



SUBJECT	Elimination of Distance Education Fees
SUBMITTED TO	Finance Committee
MEETING DATE	June 1, 2020
SESSION CLASSIFICATION	Recommended session criteria from Board Meetings Policy: OPEN
REQUEST	Action requested - Final approval IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves elimination of the Distance Education Course Administration Fee and Distance Education Examination Fee assessed by the UBC Centre for Teaching, Learning and Technology, effective May 2020.
LEAD EXECUTIVE	Andrew Szeri, Provost and Vice-President Academic, Vancouver
SUPPORTED BY	Pam Ratner, Vice-Provost and Associate Vice-President Enrolment & Academic Facilities Simon Bates, Associate Provost Teaching & Learning

PRIOR SUBMISSIONS

The subject matter of this submission has not previously been considered by the Board of Governors.

EXECUTIVE SUMMARY

The Administration recommends that the Board of Governors permanently eliminate the Distance Education Course Administration Fee (\$53.25), which is assessed per course, in addition to tuition, of non-degree study students taking distance education courses, and the Distance Education Examination Fee (\$56.10), which is assessed for special invigilation or when examinations are completed at approved locations not normally set up for UBC examinations. Both of these fees are assessed for the UBC Centre for Teaching, Learning and Technology (CTLT). If approved, the effective date would be May 2020.

The rationale for this fee elimination is to ensure that students taking distance education courses are treated the same way as on campus students. Students are no longer required to arrange for their own invigilation and examinations are no longer shipped to examination centres around the world, rendering the examination fees obsolete.

The fees collected in 2019-2020 totaled \$578,000, with \$557,000 related to the Distance Education Course Administration fee and \$21,000 for the Distance Education Examination fee.
