of the 17 students in the program attending.

Tuition and Fees Rationale

UBC Law's distance learning courses will be open to students in the LLM CL program and to unclassified students.

For students in the LLM CL program, the distance learning courses will provide an additional subject area that is not currently available in-person (LAW 504 (Property Law)), and will provide additional flexibility in completing other courses, particularly LAW 505 (Canadian Public Law) and LAW 525 (Canadian Criminal Law & Procedure), which are currently offered only once per year.

With respect to unclassified students, we see two principal categories of students: (1) foreign-trained lawyers seeking to take UBC Law courses to work towards the accreditation requirements for practicing law in Canada, and (2) professionals and lifelong learners with an interest in Canadian law who wish to access UBC Law courses outside of an established degree program.

Again, UBC Law thinks it appropriate that both LLM CL and unclassified students pay the same per-credit tuition for these online courses : \$804.40 per credit for domestic students and \$938.47 per credit for international students.

On November 28, 2013, UBC Law approved a proposal to change the LLM CL Program's program-based tuition to a per-credit tuition of \$804.40 (domestic students) and \$938.47 (international students), effective Winter Session 2014. That Proposal is subject to final approval by the Board of Governors.

At present, unclassified graduate students pay a per-credit tuition rate of \$376.47 (domestic students) and \$776.67 (international students) for graduate-level courses at UBC.

While no law school in Canada currently offers distance learning law courses, Osgoode Hall allows students to register for individual in-person LLM CL courses at a per-credit rate of \$632.65 (domestic students) and \$865.47 (international students).

If our proposed per-credit rates are approved, then UBC Law's LLM CL and unclassified student tuition rates for distance learning courses would be higher than Osgoode Hall's in-person rates (roughly 21% higher for domestic students; 8% higher for international students). However, following a robust consultation with UBC's Strategic Decision and Support, and given our experience in fielding LLM CL Program inquiries over the past three years, we anticipate that the increased flexibility of delivery and expanded access to needed subject areas, particularly for foreign trained lawyers, will produce sufficient enrolment numbers to make the courses financially viable, regardless of Osgoode Hall's pricing.

Proposed Tuition and Fees

That the following unclassified student tuition rates be created, effective Winter Session 2014:

- Unclassified domestic per credit rate for LLM CL courses: \$804.40
- Unclassified international per credit rate for LLM CL courses: \$938.47

UBC Board of Governors c/o UBC Board of Governors Secretariat
6328 Memorial Road, Room 121
Old Administration Building
Vancouver, BC V6T 1Z2

March 8, 2014

AMS Submission to Board of Governors regarding the proposed tuition structure for the Masters of Law in Common Law Per-Credit Tuition Structure and Unclassified Student Tuition

Dear UBC Board of Governors,

This submission is being made on behalf of the Alma Mater Society (AMS) of UBC Vancouver in response to the request for feedback from the Vice-President Students' Office sent to the AMS on March 2nd, 2014. Student representatives were invited to engage in a discussion regarding the same with the Faculty of Law in the presence of the Director of the VP Students' Office on March 7th, 2014. This submission outlines the student response to and concerns with the proposed tuition and the consultation process.

Overall, the AMS extend support to the outlined. The two changes make perfect sense and may even reduce costs for some domestic students. The first change is to move from a program cost to a per credit cost. The new domestic and international tuition has simply been calculated by dividing the program cost by the average number of credits taken by students, which will not change costs for students taking an average course load. The second change is to create the ability for unclassified students to take these courses, and the per-credit cost will simply be the same as for students registered in the program.

That said, there are concerns with the process in which this consultation was carried out. Our largest concern as student representatives is the extremely short timeframe in which the tuition consultation process was conducted. We commend the Faculty of Law for their openness to dialogue, however are disappointed with the lack of time for gathering feedback from various student groups. The AMS was expected to meet with the Faculty and produce a submission to the proposed fee structure within a week.

In the future, we recommend the University to amend its new program tuition consultation guidelines and take proactive measures to involve students in the consultation process for at least 30 days rather than the provided week for this item. This would enable the AMS to discuss the proposal with a more diverse range of students in greater detail without feeling rushed into decisions, and ensure proper accountability to students at large when developing new programs.

The AMS, on behalf of UBC students, is grateful to the University and Faculty of Law for including student input through various points in the process. The AMS strongly encourages the University to acts on the above-mentioned recommendations in order to enhance and improve future consultation processes.

Sincerely,

Anne Kessler
Vice-President Academic and University Affairs
Alma Mater Society of UBC Vancouver
vpacademic@ams.ubc.ca