



Board of Governors
FINANCE COMMITTEE
AGENDA

Tuesday, November 26, 2019

3:30 p.m. to 4:55 p.m.

UBC Vancouver

Robert H. Lee Family Boardroom

The Robert H. Lee Alumni Centre

6163 University Boulevard

1. Approval of Minutes	DECISION REQUESTED IT IS HEREBY REQUESTED that the Finance Committee approve as circulated: <ul style="list-style-type: none">- Minutes of the September 12, 2019 meeting of the Finance Committee- Minutes of the September 12, 2019 joint meeting of the Finance Committee and the Learning & Research Committee- Minutes of the September 12, 2019 joint meeting of the Property Committee and the Finance Committee
2. UBC Investment Management Trust (UBC IMANT) Portfolio Review Q3 2019	Quarterly review of the investment portfolios of the University and the Staff Pension Plan, for the quarter ended September 30, 2019.
3. Endowment Responsible Investment Policy Committee - Report from Committee Chair	Verbal report re following items considered by Committee: <ul style="list-style-type: none">- Responsible Investing Approach Update- Transfer of Trek Endowment to Sustainable Future Pool
4. Review of Endowment Spending Rate - Main Endowment Pool	DECISION REQUESTED IT IS HEREBY REQUESTED that the Finance Committee recommend to the Board of Governors approval of maintaining the endowment spending rate for the Main Endowment Pool at 4.0% for FY2021.
5. Transfer of Trek Endowment to Sustainable Future Pool	DECISION REQUESTED IT IS HEREBY REQUESTED that the Finance Committee recommend for approval by the UBC Board of Governors: <ul style="list-style-type: none"><i>i.</i> that UBC is authorized, in principle, to transfer the Trek Endowment assets, both invested capital and stabilization account, to the Sustainable Future Pool, conditional upon:<ul style="list-style-type: none">a. UBC IMANT undertaking asset-liability studies for both the Main Endowment Pool (MEP) and Sustainable Future Pool (SFP) to be completed by March 31, 2020 which do not indicate an adverse impact to either pool as a result of a transfer, and which determine the best mix of assets for a larger SFP and a smaller MEP,b. UBC IMANT providing a recommended implementation plan that is acceptable to the Board of Governors, which will not adversely impact the Main Endowment Pool and its underlying spend rate; andc. UBC Administration confirming by February 1, 2020 the legal implications of such transfer, and<i>ii.</i> that the decision and timing of the transfer of all or a portion of the assets be subject to final UBC Board of Governor approval following receipt of the above advice.

<p>6. Integrated Renewal Program (IRP)</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the Finance Committee recommend to the Board of Governors:</p> <ul style="list-style-type: none"> <i>i.</i> Endorsement of the recommendation from the IRP Leadership Team, supported by the IT Advisory Council, that the April 1, 2020 implementation date be deferred, with a new date to be determined at the conclusion of a re-planning process and to be presented at the February 2020 Board meeting for approval; and, <i>ii.</i> Approval of a funding release of \$34.3 million, including contingency, to enable the continuing implementation of Workday HR, Finance (\$36.2M) and Student (\$0.7M) for the period January 2020 through March 2020, as Workday Student agreements are finalized.
<p>7. Tuition 2020-2021</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the Finance Committee recommend to the Board of Governors approval of:</p> <ul style="list-style-type: none"> <i>i.</i> A 2% increase in tuition for new and continuing domestic undergraduate and graduate students, for the programs specified in Schedule A. <i>ii.</i> An increase in tuition for international students as follows: <ul style="list-style-type: none"> a. A 2% increase in tuition for new and continuing international graduate students in programs with standard rates; b. A 4% increase in tuition for new incoming international undergraduate students and graduate students in programs with specialized rates, as set out in Schedule A; c. A 3% increase in tuition for continuing international undergraduate students and graduate students in programs with specialized rates, who entered their degree programs prior to May 1, 2020, as set out in Schedule A; and d. A 4% increase in international per credit tuition for unclassified, qualifying, visiting, access studies, and auditing students. <p>All proposed increases would apply to students on the Vancouver and Okanagan campuses, and would be effective May 1, 2020.</p>

Consent/Information Agenda

8. **APPROVAL REQUEST Non-Instructional Fees 2020-2021**
Recommendation to the Board of Governors approval of increases according to the fee schedule attached to the report and marked "Schedule B":
1. Tuition-related fees effective May 1, 2020
 2. Mandatory fees effective September 1, 2020
- "Schedule C" has been approved by the President and the approved memo is provided for the Board's information.
9. **APPROVAL REQUEST Staff Pension Plan (SPP) Statement of Investment Policies and Procedures**
Approval of the UBC Staff Pension Plan (SPP) *Statement of Investment Policies and Procedures* (SIPP) circulated as Attachment 1 to the report, effective January 1, 2020.

<p>10. Terms of Reference The Board has delegated authority to the Governance Committee to approve terms of reference for each of the standing committees, including the Finance Committee. It is anticipated that at its meeting on November 22, 2019, the Governance Committee will approve revised terms of reference for the Finance Committee as outlined in the report.</p>
<p>11. UBC Okanagan Academic Capital Projects Update The report presents an update on academic capital projects on the Okanagan campus and associated financial strategies.</p>
<p>12. Budget Process Overview The report outlines the process and proposed timelines; the budget process is conducted with a series of consultations and reviews with a preliminary consolidated budget presented to the Board in February 2020 and the final 2020-2021 Budget for Board approval at the April 2020 board meeting.</p>
<p>13. Annual Financial Statements Circulated for information</p> <ul style="list-style-type: none"> <i>i.</i> UBC Investment Management Trust Inc. <i>ii.</i> UBC Properties Investments Ltd <i>iii.</i> Great Northern Way Campus Trust <i>iv.</i> TRIUMF <i>v.</i> UBC Foundation <i>vi.</i> University Neighbourhoods Association <i>vii.</i> The Neighbours' Fund
<p>14. Endowment Status Report The Endowment Status Report as at September 30, 2019 is circulated for information. The report includes endowment funds administered under the University's Endowment Management Policy, Vancouver Foundation endowments where the University has the discretion to transfer all or any part of the capital to the University, the Peter Wall endowment (held within the UBC Foundation), the Student Housing Financing Endowment (SHFE) and the Faculty Housing Assistance Financing Endowment (FHAFE) endowment fund.</p>
<p>15. Capital Projects Update UBC Vancouver and UBC Okanagan At each meeting, the Board receives a status update on current capital projects and capital priorities in planning. This includes details on major capital building projects (>\$5 million) as well as a summary of routine capital renewal and renovation projects (<=\$5 million). Information on Infrastructure Impact Charge (IIC) projects and major Information Technology (IT) projects is also included.</p>
<p>16. Board 4 Post-Completion Reports</p> <ul style="list-style-type: none"> <i>i.</i> UBC Aquatic Centre <i>ii.</i> UBC Baseball Rose Indoor Training Facility <i>iii.</i> National Soccer Development Centre <i>iv.</i> Ćasna?əm House at Totem Park Residence <i>v.</i> Academic District Energy System, UBC Vancouver
<p>17. Review of Absolute Return Strategies (ARS) Program – Main Endowment Pool Report presents results of a performance review of the Absolute Return Strategies (ARS) program against investment objectives for the UBC Endowment Fund.</p>