



PURPOSE

The Board of Governors has delegated to the People, Community & International Committee responsibility for monitoring and developing policies, principles and strategic plans advancing the University's strategic vision to lead globally and locally in sustainability and wellbeing, across UBC campuses and communities.

COMMITTEE OBJECTIVES

The People, Community & International Committee holds responsibility for:

- Ensuring compliance with statutory responsibilities regarding students, faculty and staff.
- Developing and recommending to the Board of Governors policies, principles and strategic plans to attract, engage and retain a diverse global community of outstanding students, faculty and staff; ensure that these policies, principles and strategic plans are appropriately maintained.
- Establishing an environment that reflects the University's commitment to sustainability, diversity, equity and inclusion.
- Promoting, establishing and maintaining relationships with UBC's internal and external stakeholder groups and partners, including but not limited to students, faculty, staff, alumni, Indigenous communities, businesses, governments and post-secondary institutions.
- Monitoring UBC's efforts to build and maintain strategic global networks.

Without limiting the general responsibilities described above, the People, Community & International Committee shall:

1. Review, monitor and recommend policies and actions that discharge the University's responsibilities under the *University Act* relating to its students, faculty, staff and alumni.
2. Advise and assist the President (through the Board of Governors) in advancing the people, community and international related objectives of the University's strategic plan, *Shaping UBC's Next Century*, advancing collaboration, innovation and community development.
3. Review, monitor and recommend to the Board of Governors policies and actions that promote a supportive culture which enhances wellbeing and mental health, and fosters connections and resilience across students, faculty and staff.
4. Review, monitor and recommend to the Board of Governors policies and actions that will affect the recruitment, retention and recognition of outstanding students, faculty and staff.
5. Advise the Board of Governors on strategies that will reach, support, inspire and engage alumni through lifetime enrichment.
6. Review, monitor and recommend to the Board of Governors policies and actions that will strengthen undergraduate and graduate student communities and enhance the experience of UBC students.
7. Review, monitor and recommend to the Board of Governors policies and actions pertaining to student financial support.
8. Review, monitor and recommend to the Board of Governors policies and actions that will enhance the University's domestic and international relations with government at the federal, provincial and local levels, and its various communities.

9. Recommend to the Board of Governors accountability measures and strategies that will enhance the reputation of the University by informing the public of the University's mission and operations in a manner that conforms with the University's values and legal obligations.
10. Review, monitor and recommend to the Board of Governors policies and action that will enhance the significance of the University through media communications, marketing strategies and its association with the general community through the use of names, logos, signs and marks associated with the University.
11. Advise the Board of Governors on short- and long-term goals and strategic actions (including communications) to enhance perceptions of UBC by governments, media, and the University's internal and external communities (including those abroad), deepening the relevance and public impact of UBC research and education.
12. Recommend to the Board of Governors actions that will enhance the relationship of UBC with its domestic and global communities through the use of unique resources such as the Museum of Anthropology, Nitobe Gardens, Chan Centre, the Botanical Gardens, Athletics facilities and Conferences.
13. Review, monitor and recommend to the Board of Governors policies and actions that will enhance relationships with the University Neighbourhoods Association (UNA) and University Town community (in conjunction with the Property Committee).
14. Advise the Board of Governors on collaborations with local and regional communities and post-secondary institutions (such as Great Northern Way) that foster intellectual, social, cultural and economic development and innovation.
15. Report to the Board of Governors on community matters in off-campus facilities such as the campuses on Great Northern Way and at Robson Square.
16. Review (in open session) UBC Board of Governors policies as assigned by the Governance Committee (see appendix).

MEMBERSHIP & PROCEDURES

Committee membership consists of at least seven (7) members, appointed from among the Board members:

- one (1) Governor who is external to the University
- one (1) faculty member
- one (1) student member
- one (1) staff member
- the Board Chair, the Chancellor and the President as *ex officio* voting members

The Chair of the Board of Governors appoints Committee members based on qualifications and interest, and to avoid potential conflicts of interest.

Appointments are made, and reviewed, at each instance of changes in Board membership.

The Committee Chair is selected by the Board Chair, in consultation with the Board Vice-Chair and the Chair of the Governance Committee.

The Committee Chair is responsible for the better conduct of meetings, including agendas, information processes, and oversight of reporting and action items.

The Committee Vice-Chair is selected by the Board Chair, in consultation with the Board Vice-Chair and the Chair of the Governance Committee.

The Committee Vice-Chair assumes the responsibilities of the Committee Chair in the absence of the Committee Chair, and may also be assigned additional tasks at the discretion of the Committee Chair.

The Committee will receive additional and reasonable support (through the Board Secretariat) for the assembly, assessment and reporting of information, including, with the approval of the Board Chair, access to independent counsel, subject to reasonable limits on resources available to the Board of Governors for these matters.

MEETINGS & QUORUM

The People, Community & International Committee meets prior to each regularly scheduled Board of Governors meeting and in addition may meet at the call of the Committee Chair as required.

Attendance by 35% of People, Community & International Committee members (including *ex officio* members) is required to establish quorum.

ACCOUNTABILITY

Minutes of People, Community & International Committee meetings are approved at the next Committee meeting or by means of electronic approval and are distributed as soon as practicable. Minutes of closed sessions are distributed only to Governors and others authorized to attend such closed sessions and are confidential unless resolved otherwise by the Committee Chair.

A record of all agenda items considered and any resolutions passed during *in camera* meetings of the People, Community & International Committee are approved as soon as practicable by the Committee Chair, are distributed only to those individuals who are authorized to attend such *in camera* sessions, and are confidential.

The Chair of the People, Community & International Committee reports on discussion and any action taken at the next regularly scheduled meeting of the Board of Governors.

In addition to the above, procedures and practices of the People, Community & International Committee are governed by Policy 93 (Open, Closed and *In Camera* Meetings of the Board of Governors) and associated Committee Meeting Rules and Practices.

DELEGATED AUTHORITY

The Board of Governors has delegated to the People, Community & International Committee authority to transact the following business on its behalf:

Approve the following reports:

~~The Board of Governors has delegated to the People, Community & International Committee authority to approve the following reports on behalf of the Board of Governors:~~

- Conflict Engagement Framework
- Deaccession of Works of Art and/or Cultural Materials Annual Report
- Inclusion Action Plan
- Naming of Campus Facilities

- Neighbours Agreement (UNA and UBC) (jointly with Property Committee)
- Student Financial Support (jointly with Finance Committee)
- Student Housing & Hospitality Services (SHHS) Housing Rates (jointly with Finance Committee)
- Tenure Track Reappointments
- Wellbeing Strategic Framework

~~Receive for information the following reports: The Board of Governors has delegated to the People, Community & International Committee authority to receive the following reports on behalf of the Board of Governors:~~

- alumni UBC Activity Report
- alumni UBC Annual Update
- Athletics and Recreation Updates
- Campaign Planning / Updates (jointly with Finance Committee)
- Campus Safety/Security
- Campus Security Annual Report (Vancouver & Okanagan)
- Communications and Media Campaigns | Update
- Conflict Engagement Framework Updates
- Development & Alumni Engagement Q2 Report
- Development & Alumni Engagement Year-End Report FY2018-2019
- Enrolment Report
- Enrolment Strategy Review (jointly with Finance Committee)
- Equity & Inclusion Office Annual Report
- Equity Employment Annual Report
- Notable Distinctions – Faculty
- Policy #131 - Sexual Violence and other Sexual Misconduct | Implementation Updates
- Student Diversity Initiative / Commitment to Diversity Fund (jointly with Finance Committee)
- Student Food Security Report
- Student Health and Wellbeing Report (jointly with Finance Committee)
- UBC Brand - Sustainability Communications Program
- UBC Communications - Brand Definition and Campaign Update
- University Neighbourhoods Association (UNA) Annual Update
- University Neighbourhoods Association (UNA) Operating Budget
- Vantage College – updates re development of international community
- Wellbeing Strategic Framework Annual Update
- Workplace Experiences Survey – Report and Action Plan
- Workplace Practices at UBC: Focus on People - Benchmark Report

Appendix
Board Policies for Review by PC&I Committee

Policy	Name
3	Discrimination and Harassment
13	Serving and Consumption of Alcohol at University Events or on University Premises
14	Response to At-Risk Behaviour
15	Smoking and Smoking Product Promotion on Campus
27	Appointment of Retired Faculty Members
28	Casual Instruction Without Board Appointment
39	Death Notices
61	Postdoctoral Fellows
65	Religious Holidays
68	Disruption of Classes/Services by Snow
69	Student Safety Abroad
72	Access to The University of British Columbia
94	Visual Identity
96	Communications
100	Charitable Appeals on Campus Directive (issued Sep 23, 2010)
110	Third-Party Use of University Trade-Marks
112	Advertising
114	Fundraising and Acceptance of Donations
124	Naming
131	Sexual Assault and Other Sexual Misconduct