



Board of Governors
6328 Memorial Road
Vancouver, BC V6T 1Z2

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DATE: September 22, 2021
TO: Nancy McKenzie, Chair, Executive Committee
FROM: Karen Hakkarainen, Board Secretary
RE: PRESIDENT ANNUAL REVIEW – SCHEDULE AMENDMENT

The Executive Committee on September 9, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Executive Committee revokes the President Annual Review schedule approved in September 2019 in favour of the President Annual Review schedule set out in the contract between The University of British Columbia and Dr. Santa Ono, approved by the Board of Governors in August 2020.



DATE: September 9, 2021

TO: Ananya Mukherjee Reed, Provost and Vice-President Academic, UBC Okanagan
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver

FROM: Karen Hakkarainen, Board Secretary

RE: **TUITION LADDERING FOR GRADUATE CERTIFICATE PROGRAM STUDENTS ENTERING AFFILIATED MASTER'S DEGREE PROGRAMS**

The Finance Committee on September 8, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, with authority delegated by the Board of Governors, approves a new tuition assessment rule applicable to domestic and international tuition rates for current and future Senate-approved laddering arrangement between a Graduate Certificate and affiliated Master's Degree program, as follows:

- i.* accepting tuition fees paid for a completed Graduate Certificate program as equivalent to one third of an affiliated master's program's minimum program fee when laddering occurs from a completed Graduate Certificate program into an affiliated master's program*; or,
 - ii.* in the case of specialized master's programs that have a minimum number of instalments not divisible by three, accepting tuition fees paid for a completed Graduate Certificate program as equivalent to the nearest number of installments whose combined fees most closely aligns to the Graduate Certificate fees, rounded up or down to the nearest whole number of installments*;
 - iii.* notwithstanding the above, the following programs with Senate-approved laddering arrangements are excluded:
 - a. those with tuition laddering arrangements previously approved by the Board with a different scheme, such as those in the Faculty of Education; and,
 - b. the High Performance Coaching and Technical Leadership Graduate Certificate and its affiliated Master's program;
- and,
- iv.* this rule applies to new and continuing students who began their studies on or after September 2021 and choose to exercise the laddering option.

** Students who do not complete the master's program requirement within the minimum number of instalments (academic terms) will be required to pay Board-approved continuing fees.*



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DATE: September 9, 2021
TO: Ananya Mukherjee Reed, Provost and Vice-President Academic, UBC Okanagan
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
FROM: Karen Hakkarainen, Board Secretary
RE: TUICTION | MASTER OF DESIGN (MDES)

The Finance Committee on September 8, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves tuition for the Master of Design (MDes) program at UBC Okanagan, aligned with the approved standard graduate per credit amount for 2022-2023, which is \$7,000 per instalment for domestic students and \$11,250 international students, commencing September 2022, subject to increases as approved by the Board of Governors.

** Program was approved by the Okanagan Senate in May 2021 and by the Learning & Research Committee in June 2021.*



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DATE: September 9, 2021
TO: Hubert Lai, Q.C., University Counsel
FROM: Karen Hakkarainen, Board Secretary
RE: ENDOWMENT CLOSURE: THE OPERATIONS EXCELLENCE ENDOWMENT FUND

The Finance Committee on September 8, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves the closure of The Operations Excellence Endowment Fund, as recommended by the President and University Counsel.



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DATE: September 22, 2021
TO: Robin Ciceri, Vice-President External Relations
FROM: Karen Hakkarainen, Board Secretary
RE: **DISSOLUTION OF THE UBC NEIGHBOURHOODS LIAISON COMMITTEE**

The Governance Committee on September 9, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Governance Committee, under authority delegated by the Board of Governors, approves the dissolution of the UBC Neighbourhoods Liaison Committee.



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DATE: September 22, 2021
TO: Hubert Lai, Q.C., University Counsel
FROM: Karen Hakkarainen, Board Secretary
RE: **TERMS OF REFERENCE AMENDMENTS | FINANCE COMMITTEE**

The Governance Committee on September 9, 2021 approved the following resolution:

IT IS HEREBY RESOLVED THAT the Governance Committee, under authority delegated by the Board of Governors, approves amendments to the Terms of Reference of the Finance Committee to add an additional elected Governor to its composition and specifying that the three elected Governors serving on the Committee comprise one faculty member, one staff member, and one student.



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DATE: September 22, 2021

TO: Peter Smailes, Vice-President Finance and Operations
Robin Ciceri, Vice-President External Relations

FROM: Karen Hakkarainen, Board Secretary

RE: TERMS OF REFERENCE AMENDMENTS | PROPERTY COMMITTEE

The Governance Committee on September 9, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that, under authority delegated by the Board of Governors, the Governance Committee approves amendments to Property Committee Terms of Reference to remove reference to the University Neighbourhoods Association Budget.



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DATE: September 22, 2021

TO: Hubert Lai, Q.C., University Counsel

FROM: Karen Hakkarainen, Board Secretary

RE: **AMENDMENTS | CODE OF CONDUCT AND CONFLICT OF INTEREST GUIDELINES FOR THE BOARD OF GOVERNORS**

The Governance Committee on September 9, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Governance Committee, under authority delegated by the Board of Governors, approves as circulated amendments to the *Code of Conduct and Conflict of Interest Guidelines for the Board of Governors* which clarifies that Governor attendance at meetings of Committees of which they are not a member is optional.



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DATE: September 10, 2021
TO: Robin Ciceri, Vice-President External Relations
FROM: Karen Hakkarainen, Board Secretary
**RE: RECOMMENDATIONS FROM THE NAMING COMMITTEE – NAMING OF CLASS 1
CAMPUS FACILITIES**

The People, Community & International Committee on September 9, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the People, Community and International Committee, in accordance with authority delegated by the Board of Governors, approves the following Class 1 Facility Naming Recommendation from the Naming Committee: 'Arts Student Centre' for the multi-purpose facility at 1968 East Mall, UBC Vancouver.



DATE: September 9, 2021

TO: Peter Smailes, Vice-President Finance & Operations
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver

FROM: Karen Hakkarainen, Board Secretary

RE: THE GALLERY, UBC VANCOUVER

The Property Committee on September 8, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Property Committee, with authority delegated by the Board of Governors, grants BOARD 1 and BOARD 2 approval for The Gallery project at UBC Vancouver as follows:

- i.* **approval of project in principle;**
- ii.* **approval of preliminary schedule;**
- iii.* **approval of location;**
- iv.* **approval of capital budget of \$6,715,000 and operating costs as set out in the Appendices of this submission;**
- v.* **approval of funding sources and financing of \$2.011 million, payable over 30 years at the current rate (5.75%);**
- vi.* **authorization to proceed to working drawings and tender; and,**
- vii.* **approval of funding release of \$1,500,000 for the next stage of project development.**



DATE: September 9, 2021

TO: Peter Smailes, Vice-President Finance & Operations
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver

FROM: Karen Hakkarainen, Board Secretary

RE: FOOD & BEVERAGE INNOVATION CENTRE, UBC VANCOUVER

The Property Committee on September 8, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that, with authority delegated by the Board of Governors, the Property Committee grants BOARD 1 approval for the Food and Beverage Innovation Centre (FBIC) as follows:

- i.* **approval of project in principle;**
- ii.* **approval of preliminary program and schedule;**
- iii.* **approval of location;**
- iv.* **approval of preliminary capital budget of \$8,151,000 and operating costs as set out in the Appendices of this submission;**
- v.* **approval of the preliminary funding strategy as outlined in the section Funding & Financing;**
- vi.* **authorization to proceed to schematic design; and,**
- vii.* **approval of funding release of \$500,000 for the next stage of project development.**



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DATE: September 22, 2021
TO: Santa Ono, President and Vice-Chancellor
FROM: Karen Hakkarainen, Board Secretary
RE: PRESIDENT'S 2021-2022 PRIORITIES, GOALS AND OBJECTIVES

The Board of Governors on September 21, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves the President's 2021-2022 Priorities as presented, subject to anticipated updates as discussed.



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DATE: September 22, 2021

TO: Peter Smailes, Vice-President Finance & Operations
Heather McCaw, Vice-President Development & Alumni Engagement
Hubert Lai, Q.C., University Counsel

FROM: Karen Hakkarainen, Board Secretary

RE: RECOMBINING SUSTAINABLE FUTURE POOL INTO MAIN ENDOWMENT POOL

The Board of Governors on September 21, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors:

- i.* approves the transfer of the Sustainable Future Pool assets, both invested capital and stabilization account, into the Main Endowment Pool; and,**
- ii.* directs the Administration to update UBC Endowment policies, terms of reference, and accounting practices and processes as required to reflect this change.**



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DATE: September 22, 2021
TO: Peter Smailes, Vice-President Finance & Operations
FROM: Karen Hakkarainen, Board Secretary
RE: **WORKDAY R-1 COMPLETION PROJECT**

The Board of Governors on September 21, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves:

- i.* release of \$13.3 million from unused, previously approved HR/Fin contingency for the R-1 Completion project (total project cost \$29.5 million); and,
- ii.* an internal loan of \$32.8 million to fully finance HR/Fin costs of \$192.6 million and an internal loan of up to \$29.5 million for the Release 1 Completion project for a total internal loan of up to \$62.3 million for a 12-year term at an interest rate of 5.75%.



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DATE: September 22, 2021

TO: Peter Smailes, Vice-President Finance & Operations
Ainsley Carry, Vice-President Students
Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver

FROM: Karen Hakkarainen, Board Secretary

RE: BROCK COMMONS PHASE 2 MIXED-USE HOUSING DEVELOPMENT - NORTH BUILDING

The Board of Governors on September 21, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors grant BOARD 3 approval for the Brock Commons Phase 2 Mixed-Use Housing Development North Building at UBC Vancouver as follows:

- i.* approval of final capital and operating budgets;
- ii.* approval of final funding sources and financing of up to \$54 million at 5.75% annual interest with an amortization of 30 years, repaid by SHCS and UBC Central;
- iii.* authorization to proceed to award construction contracts; and,
- iv.* approval of final funding release of \$53,264,000.



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DATE: September 22, 2021

TO: Peter Smailes, Vice-President Finance and Operations

FROM: Karen Hakkarainen, Board Secretary

**RE: TERMS OF REFERENCE AMENDMENTS | FINANCE COMMITTEE & UNIVERSITY
NEIGHBOURHOODS ASSOCIATION ANNUAL BUDGET**

The Board of Governors on September 21, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves the delegation of authority to the Finance Committee to approve the annual budget of the University Neighbourhoods Association (UNA), as set out in the amended Terms of Reference attached.



DATE: September 22, 2021

TO: Hubert Lai, Q.C., University Counsel

FROM: Karen Hakkarainen, Board Secretary

RE: TERMS OF REFERENCE AMENDMENTS – GOVERNANCE COMMITTEE

The Board of Governors on September 21, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that Board of Governors approves of amendments to the Governance Committee Terms of Reference to:

- i.* **include delegation of authority to approve amendments to the UBC-UNA Liaison Committee Terms of Reference;**
- ii.* **to remove reference to the Neighbourhood Liaison Council from the list of working groups in Appendix B;**
- iii.* **to enable the Committee to appoint and reappoint certain members to the Staff Pension Plan Board; and,**
- iv.* **to rescind the ability of the Committee to appoint and reappoint members of the Western Canadian Universities Marine Sciences Society**



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DATE: September 22, 2021
TO: Nancy McKenzie, Board Chair
FROM: Karen Hakkarainen, Board Secretary
RE: **COMMITTEE ASSIGNMENTS**

The Board of Governors on September 21, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves that the Chair of the Board may appoint additional Board members to any standing committee of the Board to ensure equitable representation at the committee until the subcommittee on committees has completed its work, but that generally Governors should not be appointed to more than 4 standing committees (excluding ex officio members).