



|                     |  |
|---------------------|--|
| <b>SUBJECT</b>      | President Annual Review – Schedule Amendment   |
| <b>SUBMITTED TO</b> | Executive Committee  |
| <b>MEETING DATE</b> | September 9, 2021  |
| <b>SESSION</b>      | OPEN   |
| <b>REQUEST</b>      | Action requested - Approval<br>IT IS HEREBY RESOLVED that the Executive Committee revokes the President Annual Review schedule approved in September 2019 in favour of the President Annual Review schedule set out in the contract between The University of British Columbia and Dr. Santa Ono, and approved by the Board of Governors in August 2020. |
| <b>LEAD</b>         | Nancy McKenzie, Chair of the Executive Committee   |
| <b>SUPPORTED BY</b> | Karen Hakkarainen, Board Secretary   |

**EXECUTIVE SUMMARY**

In September 2019, the Executive Committee approved a schedule for annual review of the President’s performance. In August 2020, the Board of Governors approved the contract for Dr. Ono’s second term as President and Vice-Chancellor, including a schedule for President Annual Review.

The Executive Committee is asked to revoke the schedule approved in September 2019 in favour of the schedule approved in August 2020.

|   |  |
|---|--|
| <p>Schedule approved Sept 2019:</p> <p>a) <b>February</b></p> <ul style="list-style-type: none"> <li>i. President to present UBC Operating Budget outlook for the coming fiscal year to the Finance Committee (closed); and;</li> <li>ii. President to present strategic priorities for the coming fiscal year to the Board of Governors as part of the annual strategic update (open).</li> </ul> <p>b) <b>April</b></p> <ul style="list-style-type: none"> <li>i. President to present the Operating Budget (including support for strategic priorities identified) to the Finance Committee and the Board of Governors for approval (open).</li> </ul> <p>c) <b>November</b></p> <ul style="list-style-type: none"> <li>i. President to report in writing against previous year’s Performance Targets and communicate, in writing, strategic priorities for the coming year;</li> <li>ii. Executive Committee to review and discuss President’s report and performance against previous year’s Performance targets and strategic priorities;</li> <li>iii. Board Chair and Board Vice-Chair to communicate to the President, in writing, the Executive Committee’s position with respect to the President’s performance against previous year’s Performance Targets and strategic priorities identified; and</li> <li>iv. Board Chair and Board Vice-Chair to provide to the Executive Committee a high-level verbal summary of proposed response to the President.</li> </ul> | <p><a href="#">President’s contract schedule approved Aug 2020</a>, s1.5:</p> <p>a) <b>By early June each year</b>, the Executive Committee will request Dr. Ono to report, in writing, on his performance including the achievement of the priorities, goals and activities which may have been identified by the Board;</p> <p>b) <b>By August 1 each year</b>, Dr. Ono will report, in writing, to the Executive Committee on his performance during the 12-month period from July 1 of preceding year to June 30 of current year;</p> <p>c) <b>By early September</b> each year, the Executive Committee and Dr. Ono will meet to discuss the performance of Dr. Ono and discuss priorities, goals and activities for the next year;</p> <p>d) <b>At the September Board meeting</b>, the Executive Committee will review the performance of Dr. Ono with the full Board in camera.</p> <p>It will also recommend in open session a list of priorities, goals and activities for Dr. Ono for the year to come, for Board approval; and,</p> <p>e) <b>Following the September Board Meeting</b>, the Chair of the Board may prepare a report summarizing Dr. Ono’s goals, objectives, and performance as President and, after reviewing the content of the report with Dr. Ono, may make the report public.</p> |
|---|--|