



Board of Governors
6328 Memorial Road
Vancouver, BC V6T 1Z2

www.bog.ubc.ca

DATE: April 18, 2019
TO: Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
FROM: Shelley Milne, Interim Board Secretary
RE: UBC OKANAGAN OUTLOOK 2040

A handwritten signature in blue ink, appearing to read 'Smilne', is written over a horizontal line.

The Board of Governors on April 18, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors endorses as circulated the Okanagan 2040 Plan for UBC Okanagan.*



DATE: April 18, 2019

TO: Barbara Meens Thistle, Vice-President Human Resources
Andrew Szeri, Provost and Vice-President Academic
Deborah Buszard, Deputy-Vice Chancellor and Principal, UBC Okanagan

FROM: Shelley Milne, Interim Board Secretary

RE: **UBC FOCUS ON PEOPLE 2025 FRAMEWORK**

The Board of Governors on April 18, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves the following key elements of the UBC Focus on People 2025 framework:*

- *The general direction and priorities articulated in the framework*
- *The four “catalyst” areas*
- *The measures of success/metrics*



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DATE: April 18, 2019
TO: Hubert Lai, University Counsel
Andrew Szeri, Provost and Vice-President Academic
FROM: Shelley Milne, Interim Board Secretary
RE: POLICY 3 (DISCRIMINATION)

A handwritten signature in blue ink, appearing to read 'Smilne', located to the right of the 'FROM' line.

The Board of Governors on April 18, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves amendments to Policy 3 (Discrimination).*



DATE: April 18, 2019

TO: Andrew Szeri, Provost and Vice-President Academic
Peter Smailes, Vice-President Finance & Operations
Deborah Buszard, Deputy-Vice Chancellor and Principal, UBC Okanagan

FROM: Shelley Milne, Interim Board Secretary

RE: **UBC BUDGET 2019-2020**

The Board of Governors on April 18, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves as circulated the UBC 2019-2020 consolidated and operating budget, including the Routine Capital - Core Building Maintenance Plan.*



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DATE: April 18, 2019
TO: Peter Smailes, Vice-President Finance & Operations
FROM: Shelley Milne, Interim Board Secretary
**RE: INTEGRATED RENEWAL PROGRAM (IRP) FINANCING FROM
WORKING CAPITAL**

A handwritten signature in blue ink, appearing to read 'Shelley Milne', is located to the right of the 'RE:' line.

The Board of Governors on April 18, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves an interest-free loan (with principal repayment to begin five years post loan date) from working capital in the amount of \$120 million to finance a portion of the Integrated Renewal Program.*



DATE: April 18, 2019
TO: Peter Smailes, Vice-President Finance & Operations
FROM: Shelley Milne, Interim Board Secretary
RE: INCREASE IN UBC CONTRIBUTIONS TO SUSTAINABLE FUTURE POOL

The Board of Governors on April 18, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors:*

- i. approves an increase of UBC's commitment to the Trek Impact Endowment Fund, held within the Sustainable Future Pool, from \$25 million to \$50 million over the next three fiscal years effective April 1, 2019, provided that the performance of the Sustainable Future Pool (SFP) is not materially adverse as compared to that of the Main Endowment Pool (MEP);*
- ii. approves the following schedule of UBC contributions to the Trek Impact Endowment Fund, provided that the performance of the SFP is not materially adverse as compared to that of the MEP: \$15 million in FY19-20 (including \$10 million prior commitment); \$10 million in FY20-21; and, \$10 million in FY21-22; and;*
- iii. FURTHER, directs the Administration to evaluate the near-term effects of these increases as part of the comprehensive review of the SFP to be undertaken prior to the end of FY20-21.*



DATE: April 18, 2019

TO: Peter Smailes, Vice-President Finance & Operations
Andrew Szeri, Provost and Vice-President Academic
Barbara Meens Thistle, Vice-President Human Resources
Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan

FROM: Shelley Milne, Interim Board Secretary

RE: **ENTERPRISE MAINTENANCE MANAGEMENT SYSTEM (EMMS)**

The Board of Governors on April 18, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors grants BOARD 3 approval for the Enterprise Maintenance Management System, authorizing the Administration to sign a contract with the selected vendor (Planon) and approving a funding release of \$6.868 million to complete implementation and first year of sustainment.*

Capital Budget	\$6,989,000
Operating Budget	\$879,000
Schedule	Aug 2018 to Apr 2021
Funding Release	\$6,868,000



DATE: April 18, 2019

TO: Peter Smailes, Vice-President Finance & Operations
Andrew Szeri, Provost and Vice-President Academic
Barbara Meens Thistle, Vice-President Human Resources
Deborah Buszard, Deputy-Vice Chancellor and Principal, UBC Okanagan

FROM: Shelley Milne, Interim Board Secretary

RE: **INTEGRATED RENEWAL PROGRAM (IRP) FUNDING RELEASE**

The Board of Governors on April 18, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves:*

- *a funding release of \$19.2 million, including contingency, for the first quarter of fiscal year 2019-2020 (April 2019 to June 2019) to support the continuing implementation of Workday HR and Finance;*
- *a funding release of \$10.3 million, including contingency, for the first quarter of fiscal year 2019-2020 (April 2019 to June 2019) to support the first phase of the Application Ecosystem Program; and,*
- *a funding release of \$7.2 million, including contingency, for the first quarter of fiscal year 2019-2020 (April 2019 to June 2019) to support the continuing implementation of Workday Student.*



DATE: April 18, 2019
TO: Andrew Szeri, Provost and Vice-President Academic
Peter Smailes, Vice-President Finance & Operations
FROM: Shelley Milne, Interim Board Secretary
RE: DOUGLAS T. KENNY BUILDING FOURTH FLOOR RENOVATION

The Board of Governors on April 18, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors grants BOARD 3 approval for the Douglas T. Kenny Building Fourth Floor Renovation project for the Department of Psychology, with a funding release of \$6,640,000 to undertake construction.*

Capital Budget	\$7,640,000
Operating Budget	See report
Schedule	
Program	
Award Construction Contracts	
Funding Release	\$6,640,000



DATE: April 18, 2019
TO: Peter Smailes, Vice-President Finance & Operations
Ainsley Carry, Vice-President Students
FROM: Shelley Milne, Interim Board Secretary
RE: PACIFIC RESIDENCE

The Board of Governors on April 18, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors grants BOARD 2 approval for the Pacific Residence project with authorization to issue the development permit and a funding release of \$2,000,000 to complete working drawings and tender documents.*

Revised Capital Budget	\$160,138,000
Operating Budget	See report
Schedule	
Program	
Authorization to issue Development Permit	
Proceed to Working Drawings & Tender	
Funding Release	\$2,000,000



DATE: April 18, 2019

TO: Hubert Lai, University Counsel
Robin Ciceri, Vice-President External Relations

FROM: Shelley Milne, Interim Board Secretary

RE: POLICY 92 (LAND USE, PERMITTING AND SUSTAINABILITY)

The Board of Governors on April 18, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves Policy 92 (Land Use, Permitting and Sustainability) and associated Procedures in the form attached to the report as Schedule A, and the repeal of Policy 5 (Sustainable Development), all effective immediately.*



DATE: April 18, 2019
TO: Hubert Lai, University Counsel
Peter Smailes, Vice-President Finance & Operations
FROM: Shelley Milne, Interim Board Secretary
RE: **POLICY 83 (TRAVEL AND OTHER BUSINESS-RELATED EXPENSES)**

The Board of Governors on April 18, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves Policy 83 (Travel and Other Business-Related Expenses) and associated Procedures in the form attached as Schedule A to the report, and the repeal of policies 79 (Travel Assistance for Graduate Students), 80 (Travel Expenses - Recipients of Honorary Degrees), 84 (Entertainment), and 115 (Gifts) all effective on such date as determined by the Vice-President Finance & Operations.*



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DATE: April 18, 2019
TO: UBC Vancouver Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: SENATE RECOMMENDATIONS

With authority delegated by the Board of Governors, the Learning & Research Committee on April 19, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the UBC Vancouver Senate meeting of February 13, 2019:*

- i. Enrolment Targets for the 2019-2020 Academic Year as set out in the report*



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DATE: April 11, 2019
TO: Ainsley Carry, Vice-President Students
Andrew Szeri, Provost and Vice-President Academic
FROM: Shelley Milne, Interim Board Secretary
RE: **UBC ALMA MATER SOCIETY (AMS) STUDENT FEES 2019-2020**

With authority delegated by the Board of Governors, the Finance Committee on April 2, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Finance Committee approves the UBC Alma Mater Society schedule of fees to be collected for the 2019-2020 academic year.*



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DATE: April 11, 2019
TO: Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
Ainsley Carry, Vice-President Students
FROM: Shelley Milne, Interim Board Secretary
RE: **UBC STUDENTS' UNION OKANAGAN FEES 2019-2020**

A handwritten signature in blue ink, appearing to read 'Shelley Milne', is written over a horizontal line.

With authority delegated by the Board of Governors, the Finance Committee on April 2, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Finance Committee approves the UBC Students' Union Okanagan schedule of fees to be collected for the 2019-2020 academic year.*



DATE: April 11, 2019
TO: Hubert Lai, University Counsel
FROM: Shelley Milne, Interim Board Secretary
RE: **ENDOWMENT VARIATIONS**

With authority delegated by the Board of Governors, the Finance Committee on April 2, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Finance Committee approves the following endowment variations, as recommended by the President and University Counsel:*

- i. Greg and Susana Quan Music Educator Award Endowment – name change request*
- ii. Eileen Koerner and Marion Owen Graduate Fellowship in Palliative Care Endowment – name change request*
- iii. BC Innovation Council Professorship in Sales and Sales Management Endowment - name change request*



DATE: April 11, 2019
TO: Andrew Szeri, Provost and Vice-President Academic
FROM: Shelley Milne, Interim Board Secretary
RE: **BACHELOR OF PHARMACEUTICAL SCIENCES PROGRAM**

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on April 2, 2019 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve 2019-2020 domestic and international tuition for the Bachelor of Pharmaceutical Sciences program, as set out in Attachment 1 to the report, subject to provision of labour market/demand-for-graduates data to the Chair of the Finance Committee and the Chair of the Learning & Research Committee.**

* Approval was confirmed by email (Finance Committee Chair - April 10, 2019; Learning & Research Committee Chair April 11, 2019).



DATE: April 11, 2019
TO: Andrew Szeri, Provost and Vice-President Academic
FROM: Shelley Milne, Interim Board Secretary
RE: **MASTER OF LAWS (COMMON LAW) NON-DEGREE STUDIES
TUITION CLARIFICATION**

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on April 2, 2019 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve the following corrected non-degree tuition rates, effective May 1, 2019:*

- i. *Non-Degree domestic per-credit rate of \$888.12 for
Master of Laws (Common Law) courses*
- ii. *Non-Degree international per-credit rate of \$1,108.97 for
Master of Laws (Common Law) courses*



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DATE: April 11, 2019
TO: Andrew Szeri, Provost and Vice-President Academic
FROM: Shelley Milne, Interim Board Secretary
RE: **ENTRY-TO-PRACTICE DOCTOR OF PHARMACY (PHARMD)
PROGRAM FEE CLARIFICATION**

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on April 2, 2019 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve assessment of the Entry-to-Practice Doctor of Pharmacy practice fee once per year level, rather than once per year.*



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DATE: April 11, 2019
TO: Hubert Lai, University Counsel
FROM: Shelley Milne, Interim Board Secretary
RE: **POLICY 16 (NON-UNIVERSITY USE OF UNIVERSITY AND FACILITIES) TRANSFER OF POLICY OVERSIGHT AUTHORITY**

With authority delegated by the Board of Governors, the Governance Committee on April 1, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Governance Committee approves transfer of oversight authority for Policy 16 (Non-University Use of University and Facilities) from the Learning & Research Committee to the Property Committee, and authorizes the Board Secretariat to make the commensurate revisions to the Terms of Reference for those committees.*



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DATE: April 11, 2019
TO: Heather McCaw, Vice-President Development & Alumni Engagement
FROM: Shelley Milne, Interim Board Secretary
RE: **UBC FOUNDATION | APPOINTMENTS**

With authority delegated by the Board of Governors, the Governance Committee on April 1, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Governance Committee approves the appointments of Mr. Darran Fernandez and Mr. Michael Korenberg to the UBC Foundation Board for initial three-year terms, effective April 1, 2019.



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DATE: April 11, 2019
TO: UBC Okanagan Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: SENATE RECOMMENDATIONS

A handwritten signature in cursive script, appearing to read 'Shelley Milne', positioned to the right of the header information.

With authority delegated by the Board of Governors, the Learning & Research Committee on April 2, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the UBC Okanagan Senate meeting of January 31, 2019:*

i. New awards as listed



DATE: April 11, 2019
TO: UBC Okanagan Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: **SENATE RECOMMENDATIONS**

With authority delegated by the Board of Governors, the Learning & Research Committee on April 2, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the UBC Okanagan Senate meeting of February 28, 2019:*

- i. Curriculum proposals from the Faculty of Arts and Sciences, and the Faculty of Creative and Critical Studies*
- ii. New awards as listed*
- iii. UBC Okanagan Enrolment Targets for the 2019-2020 Academic Year*



DATE: April 11, 2019
TO: UBC Vancouver Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: SENATE RECOMMENDATIONS

With authority delegated by the Board of Governors, the Learning & Research Committee on April 2, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the UBC Vancouver Senate meeting of February 13, 2019:*

- i. New awards and amendments to existing awards as listed*
- ii. Certificate in Financial Economics, Certificate in International Politics, Certificate in International Relations, and Certificate in General Arts Studies*
- iii. New courses, revised courses, deletion of specialization, new Minor, revised minors, revised program requirements, and revised streams brought forward by the faculties of Applied Science, Arts, Commerce and Business Administration, Education, Forestry, Graduate and Postdoctoral Studies (Applied Science, Arts, Commerce and Business Administration, Forestry, Land and Food Systems, Science), Land and Food Systems, and Science*



DATE: April 11, 2019
TO: UBC Vancouver Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: **SENATE RECOMMENDATIONS**

With authority delegated by the Board of Governors, the Learning & Research Committee on April 2, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the UBC Vancouver Senate meeting of March 20, 2019:*

- i. New awards and amendments to existing awards as listed*
- ii. Bachelor of Pharmaceutical Sciences degree program*
- iii. New courses, revised degree requirements, reorganization of calendar pages, new concentration, and revised minors brought forward by the faculties of Applied Science, Arts, Commerce and Business Administration, Graduate and Postdoctoral Studies (Law), Peter A. Allard School of Law, Medicine, and Science*
- iv. Terms of Reference of the UBC Emeritus College.*



DATE: April 11, 2019
TO: Robin Ciceri, Vice-President External Relations
FROM: Shelley Milne, Interim Board Secretary
RE: **NAMING OF CAMPUS FACILITIES**

With authority delegated by the Board of Governors, the People, Community & International Committee on April 2, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the People, Community & International Committee approves the following Class 1 Facility Naming Recommendations from the Naming Committee:*

- *Quonset Office (UBC Okanagan)*
- *Plant Growth Facility (UBC Okanagan)*
- *Office Modular 1, 2, and 3 (UBC Okanagan)*
- *Innovation Precinct 1 (UBC Okanagan)*
- *Engineering Design Labs (UBC Okanagan)*



DATE: April 11, 2019
TO: Deborah Buszard, Deputy Vice-Chancellor and Principal
FROM: Shelley Milne, Interim Board Secretary
**RE: UBC OKANAGAN GREENHOUSE FACILITY
FORTIS BC INC. STATUTORY RIGHT OF WAY**

With authority delegated by the Board of Governors, the Property Committee on April 2, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Property Committee:*

- i. Authorizes the Administration to seek Ministerial approval for the grant of statutory right of way over the lands shown on Attachment 1 to the report to FortisBC Inc. for utility purposes, pursuant to Section 50(2) of the University Act;*
- ii. Authorizes the Administration to, upon receipt of Ministerial approval, execute such documents as are required to grant the aforementioned statutory right of way to FortisBC on terms and conditions approved by the Administration; and,*
- iii. Declares that the disposal of land (i.e., the grant of the statutory right of way described above) will not affect the future delivery of educational programs.*



DATE: April 11, 2019
TO: Robin Ciceri, Vice-President External Relations
FROM: Shelley Milne, Interim Board Secretary
**RE: BC HYDRO STATUTORY RIGHT OF WAY REALIGNMENT
WESBROOK MALL**

With authority delegated by the Board of Governors, the Property Committee on April 2, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Property Committee:*

- i. Authorizes the Administration to seek Ministerial approval for the grant of statutory right of way over the lands shown on Attachment 1 to BC Hydro for utility purposes, pursuant to Section 50(2) of the University Act;*
- ii. Authorizes the Administration to, upon receipt of Ministerial approval, execute such documents as are required to grant the aforementioned statutory right of way to BC Hydro on terms and conditions approved by the Administration; and,*
- iii. Declares that the disposal of land (i.e., the grant of the statutory right of way described above) will not affect the future delivery of educational programs.*