



SUBJECT ACTING PRESIDENT POLICY (GA1)

MEETING DATE SEPTEMBER 18, 2019

Forwarded on the Recommendation of the President

APPROVED FOR SUBMISSION

Santa J. Ono, President and Vice-Chancellor

DECISION REQUESTED IT IS HEREBY REQUESTED that *the Executive Committee recommend that the Board of Governors approve changes to the Acting President Policy (GA1) as set out in Attachment A to the report.*

Report Date September 11, 2019

Presented By Santa J. Ono, President
Hubert Lai, Q.C., University Counsel

EXECUTIVE SUMMARY

The Acting President Policy designates the individual who will assume the responsibilities of the President if the President is absent or unable to act, or if there is a vacancy in that office. As part of a review of Board of Governors’ Policies to determine changes necessary to reflect a recent realignment of titles as between Dr. Buszard and Dr. Mukherjee Reed, the President reviewed the Acting President Policy and recommends that the Provost and Vice-President Academic (UBC Okanagan) and the Vice-President Health be included in the succession line for an acting President in the event that the sitting President is absent or unable to act.

The current Acting President Policy provides for the following succession line:

1. Provost and Vice-President Academic (UBC Vancouver)
2. Deputy Vice-Chancellor and Principal (UBC Okanagan)
3. Vice-President Finance and Operations
4. Vice-President Research and Innovation
5. Vice-President Students
6. Vice-President Human Resources
7. Vice-President External Relations
8. Vice-President Development and Alumni Engagement

The proposed succession line is as follows (with additions in bold):

1. Provost and Vice-President Academic (UBC Vancouver)
2. **Vice-President Health**
3. Deputy Vice-Chancellor and Principal (UBC Okanagan)
4. **Provost and Vice-President Academic (UBC Okanagan)**
5. Vice-President Finance and Operations
6. Vice-President Research and Innovation
7. Vice-President Students
8. Vice-President Human Resources
9. Vice-President External Relations
10. Vice-President Development and Alumni Engagement


The proposed succession line reflects a continued prioritization of academic leadership, with an emphasis on those with responsibility for larger portfolios, followed by those with administrative leadership roles and/or smaller portfolios.

Attachments

1. Attachment A: Blacklined copy of the Acting President Policy

STRATEGIC CORE AREAS SUPPORTED

- People and Places
 Research Excellence
 Transformative Learning
 Local / Global Engagement
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 <p>The University of British Columbia Board of Governors</p>	<p>Policy No.: GA1</p>
<p>Long Title: Acting President</p>	
<p>Short Title: Acting President Policy</p>	

Background & Purposes:

Pursuant to Section 27(2)(h) of the University Act, the Board of Governors is empowered “if the President is absent or unable to act, or if there is a vacancy in that office, to appoint an Acting President”. The purpose of this Policy is to designate the individual who will assume the responsibilities of the President if the President is absent or unable to act, or if there is a vacancy in that office.

1. General

- 1.1 The following are appointed *in personam* as acting President if the President is absent or unable to act, or if there is a vacancy in that office:
- 1.1.1 the Provost and Vice-President, Academic (UBC Vancouver);
 - 1.1.2 if the Provost and Vice-President, Academic (UBC Vancouver) is absent or unable to act: Vice-President, Health Deputy Vice-Chancellor (UBC Okanagan);
 - 1.1.3 if the Provost and Vice-President, Academic (UBC Vancouver) and the Vice-President, Health Deputy Vice-Chancellor (UBC Okanagan) are absent or unable to act: the Deputy Vice Chancellor and Principal (UBC Okanagan) ~~the Vice-President, Finance, Resources and Operations~~;
 - 1.1.4 if the Provost and Vice-President, Academic (UBC Vancouver), the Vice-President, Health, and the Deputy Vice-Chancellor and Principal (UBC Okanagan), ~~and the Vice-President, Finance, Resources and Operations~~ are absent or unable to act: the Provost and Vice-President, Academic (UBC Okanagan) ~~the Vice-President, Research and International~~;
 - 1.1.5 if the Provost and Vice-President, Academic (UBC Vancouver), the Vice-President, Health, the Deputy Vice-Chancellor and Principal (UBC Okanagan), ~~and the Provost and Vice-President, Academic (UBC Okanagan)~~ the Vice-President, Finance, Resources and Operations, and the Vice-President, Research and International are absent or unable to act: ~~the Vice-President, Finance and Operations~~ Vice-President, Students;

- 1.1.6 if the Provost and Vice-President, Academic (UBC Vancouver), the Vice-President, Health, the Deputy Vice-Chancellor and Principal (UBC Okanagan), the Provost and Vice-President, Academic (UBC Okanagan), and the Vice-President, Finance, ~~Resources~~ and Operations, ~~the Vice-President, Research and International, and the Vice-President, Students~~ are absent or unable to act: the Vice-President, Research and Innovation Human Resources;
- 1.1.7 if the Provost and Vice-President, Academic (UBC Vancouver), the Vice-President, Health, the Deputy Vice-Chancellor and Principal (UBC Okanagan), the Provost and Vice-President, Academic (UBC Okanagan), the Vice-President, Finance, ~~Resources~~ and Operations, and the Vice-President, Research and ~~International~~Innovation, ~~the Vice-President, Students, and the Vice-President, Human Resources~~ are absent or unable to act: the Vice-President, Students Communications and Community Partnership; and
- 1.1.8 if the Provost and Vice-President, Academic (UBC Vancouver), the Vice-President, Health, the Deputy Vice-Chancellor and Principal (UBC Okanagan), the Provost and Vice-President, Academic (UBC Okanagan), the Vice-President, Finance, ~~Resources~~ and Operations, the Vice-President, Research and ~~International~~Innovation, and the Vice-President, Students, ~~the Vice-President, Human Resources, and the Vice-President, Communications and Community Partnership~~ are absent or unable to act: the Vice-President, ~~Human Resources~~Development and Alumni Engagement;
- 1.1.9 if the Provost and Vice-President, Academic (UBC Vancouver), the Vice-President, Health, the Deputy Vice-Chancellor and Principal (UBC Okanagan), the Provost and Vice-President, Academic (UBC Okanagan), the Vice-President, Finance and Operations, the Vice-President, Research and Innovation, the Vice-President, Students, and the Vice-President, Human Resources are absent or unable to act: the Vice-President, External Relations; and
- 1.1.10 if the the Provost and Vice-President, Academic (UBC Vancouver), the Vice-President, Health, the Deputy Vice-Chancellor and Principal (UBC Okanagan), the Provost and Vice-President, Academic (UBC Okanagan), the Vice-President, Finance and Operations, the Vice-President, Research and Innovation, the Vice-President, Students, the Vice-President, Human Resources, and the Vice-President, External Relations are absent or unable to act: the Vice-President, Development and Alumni Engagement.



EXPLANATORY NOTES REGARDING THE ACTING PRESIDENT POLICY AND ASSOCIATED PROCEDURES

Issued July 2019 by the Office of the University Counsel

The OUC has prepared these Explanatory Notes to provide context and background regarding the Acting President Policy. These Explanatory Notes do not replace or supersede the content of the Acting President Policy and its Procedures.

Policy Long Title: Acting President

Policy Short Title: Acting President Policy

Policy Number: GA1

Responsible Executive: President

Responsible Board Committee: Executive Committee

Related Policies: N/A

History:

- The Acting President Policy was first approved by the Board of Governors in April 1987;
- The Acting President Policy was revised in September 2013;
- The Acting President Policy was updated in July 2019 to reflect a new policy identification system; it is currently identified as the Acting President Policy, its long title is Acting President, and its number is GA1. The previous identification number for this policy was #19.

Related Legislation: *University Act R.S.B.C. 1996, c.468*