



Board of Governors
6328 Memorial Road
Vancouver, BC V6T 1Z2

www.bog.ubc.ca

DATE: November 27, 2019
TO: Barbara Meens Thistle, Vice-President Human Resources
FROM: Karen Hakkarainen, Board Secretary
RE: **STAFF PENSION PLAN (SPP)**
STATEMENT OF INVESTMENT POLICIES AND PROCEDURES

A handwritten signature in black ink, appearing to be 'K. Hakkarainen', written over a horizontal line.

With authority delegated by the Board of Governors, the Finance Committee on November 26, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee approves the *UBC Staff Pension Plan (SPP) Statement of Investment Policies and Procedures (SIPP)* circulated as Attachment 1 to the report, effective **January 1, 2020.**



DATE: November 25, 2019
TO: Hubert Lai, Q.C., University Counsel
FROM: Karen Hakkarainen, Board Secretary
RE: **AMENDMENTS TO COMMITTEE TERMS OF REFERENCE**

With authority delegated by the Board of Governors, the Governance Committee on November 22, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Governance Committee approves amendments to the following Board Committee Terms of Reference:

- i.* **Audit Committee**
- ii.* **Employee Relations Committee**
- iii.* **Executive Committee**
- iv.* **Finance Committee**
- v.* **Governance Committee**
- vi.* **Indigenous Engagement Committee**
- vii.* **Learning & Research Committee**
- viii.* **People, Community & International Committee**
- ix.* **Property Committee**
- x.* **Housing Action Plan Working Group**




DATE: November 25, 2019

TO: Santa Ono, President and Vice-Chancellor and
Chair, UBC Vancouver and UBC Okanagan Senates

FROM: Karen Hakkarainen, Board Secretary

RE: RULES AND PROCESSES FOR ELECTION TO THE BOARD OF GOVERNORS

The Governance Committee on November 22, 2019 approved the following resolution: 

WHEREAS:

- a. the integrity of governance processes at the Board of Governors relies upon the fairness and openness of electoral processes for faculty, staff and students; and,
- b. the Council of Senates, pursuant to the *University Act*, is responsible for making and publishing rules in respect of nominations, elections and voting;

IT IS HEREBY RESOLVED that:

- i. the Chair and Vice-Chair of the Governance Committee shall, with the assistance of the President and Vice-Chancellor, reach out to the responsible parties at the Council of Senates to express the Board's serious concerns that the Senate's rules and processes for election to the Board may lack integrity and fairness;
- ii. in the case of the most recent election, the denial of the right of Dr. Adhsade to stand for election as a faculty-elected Governor raises specific issues about fairness and arbitrariness; and,
- iii. this matter shall be brought back to the Governance Committee by the next Governance Committee meeting.



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DATE: November 27, 2019
TO: UBC Okanagan Senate Secretariat
FROM: Karen Hakkarainen, Board Secretary
RE: **SENATE RECOMMENDATIONS**

A handwritten signature in black ink, appearing to be 'K. Hakkarainen', written over a horizontal line.

With authority delegated by the Board of Governors, the Learning & Research Committee on November 26, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Learning & Research Committee concurs with recommendations arising from the UBC Okanagan Senate meeting of September 26, 2019:

- i.* curriculum proposals from the Faculty of Creative & Critical Studies; and,
- ii.* new awards as listed in the report.



DATE: November 27, 2019
TO: UBC Vancouver Senate Secretariat
FROM: Karen Hakkarainen, Board Secretary
RE: **SENATE RECOMMENDATIONS**

With authority delegated by the Board of Governors, the Learning & Research Committee on November 26, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Learning & Research Committee concurs with recommendations arising from the UBC Vancouver Senate meeting of September 18, 2019:

- i.* **new awards and amendments to existing awards as listed in the report;**
- ii.* **the Graduate Certificate in Orthopaedic Musculoskeletal Physical Therapy;**
and,
- iii.* **curriculum proposals from the faculties of Applied Science, Arts, Education, Forestry, and Graduate and Postdoctoral Studies (Arts, Commerce and Business Administration, and Education).**



DATE: November 27, 2019
TO: UBC Vancouver Senate Secretariat
FROM: Karen Hakkarainen, Board Secretary
RE: SENATE RECOMMENDATIONS

With authority delegated by the Board of Governors, the Learning & Research Committee on November 26, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Learning & Research Committee concurs with recommendations arising from the UBC Vancouver Senate meeting of October 16, 2019:

- i.* new awards and amendments to existing awards as listed in the report;
- ii.* name change: School of Library, Archival and Information Studies (SLAIS) to the School of Information (abbreviated as “iSchool”), effective 1 January 2020; and,
- iii.* name change: School of Journalism to the School of Journalism, Writing, and Media, effective 1 January 2020.



DATE: November 27, 2019
TO: UBC Okanagan Senate Secretariat
FROM: Karen Hakkarainen, Board Secretary
RE: **SENATE RECOMMENDATIONS**

With authority delegated by the Board of Governors, the Learning & Research Committee on November 26, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Learning & Research Committee concurs with recommendations arising from the UBC Okanagan Senate meeting of October 24, 2019:

- i.* **new awards as listed in the report;**
- ii.* **division of the Faculty of Arts & Sciences into two newly established autonomous Faculties: one named the Faculty of Science and one named the Faculty of Arts and Social Sciences;**
- iii.* **encompass the Departments of Biology, Chemistry, Computer Science, Mathematics, Physics and Statistics, and Earth, Environmental and Geographic Sciences and their associated Faculty appointments and courses within the new Faculty of Science upon its establishment;**
- iv.* **encompass the Departments of Community, Culture and Global Studies, Economics, Philosophy and Political Science, History and Sociology, and Psychology and their associated Faculty appointments and courses within the new Faculty of Arts and Social Sciences upon its establishment; and,**
- v.* **distribute the degree programs currently administered and/or awarded by the Faculty of Arts and Sciences among the two autonomous Faculties of Science and of Arts and Social Sciences as set out in the schedule set out in Appendix A to the report.**



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DATE: November 27, 2019
TO: Robin Ciceri, Vice-President External Relations
FROM: Karen Hakkarainen, Board Secretary
RE: **NAMING OF CAMPUS FACILITIES**

With authority delegated by the Board of Governors, the People, Community & International Committee on November 26, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the People, Community & International Committee approves the following Class 1 Facility Naming Recommendation from the Naming Committee: that the Geological Field School located in Oliver, British Columbia be named 'UBC – Teck Geological Field Station'.



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DATE: December 6, 2019

TO: Santa Ono, President and Vice-Chancellor
Gail Murphy, Vice-President Research & Innovation
Robin Ciceri, Vice-President External Relations
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
Peter Smailes, Vice-President Finance & Resources
Ainsley Carry, Vice-President Students
Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
Ananya Mukherjee Reed, Provost and Vice-President Academic, UBC Okanagan

FROM: Karen Hakkarainen, Board Secretary

RE: **UBC DECLARATION ON CLIMATE EMERGENCY**

A handwritten signature in black ink, appearing to be 'K. Hakkarainen', written over a horizontal line.

The Board of Governors on December 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors endorses as presented the UBC Declaration on Climate Emergency.



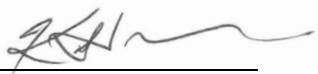
DATE: December 6, 2019

TO: Alison Brewin, Chair, Governance Committee

cc: Santa Ono, President and Vice-Chancellor
Gail Murphy, Vice-President Research & Innovation
Robin Ciceri, Vice-President External Relations
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
Peter Smailes, Vice-President Finance & Resources
Ainsley Carry, Vice-President Students
Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
Ananya Mukherjee Reed, Provost and Vice-President Academic, UBC Okanagan
Hubert Lai, Q.C., University Counsel

FROM: Karen Hakkarainen, Board Secretary

RE: **SUSTAINABILITY COMMITTEE**



The Board of Governors on December 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves the establishment of a new standing committee of the Board of Governors to deal with matters related to sustainability and the climate emergency (Sustainability & Climate Action/Emergency Committee) and directs the Governance Committee to:

- i.* establish the Terms of Reference for the new Sustainability & Climate Action/Emergency Committee (name TBD);
- ii.* incorporate the role and responsibilities of the Endowment Responsible Investment Policy Committee into the Sustainability & Climate Action/Emergency Committee; and,
- iii.* dissolve the Endowment Responsible Investment Policy Committee.



DATE: December 9, 2019
TO: Peter Smailes, Vice-President Finance & Resources
FROM: Karen Hakkarainen, Board Secretary
RE: **TREK ENDOWMENT ASSET ALLOCATION**

The Board of Governors on December 5, 2019 approved the following resolution:

WHEREAS the Board of Governors supports in principle the divesture of fossil fuels from all invested funds that are under the control of the UBC Board of Governors,

IT IS RESOLVED THAT in respect of the Trek Endowment Funds:

- 1. the Administration will conduct the necessary legal and financial analysis to support the transfer of Trek Endowment assets from the Main Endowment Pool to the Sustainable Future Pool in a manner consistent with the fiduciary obligations of the Board of Governors;**
- 2. the Administration will report the results of the legal analysis to the Board of Governors Finance Committee at its February 6, 2020 meeting;**
- 3. the Administration will provide the results of the financial analysis, including the necessary asset and liability studies, to the Finance Committee at its April 8, 2020 meeting;**
- 4. the BoG approves in principle the transfer of the Trek Endowment assets from the Main Endowment Pool to the Sustainable Future Pool subject to the Board of Governors' satisfaction with the aforementioned reports; and,**
- 5. confirms that the timing and mechanics of the transfer is subject to the approval of the Board of Governors of a final recommended implementation plan.**

AND IT IS FURTHER RESOLVED THAT in respect of the balance of the Main Endowment Fund:

- 1. the legal opinion to be provided to the Finance Committee in February 2020 shall also address the Board of Governors' fiduciary duties with respect to the transfer of the balance of the Main Endowment Fund to the Sustainable Future Pool; and,**
- 2. a full asset/liability study shall be undertaken for the Main Endowment Fund, with the Administration to provide an update in April 2020 on progress towards completion of that study.**



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DATE: December 6, 2019
TO: Santa Ono, President and Vice-Chancellor
Peter Smailes, Vice-President Finance & Resources
Hubert Lai, Q.C., University Counsel
FROM: Karen Hakkarainen, Board Secretary
RE: DIVESTMENT ANALYSIS

A handwritten signature in black ink, appearing to be 'K. Hakkarainen', written over a horizontal line.

The Board of Governors on December 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors directs the Administration to conduct the necessary legal and financial analysis to explore full divestiture from fossil fuels of all Main Endowment Pool and UBC pension funds and to report the results of that analysis to the Board in an expedient manner.



DATE: December 6, 2019

TO: Peter Smailes, Vice-President Finance & Resources
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
Ainsley Carry, Vice-President Students
Dermot Kelleher, Vice-President Health

FROM: Karen Hakkarainen, Board Secretary

RE: GATEWAY BUILDING - BOARD 1

The Board of Governors on December 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves, in accordance with the Capital Projects Policy, BOARD 1 for the Gateway Building project (Nursing, Kinesiology, UBC Health, & Integrated Student Health Services) as follows:

1. approval of project in principle;
2. approval of preliminary program and schedule;
3. approval of location;
4. approval of preliminary capital budget of \$189,910,700 and operating costs as set out in Supplemental Material 2 of the Board 1 report;
5. approval of the preliminary funding strategy as outlined in the section Funding & Financing of the Board 1 report;
6. authorization to the University administration to proceed to architect selection and schematic design;
7. funding release of \$2,500,000 to commence schematic design; and,
8. the Administration will take the Board of Governors' Property Committee input and work with project stakeholders to seek opportunities to reduce the project capital cost prior to Board 2 without adversely impacting the overall goals of the project. Any savings achieved will be used to reduce Central funding / Academic Capital Fund commitments to the project, allowing these funds to be utilized for other capital priorities.



DATE: December 6, 2019

TO: Peter Smailes, Vice-President Finance & Resources
Ainsley Carry, Vice-President Students
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
Robin Ciceri, Vice-President External Relations

FROM: Karen Hakkarainen, Board Secretary

RE: **ARTS STUDENT CENTRE**

The Board of Governors on December 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves, in accordance with the Capital Projects Policy, BOARD 2 for the Arts Student Centre as follows:

- 1. approval of revised capital budget of \$10,841,000 and operating budget of \$91,500 as set out in Supplemental Materials 1 to the report;**
- 2. authorization to the University Administration to issue the development permit;**
- 3. authorization to proceed to working drawings and tender;**
- 4. approval of revised Central funding contribution of \$1,526,000;**
- 5. approval of revised schedule; and,**
- 6. approval of revised program.**



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DATE: December 6, 2019
TO: Peter Smailes, Vice-President Finance & Resources
FROM: Karen Hakkarainen, Board Secretary
RE: **ENDOWMENT SPENDING RATE FY 2020-2021**

A handwritten signature in blue ink, appearing to be 'K. Hakkarainen', written over a horizontal line.

The Board of Governors on December 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves maintaining the endowment spending rate for the Main Endowment Pool at 4.0% for FY2021.




DATE: December 6, 2019

TO: Peter Smailes, Vice-President Finance & Resources
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
Marcia Buchholz, Interim Vice-President Human Resources
Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
Ananya Mukherjee Reed, Provost and Vice-President Academic, UBC Okanagan

FROM: Karen Hakkarainen, Board Secretary

RE: **INTEGRATED RENEWAL PROGRAM**



The Board of Governors on December 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors:

- i.* **endorses the recommendation from the IRP Leadership Team, supported by the IT Advisory Council, that the April 1, 2020 implementation date be deferred, with a new date to be determined at the conclusion of a re-planning process and to be presented at the February 2020 Board meeting for approval; and,**
- ii.* **approves a funding release of \$34.3 million, including contingency, to enable the continuing implementation of Workday HR, Finance (\$36.2M) and Student (\$0.7M) for the period January 2020 through March 2020, as Workday Student agreements are finalized.**



DATE: December 6, 2019

TO: Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
Ananya Mukherjee Reed, Provost and Vice-President Academic, UBC Okanagan
Peter Smailes, Vice-President Finance & Resources
Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
Ainsley Carry, Vice-President Students

FROM: Karen Hakkarainen, Board Secretary

RE: **TUITION 2020-2021**

The Board of Governors on December 5, 2019 approved the following resolutions:

IT IS HEREBY RESOLVED that the Board of Governors approves a 2% increase in tuition for new and continuing domestic undergraduate and graduate students, for the programs specified in Schedule A attached to the report.

IT IS HEREBY RESOLVED that the Board of Governors approves an increase in tuition for international students as follows:

- a. 2% increase in tuition for new and continuing international graduate students in programs with standard rates;
- b. 4% increase in tuition for new incoming international undergraduate students and graduate students in programs with specialized rates, as set out in Schedule A;
- c. 3% increase in tuition for continuing international undergraduate students and graduate students in programs with specialized rates, who entered their degree programs prior to May 1, 2020, as set out in Schedule A; and
- d. 4% increase in international per credit tuition for unclassified, qualifying, visiting, access studies, and auditing students.



DATE: December 6, 2019

TO: Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
Ananya Mukherjee Reed, Provost and Vice-President Academic, UBC Okanagan
Peter Smailes, Vice-President Finance & Resources
Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
Ainsley Carry, Vice-President Students

FROM: Karen Hakkarainen, Board Secretary

RE: **NON-INSTRUCTIONAL FEES 2020-2021**

The Board of Governors on December 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves increases according to the fee schedule attached to the report and marked “Schedule B”:

- i.* **Tuition-related fees, effective May 1, 2020**
- ii.* **Mandatory fees, effective September 1, 2020**



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DATE: December 6, 2019
TO: Hubert Lai, Q.C., University Counsel
FROM: Karen Hakkarainen, Board Secretary
**RE: REGULATORY FRAMEWORK POLICY
(GA2 ADMINISTRATION OF POLICIES)**

A handwritten signature in black ink, appearing to be 'KH', written over a horizontal line.

The Board of Governors on December 5, 2019 approved the following resolution:


IT IS HEREBY RESOLVED that the Board of Governors approves amendment of the Regulatory Framework Policy (GA2 Administration of Policies) as set out in Supplemental Materials 1 to the report, effective upon publication in the Official Repository on the website of the Office of the University Counsel.



DATE: December 6, 2019

TO: Santa Ono, President and Vice-Chancellor
 Marcia Buchholz, Interim Vice-President Human Resources
 Deborah Buszard, Deputy Vice-Chancellor and Principal, UBC Okanagan
 Ainsley Carry, Vice-President Students
 Robin Ciceri, Vice-President External Relations
 Jennifer Kain, Chief Assurance & Risk Officer
 Dr. Dermot Kelleher, Vice-President Health
 Hubert Lai, Q.C., University Counsel
 Heather McCaw, Vice-President Development & Alumni Engagement
 Ananya Mukherjee Reed, Provost and Vice-President Academic, UBC Okanagan
 Gail Murphy, Vice-President Research & Innovation
 Peter Smailes, Vice-President Finance & Resources
 Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver

FROM: Karen Hakkarainen, Board Secretary

RE: **BOARD AND COMMITTEE MEETING DATES - 2020 AND 2021** 

The Board of Governors on December 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves the following 2020 and 2021 Board and Committee meeting dates:

Additional Committee Meetings – Day 1	Committee Meetings – Day 2	Board of Governors Meetings*
Wednesday, February 5, 2020 (8am-12:30pm)	Thursday, February 6, 2020	Friday, February 14, 2020
Monday, April 6, 2020	Change Tuesday, April 7, 2020	Thursday, April 16, 2020 (UBCO)
Monday, June 1, 2020 (11am-5pm)	Tuesday, June 2, 2020	Tuesday, June 16, 2020
Wednesday, September 9, 2020	Thursday, September 10, 2020	Tuesday, September 22, 2020
Friday, November 13, 2020	Tuesday, November 24, 2020	Thursday, December 3, 2020
Committee Meetings – Day 1	Committee Meetings – Day 2	Board of Governors Meetings
Wednesday, February 3, 2021	Thursday, February 4, 2021	Tuesday, February 16, 2021
Wednesday, April 7, 2021	Thursday, April 8, 2021	Monday, April 19, 2021
Tuesday, June 8, 2021	Wednesday, June 9, 2021	Monday, June 21, 2021
Wednesday, September 8, 2021	Thursday, September 9, 2021	Tuesday, September 21, 2021
Friday, November 19, 2021	Monday, November 22, 2021	Tuesday, December 7, 2021



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DATE: December 6, 2019
TO: Hubert Lai, Q.C., University Counsel
Peter Smailes, Vice-President Finance & Operations
FROM: Karen Hakkarainen, Board Secretary
RE: **CASH HANDLING POLICY FM3**

A handwritten signature in black ink, appearing to be 'K. Hakkarainen', written over a horizontal line.

The Board of Governors on December 5, 2019 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves amendments to Cash Handling Policy FM3 as set out in Supplemental Materials 1 to the report, effective upon publication in the Official Repository on the Office of the University Counsel website.