



The University of British Columbia
BOARD OF GOVERNORS
AGENDA

Thursday, December 5, 2019
 9:15 a.m. to 1:55 p.m.
 UBC Vancouver
 Robert H. Lee Family Boardroom
 The Robert H. Lee Alumni Centre
 6163 University Boulevard

REMARKS

PRESENTATION Nicolas Romualdi, President, Graduate Student Society

Board of Governors		9:15 a.m. to 12:00 p.m.*
1.1 Approval of Minutes	DECISION REQUESTED IT IS HEREBY REQUESTED that the Board of Governors approve as circulated Minutes of the September 24, 2019 meeting of the Board of Governors.	
1.2 <i>Shaping UBC's Next Century</i> Implementation Progress Update Faculty of Land & Food Systems	Presenter: Dr. Ricky Yada, Professor and Dean Faculty of Land & Food Systems Overview highlights the Faculty's organizational structure, operations, financials, and strategic plan alignment to <i>Shaping UBC's Next Century</i> and draft Indigenous Strategic Plan. Also included is a snapshot of feedback from the 2018 External Review of the Faculty and priorities for the coming year.	
1.3 UBC Sustainability: Current Status and Strategic Opportunities	Briefing provides status update re implementation of UBC's sustainability agenda, accompanied by the UBC Annual Sustainability Report.	
1.4 Sustainability Committee	DECISION REQUESTED IT IS HEREBY REQUESTED that the Board of Governors approve the establishment of a new standing committee of the Board of Governors to deal with matters related to sustainability (Sustainability Committee) and direct the Governance Committee to: <ul style="list-style-type: none"> <i>i.</i> establish the Terms of Reference for the new Sustainability Committee; <i>ii.</i> incorporate the role and responsibilities of the Endowment Responsible Investment Policy Committee into the Sustainability Committee Terms of Reference; and, <i>iii.</i> dissolve the Endowment Responsible Investment Policy Committee. 	
1.5 Strategic Agenda Planning		

COMMITTEE REPORTS	1:00 p.m. to 1:55 p.m.*
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2. Endowment Responsible Investment Policy Committee		Chair: Dr. John Klironomos
Report from Committee Chair		
2.1 Transfer of Trek Endowment to Sustainable Future Pool	DECISION REQUESTED IT IS HEREBY RESOLVED that the UBC Board of Governors authorize, in principle, UBC to transfer the Trek Endowment assets, both invested capital and stabilization account, to the Sustainable Future Pool, conditional upon: <ul style="list-style-type: none"> a. UBC IMANT undertaking asset-liability studies for both the Main Endowment Pool (MEP) and Sustainable Future Pool (SFP) to be completed by March 31, 2020 which do not indicate an adverse impact to either pool as a result of a transfer, and which determine the best mix of assets for a larger SFP and a smaller MEP, 	

* Discussion times may vary.

	<p>b. UBC IMANT providing a recommended implementation plan that is acceptable to the Board of Governors, which will not adversely impact the Main Endowment Pool and its underlying spend rate;</p> <p>c. UBC Administration confirming by February 1, 2020 the legal implications of such transfer, and</p> <p>d. that the decision and timing of the transfer of all or a portion of the assets be subject to final UBC Board of Governor approval following receipt of the above advice.</p>
<p>2.2 Divestment (Fossil Fuels) of Main Endowment Pool and UBC Pension Funds</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the UBC Board of Governors direct the Administration to conduct the necessary legal and financial analysis to explore full divestiture from fossil fuels of all Main Endowment Pool and UBC pension funds and to report the results of that analysis to the Board in an expedient manner.</p>

3. Property Committee	Chair: Sandra Cawley
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<p>Report from Committee Chair</p>	
<p>3.1 Gateway Building (Nursing, Kinesiology, UBC Health, Integrated Health Services)</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the Board of Governors, in accordance with the Capital Projects Policy, approve BOARD 1 for the Gateway Building (Nursing, Kinesiology, UBC Health, & Integrated Student Health Services) project as follows:</p> <ol style="list-style-type: none"> 1. approval of project in principle; 2. approval of preliminary program and schedule; 3. approval of location; 4. approval of preliminary capital budget of \$189,910,700 and operating costs as set out in Supplemental Material 2 of the Board 1 report; 5. approval of preliminary funding strategy as outlined in the section Funding & Financing of the Board 1 report; 6. authorization to the University administration to proceed to architect selection and schematic design; 7. funding release of \$2,500,000 to commence schematic design; and, 8. the Administration will take the Board of Governors’ Property Committee input and work with project stakeholders to seek opportunities to reduce the project capital cost prior to Board 2 without adversely impacting the overall goals of the project. Any savings achieved will be used to reduce Central funding / Academic Capital Fund commitments to the project, allowing these funds to be utilized for other capital priorities.
<p>3.2 Arts Student Centre</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the Board of Governors, in accordance with the Capital Projects Policy, approve BOARD 2 for the Arts Student Centre to the Board of Governors, as follows:</p> <ol style="list-style-type: none"> 1. approval of revised capital budget of \$10,841,000 and operating budget of \$91,500 as set out in Supplemental Materials 1 to this report; 2. authorization to the University Administration to issue the development permit; 3. authorization to proceed to working drawings and tender;

	<p>4. approval of revised Central funding contribution of \$1,526,000;</p> <p>5. approval of revised schedule; and,</p> <p>6. approval of revised program.</p> <p>Approval of an additional funding release is not being requested at this time.</p>
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4. Finance Committee	Chair: Nancy McKenzie
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Report from Committee Chair	
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4.1 Review of Endowment Spending Rate - Main Endowment Pool	<p>DECISION REQUESTED</p> <p>IT IS HEREBY REQUESTED that the Board of Governors approve maintaining the endowment spending rate for the Main Endowment Pool at 4.0% for FY2021.</p>
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4.2 Integrated Renewal Program (IRP)	<p>DECISION REQUESTED</p> <p>IT IS HEREBY REQUESTED that the Board of Governors:</p> <ul style="list-style-type: none"> <i>i. Endorse the recommendation from the IRP Leadership Team, supported by the IT Advisory Council, that the April 1, 2020 implementation date be deferred, with a new date to be determined at the conclusion of a re-planning process and to be presented at the February 2020 Board meeting for approval; and,</i> <i>ii. Approve a funding release of \$34.3 million, including contingency, to enable the continuing implementation of Workday HR, Finance (\$36.2M) and Student (\$0.7M) for the period January 2020 through March 2020, as Workday Student agreements are finalized.</i>
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4.3 Tuition 2020-2021	<p>DECISIONS REQUESTED</p> <p>IT IS HEREBY REQUESTED that the Board of Governors approve a 2% increase in tuition for new and continuing domestic undergraduate and graduate students, for the programs specified in Schedule A.</p> <p>IT IS HEREBY REQUESTED that the Board of Governors approve an increase in tuition for international students as follows:</p> <ul style="list-style-type: none"> a. 2% increase in tuition for new and continuing international graduate students in programs with standard rates; b. 4% increase in tuition for new incoming international undergraduate students and graduate students in programs with specialized rates, as set out in Schedule A; c. 3% increase in tuition for continuing international undergraduate students and graduate students in programs with specialized rates, who entered their degree programs prior to May 1, 2020, as set out in Schedule A; and d. 4% increase in international per credit tuition for unclassified, qualifying, visiting, access studies, and auditing students. <p>All proposed increases would apply to students on the Vancouver and Okanagan campuses, and would be effective May 1, 2020.</p>
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5. Governance Committee	Chair: Alison Brewin
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Report from Committee Chair	
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6. Indigenous Engagement Committee		Chair: Celeste Haldane
Report from Committee Chair		
7. Learning & Research Committee		Chair: Dr. Charles Menzies
Report from Committee Chair		
8. People, Community & International Committee		Chair: Jeanie Malone
Report from Committee Chair		

AMERICAN FOUNDATION FOR UBC ANNUAL GENERAL MEETING		Chair: Michael Korenberg
<p>American Foundation for UBC Annual General Meeting</p> <p><small>The American Foundation for UBC has a single class of members made up of members of the Board of Governors of UBC. The members conduct the Annual General Meeting of the American Foundation for UBC.</small></p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the Board of Governors approve:</p> <p><i>i. Minutes of the Annual Meeting of the American Foundation for UBC held on December 4, 2018; and,</i></p> <p><i>ii. American Foundation for UBC Financial Statements for the fiscal year ending March 31, 2019.</i></p>	

Consent/Information Agenda

1. Board of Governors	
1.6 Acting President Policy GA1	Noted for the record: amendments to Acting President Policy GA1 as proposed in Attachment A to the Report to the Board of Governors (September 2019), subject to such changes as may be necessary in the judgment of the University Counsel to reflect the preferred succession sequence.

3. Property Committee	
3.3 UBC Robson Square Tenant Improvements - Lease Renewal Update	Report outlines the plan, budget and timeline for improvement work at UBC Robson Square.
3.4 Sustainability Annual Report 2018-2019 UBC Okanagan and UBC Vancouver	The report provides an overview of plans and actions through which UBC has significantly deepened commitment to sustainability, within research and education, and operationally on both campuses at the scale of buildings and campus communities.

4. Finance Committee	
4.4 APPROVAL REQUEST Non-Instructional Fees 2020-2021	Approval of increases according to the fee schedule attached to the report and marked "Schedule B":
	<ol style="list-style-type: none"> 1. Tuition-related fees effective May 1, 2020 2. Mandatory fees effective September 1, 2020 <p>"Schedule C" has been approved by the President and the approved memo is provided for the Board's information.</p>
4.5 UBC Okanagan Academic Capital Projects Update	The report presents an update on academic capital projects on the Okanagan campus and associated financial strategies.
4.6 Budget Process Overview	The report outlines the process and proposed timelines; the budget process is conducted with a series of consultations and reviews with a preliminary consolidated budget presented to the Board in February 2020 and the final 2020-2021 Budget for Board approval at the April 2020 board meeting.

4.7 Review of Absolute Return Strategies (ARS) Program – Main Endowment Pool

Report presents results of a performance review of the Absolute Return Strategies (ARS) program against investment objectives for the UBC Endowment Fund.

5. Governance Committee

5.1 APPROVAL REQUEST Regulatory Framework Policy GA2

Approval of amendment of the Regulatory Framework Policy (GA2 – Administration of Policies) as set out in Supplemental Materials #1 to the report, effective upon publication in the Official Repository on the website of the Office of the University Counsel.

5.2 APPROVAL REQUEST 2020 Meeting Dates

Approval of additional Committee meeting dates and the amended April 2020 meeting date as indicated.

Additional Committee Meetings – Day 1	Committee Meetings – Day 2	Board of Governors Meetings
Wednesday, February 5, 2020 (8am-12:30pm)	Thursday, February 6, 2020	Friday, February 14, 2020
Monday, April 6, 2020	Change Tuesday, April 7, 2020	Thursday, April 16, 2020 (UBCO)
Monday, June 1, 2020 (11am-5pm)	Tuesday, June 2, 2020	Tuesday, June 16, 2020
Wednesday, September 9, 2020	Thursday, September 10, 2020	Tuesday, September 22, 2020
Wednesday, November 13, 2020	Tuesday, November 24, 2020	Thursday, December 3, 2020

5.3 APPROVAL REQUEST 2021 Meeting Dates

Approval of the following 2021 meeting dates:

Committee Meetings – Day 1	Committee Meetings – Day 2	Board of Governors Meetings
Wednesday, February 3, 2021	Thursday, February 4, 2021	Tuesday, February 16, 2021
Wednesday, April 7, 2021	Thursday, April 8, 2021	Monday, April 19, 2021
Tuesday, June 8, 2021	Wednesday, June 9, 2021	Monday, June 21, 2021
Wednesday, September 8, 2021	Thursday, September 9, 2021	Tuesday, September 21, 2021
Friday, November 19, 2021	Monday, November 22, 2021	Tuesday, December 7, 2021

7. Learning & Research Committee

7.1 UBC Library Strategic Framework

The UBC Library Strategic Framework will guide the future work and strategic direction for the library, in alignment with Shaping UBC's Next Century.

7.2 Open Educational Practices at UBC

The brief summarizes recent and ongoing activities across both campuses to support and develop Open Educational Resources (OERs) and open practices in education.

8. People, Community & International Committee

8.1 Inclusion Action Plan

To operationalize the inclusion theme of *Shaping UBC's Next Century*, UBC has developed an Inclusion Action Plan (IAP), a high-level framework for supporting collective action toward advancing inclusion at UBC over the next seven years.

8.2 UBC International Strategy

Framework to guide UBC's global engagement is presented in the report.

8.3 At-Risk Behaviour Policy SC13 - Proposed Amendment

The Proposed Policy establishes an up-to-date, principled and flexible approach to addressing At-Risk-Behaviour, governing the process followed by UBC when imposing restrictions on individuals who pose a risk to themselves, to others, to property on UBC's premises, or who disrupt lawful and legitimate activities on UBC premises.

8.4 Sexual Misconduct Policy SC17 - Proposed Amendment

The proposed amendments are intended to address particular areas identified during the initial implementation of the Policy, to provide some additional guidance and information to the UBC community, and to make various drafting improvements (including consistency with other relevant policies).

8.5 Retaliation Policy SC18 - Proposed New Policy

The proposal to create a university-wide Retaliation Policy reflects UBC’s appreciation that Disclosers take personal risks when reporting Improper Conduct or participating in related investigations and that UBC wishes to create an environment where impediments to Disclosers engaging in such activities in good faith are minimized. Further, the Retaliation Policy clearly sets out what prohibited behaviour falls under the meaning of “Retaliation”, which ensures that UBC Members have clarity as to what will not be tolerated by UBC.

8.6 Development & Alumni Engagement Q2 2019-2020 Progress Report

In collaboration with campus partners, Development & Alumni Engagement (DAE) works with individuals, corporations, foundations and organizations to secure gifts in support of UBC priorities, and to provide advocacy for and engagement with the University, in collaboration with *alumni UBC*.

8.7 Child Care Update

The report provides information on the following:

- Child Care Expansion Plan (CCEP)
- Recent growth and current state
- CCEP Future Opportunities
- Child Care funding strategy and delivery model
- UBC Okanagan context

9. Audit Committee

9.1 APPROVAL REQUEST Cash Handling Policy FM3

Approval of amendments to Cash Handling Policy FM3 as set out in Supplemental Materials #1 to the report, effective upon publication in the Official Repository on the Office of the University Counsel website.