



Board of Governors
6328 Memorial Road
Vancouver, BC V6T 1Z2

www.bog.ubc.ca

DATE: June 17, 2019

TO: Santa Ono, President and Vice-Chancellor
Robin Ciceri, Vice-President External Relations

FROM: Shelley Milne, Interim Board Secretary

**RE: UBC ANNUAL REPORT 2018-2019 AND
INSTITUTIONAL ACCOUNTABILITY PLAN & REPORT (IAPR)**

A handwritten signature in blue ink, appearing to read 'Shelley Milne', is written over a horizontal line that underlines the 'RE:' field.

The Board of Governors on June 13, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves the 2018-2019 UBC Annual Report and, for submission to the Province, the 2018-2019 Institutional Accountability Plan & Report.*



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DATE: June 17, 2019

TO: Peter Smailes, Vice-President Finance & Operations

FROM: Shelley Milne, Interim Board Secretary

RE: UBC FINANCIAL STATEMENTS (CONSOLIDATED) YEAR-END REPORT

The Board of Governors on June 13, 2019 approved the following resolution:

A handwritten signature in blue ink, appearing to read "Shelley Milne".

IT IS HEREBY RESOLVED that *the Board of Governors approves UBC's Consolidated Financial Statements as at March 31, 2019.*



DATE: June 17, 2019

TO: Peter Smailes, Vice-President Finance & Operations
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
Robin Ciceri, Vice-President External Relations
Gail Murphy, Vice-President Research & Innovation
Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan

FROM: Shelley Milne, Interim Board Secretary

RE: **UBC FIVE-YEAR CAPITAL PLAN 2020-2021 TO 2024-2025**

The Board of Governors on June 13, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors grants approval for submission of the UBC Five-Year Capital Plan (2020-2021 to 2024-2025) to the Ministry of Advanced Education, Skills and Training.*



DATE: June 17, 2019

TO: Hubert Lai, University Counsel
Peter Smailes, Vice-President Finance & Operations
Gail Murphy, Vice-President Research & Innovation

FROM: Shelley Milne, Interim Board Secretary

RE: POLICY 16 (OWNERSHIP AND USE OF UBC EQUIPMENT AND UBC SUPPORT SERVICES)

The Board of Governors on June 13, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves:*

- i. proposed amendments to Policy 16 (Non-University Use of University Services and Facilities) as set out in Attachment 1 to the report, including the renaming of the Policy: “Ownership and Use of UBC Equipment and UBC Support Services”;*
- ii. repeal of Policy 109 (Ownership); and,*
- iii. repeal of Policy 121 (Campus Mail Services).*



DATE: June 17, 2019

TO: Peter Smailes, Vice-President Finance & Operations
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
Barbara Meens Thistle, Vice-President Human Resources
Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan

FROM: Shelley Milne, Interim Board Secretary

RE: **INTEGRATED RENEWAL PROGRAM (IRP)**

The Board of Governors on June 13, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves:*

- i. BOARD 3 for implementation of the HR and Finance components of the Integrated Renewal Program and a funding release of \$86.2 million for fiscal year 2019-2020 within a total budget envelope of \$155.8 million (including contingency); subject to approval of a fully executed agreement with Workday Canada on Student Application timeline and cost sharing by the Chair of the Finance Committee, at the recommendation of the Chair of the UBC IT Advisory Council;*
- ii. Budget release of \$11.5 million (including contingency) for implementation of the Student component of the Integrated Renewal Program; subject to approval of a fully executed agreement with Workday Canada on Student Application timeline and cost sharing by the Chair of the Finance Committee, at the recommendation of the Chair of the UBC IT Advisory Council;*
- iii. BOARD 3 for Application Ecosystem Program Phase 1 with a total budget of \$54.1 million (including contingency) and a funding release of \$40.3 million for fiscal year 2019-2020;*
- iv. Scope change to move \$13.2 million (including contingency) of funding and projects from the Integrated Renewal Program to the Application Ecosystem Program; and,*
- v. 10-year loan of up to \$39.8 million, to be repaid at an interest rate of 5.75% (HR and Finance 2018-2019 and 2019-2020 expenditures; Application Ecosystem Program 2019-2020 expenditures).*



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DATE: June 17, 2019
TO: Hubert Lai, University Counsel
Peter Smailes, Vice-President Finance & Operations
FROM: Shelley Milne, Interim Board Secretary
RE: POLICY 101 (VENDING MACHINES ON CAMPUS)

A handwritten signature in black ink, appearing to read 'Shelley Milne', is positioned to the right of the 'RE:' line and above the horizontal separator line.

The Board of Governors on June 13, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves amendments to Policy 101 (Vending Machines on Campus).*



DATE: June 17, 2019

TO: Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
Peter Smailes, Vice-President Finance & Operations

FROM: Shelley Milne, Interim Board Secretary

**RE: ACADEMIC EXCELLENCE FUNDS (UBC VANCOUVER)
TERMS OF REFERENCE**

The Board of Governors on June 13, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors approves:*

- i. revised Terms of Reference for the Academic Excellence Funds (formerly known as the Strategic Investment Fund or 'Excellence Fund') for UBC Vancouver, as set out in Attachment 1 to the report; and,*
- ii. the name 'Academic Excellence Funds'.*



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DATE: June 17, 2019

TO: Santa Ono, President and Vice-Chancellor
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver

FROM: Shelley Milne, Interim Board Secretary

RE: INDIGENOUS STRATEGIC PLAN – VISION AND MISSION

The Board of Governors on June 13, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors endorses in principle the vision and mission articulated in the Indigenous Strategic Plan Summary Document.*



DATE: June 17, 2019
TO: Hubert Lai, University Counsel
FROM: Shelley Milne, Interim Board Secretary
**RE: BOARD OF GOVERNORS POLICIES
PROPOSED SYSTEM FOR POLICY IDENTIFICATION**

The Board of Governors on June 13, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Board of Governors:*

- i. approve implementation of a new system for naming and numbering of Policies approved by the UBC Board of Governors as described in the circulated Report; and,*
- ii. authorize the University Counsel or delegate(s) to: (1) update the number and short title of each existing Policy to reflect the Proposed System; (2) re-format all existing Policies in the form set out in Attachment B to the report; and (3) update all applicable Policies that require consequential amendments to change cross-references to reflect the Proposed System.*



DATE: June 17, 2019
TO: Peter Smailes, Vice-President Finance & Operations
FROM: Shelley Milne, Interim Board Secretary
RE: **MAIN ENDOWMENT POOL AND SUSTAINABLE FUTURE POOL
STATEMENTS OF INVESTMENT POLICIES AND PROCEDURES (SIPP)**

With authority delegated by the Board of Governors, the Finance Committee on June 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Finance Committee approves:*

- i. amendments to the Statement of Investment Policies and Procedures for the Main Endowment Pool as set out in Attachment 1 to the report; and;*
- ii. amendments to the Statement of Investment Policies and Procedures for the Sustainable Future Pool, as set out in Attachment 3 to the report, provided that UBC IMANT approves the proposed amendments at its meeting on May 24, 2019.*



DATE: June 17, 2019
TO: Hubert Lai, University Counsel
FROM: Shelley Milne, Interim Board Secretary
RE: **ENDOWMENT VARIATION REQUEST**

A handwritten signature in black ink, appearing to read 'Shelley Milne', is written over a light grey rectangular background.

With authority delegated by the Board of Governors, the Finance Committee on June 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Finance Committee approves, as recommended by the President and University Counsel:*

- i. variation of the terms of the Beverley McLachlin Legal Access Award Endowment Fund (the “Fund”);*
- ii. update of the name of the Fund; and,*
- iii. amended Terms of Reference for the Fund.*



DATE: June 17, 2019
TO: Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
FROM: Shelley Milne, Interim Board Secretary
**RE: BACHELOR OF APPLIED SCIENCE IN ENVIRONMENTAL
ENGINEERING**

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on June 5, 2019 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve tuition fees for the Bachelor of Applied Science in Environmental Engineering program as set out in Attachment 1 to the report, and aligned with approved Bachelor of Applied Science undergraduate tuition fees, which for 2019-2020 are \$179.97 per credit for Year 1 and \$192.11 per credit for Years 2-5 for domestic students and \$1,321.18 per credit for international students, subject to annual increases as approved by the Board of Governors.*



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DATE: June 17, 2019
TO: Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
FROM: Shelley Milne, Interim Board Secretary
RE: **MASTER OF ENGINEERING LEADERSHIP IN URBAN SYSTEMS AND
IN INTEGRATED WATER MANAGEMENT – PART-TIME OPTION**

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on June 5, 2019 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve tuition (\$4,870.95 per instalment for domestic students and \$8,712.68 per instalment for international students) and fees as set out in Attachment 1 to the report, with a minimum of six instalments for a part-time study option for the existing Master of Engineering Leadership in Urban Systems and the Master of Engineering Leadership in Integrated Water Management.*



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DATE: June 17, 2019
TO: Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
FROM: Shelley Milne, Interim Board Secretary
RE: NITEP SPECIALIZATION IN INDIGENOUS EDUCATION

A handwritten signature in blue ink, appearing to read 'Shelley Milne', is written over the horizontal line.

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on June 5, 2019 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve tuition fees for the specialization in Indigenous Education as set out in Attachment 1 to the report, assessed at the standard per-credit tuition amount for domestic students which, for 2019-2020, is \$179.97 per-credit, aligned with existing Bachelor Education NITEP undergraduate per-credit amounts and subject to tuition increases as approved by the Board of Governors.*



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DATE: June 17, 2019
TO: Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
FROM: Shelley Milne, Interim Board Secretary
RE: DOCTOR OF PHILOSOPHY IN NURSING

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on June 5, 2019 jointly approved the following resolution:

IT IS HEREBY RESOLVED that the Committees approve program tuition and fees for the Doctor of Philosophy in Nursing (UBC Okanagan) payable in the amount and on the conditions as set out in Appendix 1 to the report, effective for the 2019-2020 academic year.



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DATE: June 17, 2019
TO: Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
FROM: Shelley Milne, Interim Board Secretary
RE: DOCTOR OF PHILOSOPHY | COMPUTER SCIENCE

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on June 5, 2019 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve program tuition and fees for the Doctor of Philosophy in Computer Science (UBC Okanagan) payable in the amount and on the conditions as set out in Appendix 1 to the report, effective for the 2019-2020 academic year.*



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DATE: June 17, 2019
TO: Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
FROM: Shelley Milne, Interim Board Secretary
RE: **BACHELOR + MASTER OF MANAGEMENT DUAL DEGREE PROGRAM – SECOND-YEAR ENTRY**

A handwritten signature in blue ink, appearing to read 'Smilne', located to the right of the 'RE:' line.

With authority delegated by the Board of Governors, the Finance Committee and the Learning & Research Committee on June 5, 2019 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Committees approve tuition fees for the second-year entry option into the UBC Bachelor + Master of Management Dual Degree program, as set out in the report.*



DATE: June 17, 2019
TO: UBC Okanagan Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: SENATE RECOMMENDATIONS

With authority delegated by the Board of Governors, the Learning & Research Committee on June 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the UBC Okanagan Senate meeting of March 28, 2019:*

- i. curriculum proposals from the Faculty of Applied Science, Faculty of Creative & Critical Studies, Faculty of Education, and Faculty of Health & Social Development; and,*
- ii. new awards as listed.*



DATE: June 17, 2019
TO: UBC Vancouver Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: SENATE RECOMMENDATIONS

With authority delegated by the Board of Governors, the Learning & Research Committee on June 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the UBC Vancouver Senate meeting of April 17, 2019:*

- i. new awards and amendments to existing awards as listed;*
- ii. new programs: Certificate in Early Years Education, the Certificate in Infant Development and Supported Childcare, the Certificate in Health and Wellness, the Undergraduate Certificate in Textiles Studies, the Certificate in Teaching About Visual and Material Culture, the Certificate in Teacher Librarianship, and the Certificate in Teaching English as a Second Language; and,*
- iii. new courses, revised courses, revised program option, and discontinuation of admission to a major brought forward by the faculties of Arts, Education, Land and Food Systems and Science.*



DATE: June 17, 2019
TO: UBC Okanagan Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: SENATE RECOMMENDATIONS

With authority delegated by the Board of Governors, the Learning & Research Committee on June 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the UBC Okanagan Senate meeting of April 25, 2019:*

- i. new programs: Doctor of Philosophy in Computer Science put forward by the Faculty of Arts and Sciences, and the Doctor of Philosophy in Nursing put forward by the Faculty of Health and Social Development;*
- ii. curriculum proposals from Faculty of Applied Science, Faculty of Arts and Sciences, Faculty of Creative and Critical Studies, Faculty of Education, and Faculty of Management; and,*
- iii. new awards as listed.*



DATE: June 17, 2019
TO: UBC Vancouver Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: SENATE RECOMMENDATIONS

With authority delegated by the Board of Governors, the Learning & Research Committee on June 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the UBC Vancouver Senate meeting of May 15, 2019:*

- i. new awards and amendments to existing awards as listed;*
- ii. new programs: Graduate Certificate in Aquaculture brought forward by the Faculty of Land and Food Systems, the Bachelor of Applied Science in Environmental Engineering brought forward by the Faculty of Applied Science;*
- iii. curriculum proposals: new courses, revised courses, new specialization, new concentrations, new co-operative education program, revised academic regulations, revised program names, revised program requirements, and discontinuation of a program brought forward by the faculties of Applied Science, Arts, Commerce and Business Administration, Education, Graduate and Post-Doctoral Studies (Applied Science, Arts, Commerce and Business Administration, Education and Land and Food Systems) and Science; and,*
- iv. establishment of the Centre for Innovative Data in Economics Research in the School of Economics, effective July 1, 2019.*



DATE: June 17, 2019
TO: UBC Okanagan Senate Secretariat
FROM: Shelley Milne, Interim Board Secretary
RE: SENATE RECOMMENDATIONS

With authority delegated by the Board of Governors, the Learning & Research Committee on June 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that *the Learning & Research Committee concurs with recommendations arising from the UBC Okanagan Senate meeting of May 16, 2019:*

- i. new program: Minor in Geospatial Information Science, put forward by the Faculty of Arts and Sciences;*
- ii. curriculum proposals from the Faculty of Applied Science, Faculty of Arts and Sciences, and Faculty of Creative and Critical Studies;*
- iii. new awards as listed; and,*
- iv. establishment of the Canadian Institute for Inclusion and Citizenship as a research institute of UBC Okanagan.*



DATE: June 17, 2019

TO: Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
Robin Ciceri, Vice-President External Relations
Peter Smailes, Vice-President Finance & Operations
Hubert Lai, University Counsel

FROM: Shelley Milne, Interim Board Secretary

**RE: NECHAKO RESIDENCE BUILDING
FORTISBC INC. STATUTORY RIGHT OF WAY**

With authority delegated by the Board of Governors in February 2019, the Property Committee on June 5, 2019 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Property Committee:*

- i. authorize the Administration to seek Ministerial approval for the grant of statutory right of way over the lands shown on Attachment 1 to FortisBC Inc. for utility purposes pursuant to Section 50(2) of the University Act;*
- ii. authorize the Administration to, upon receipt of Ministerial approval, grant the aforementioned statutory right of way to FortisBC Inc. on terms and conditions approved by the Administration; and,*
- iii. declare that the disposal of land (i.e. the grant of statutory right of way described above) will not affect the future delivery of educational programs.*



DATE: June 17, 2019

TO: Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
Robin Ciceri, Vice-President External Relations
Peter Smailes, Vice-President Finance & Operations
Hubert Lai, University Counsel

FROM: Shelley Milne, Interim Board Secretary

RE: **SKEENA RESIDENCE BUILDING**
FORTISBC INC. STATUTORY RIGHT OF WAY

With authority delegated by the Board of Governors in February 2019, the Property Committee on June 5, 2019 jointly approved the following resolution:

IT IS HEREBY RESOLVED that *the Property Committee:*

- i. authorize the Administration to seek Ministerial approval for the grant of statutory right of way over the lands shown on Attachment 1 to FortisBC Inc. for utility purposes pursuant to Section 50(2) of the University Act;*
- ii. authorize the Administration to, upon receipt of Ministerial approval, grant the aforementioned statutory right of way to FortisBC Inc. on terms and conditions approved by the Administration; and,*
- iii. declare that the disposal of land (i.e. the grant of statutory right of way described above) will not affect the future delivery of educational programs.*