



Board of Governors
6328 Memorial Road
Vancouver, BC V6T 1Z2

www.bog.ubc.ca

DATE: December 8, 2021

TO: Peter Smailes, Vice-President Finance & Operations
Hubert Lai, Q.C., University Counsel
Heather McCaw, Vice-President Development & Alumni Engagement

FROM: Karen Hakkarainen, Board Secretary

RE: ENDOWMENT ASSET MIX REVIEW – REFERENCE PORTFOLIO AND SPEND RATE RECOMMENDATION

The Board of Governors on December 7, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves:

- i.* **UBC IMANT Investment Framework as presented at the June 8, 2021 Board of Governors Finance Committee meeting which includes the Reference Portfolio approach with a 70% Global Equity and 30% Fixed Income Reference Portfolio for the Main UBC Endowment Pool;**
- ii.* **delegation of authority to approve the Strategic Portfolio to the UBC IMANT Board of Directors; and,**
- iii.* **delegation of authority to the Vice-President Finance & Operations to approve a spend rate within the range of 3.50% to 4.00% for different endowments within the Main Endowment Pool for FY2023.**



DATE: December 8, 2021

TO: Lesley Cormack, Deputy Vice-Chancellor and Principal, UBC Okanagan
Peter Smailes, Vice-President Finance & Operations
Ananya Mukherjee Reed, Provost and Vice-President Academic, UBC Okanagan

FROM: Karen Hakkarainen, Board Secretary

RE: UBC DOWNTOWN KELOWNA PROJECT | LEASE AND TENANT IMPROVEMENTS

The Board of Governors on December 7, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors grants approval for the UBC Downtown Kelowna Project as follows:

- i.* **approval of project in principle;**
- ii.* **approval of preliminary program and schedule;**
- iii.* **approval of location;**
- iv.* **approval of preliminary Tenant Improvement capital budget of \$50,000,000, to be funded by one-time capital payment of \$27 million and the remainder included in and amortized over the length of the lease;**
- v.* **approval of lease payments of \$4,000,000 plus approximate operating costs as set out in this submission;**
- vi.* **approval of funding sources; and,**
- vii.* **authorization to proceed to working drawings and tender of tenant improvements.**



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DATE: December 8, 2021

TO: Peter Smailes, Vice-President Finance & Operations

FROM: Karen Hakkarainen, Board Secretary

RE: MUSEUM OF ANTHROPOLOGY GREAT HALL RENEWAL (ROUTINE CAPITAL)

The Board of Governors on December 7, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors grants BOARD 3 REVISED approval for the Museum of Anthropology Great Hall Renewal Project (Routine Capital), including the following:

- i.* approval of revised final capital budget;
- ii.* approval of revised project schedule;
- iii.* authorization to proceed to award construction contracts; and,
- iv.* approval of additional final funding release of \$9,544,300, for a total funding release of \$39,900,000.



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DATE: December 9, 2021
TO: Hubert Lai, Q.C., University Counsel
Marcia Buchholz, Vice-President Human Resources
FROM: Karen Hakkarainen, Board Secretary
RE: REPEAL OF VACATIONS POLICY (HR5)

The Board of Governors on December 7, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves the repeal of the Vacations Policy (HR5), effective February 1, 2022.



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DATE: December 8, 2021

TO: Peter Smailes, Vice-President Finance & Operations

FROM: Karen Hakkarainen, Board Secretary

RE: **Terms of Reference Amendment – Audit Committee**

The Board of Governors on December 7, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves the delegation of authority to the Audit Committee to approve the audited financial statements of the Neighbours' Fund, as set out in the amended Audit Committee Terms of Reference attached.



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DATE: December 9, 2021

TO: Robin Ciceri, Vice-President External Relations
Peter Smailes, Vice-President Finance & Operations
Lesley Cormack, Deputy Vice-Chancellor and Principal, UBC Okanagan
Gail Murphy, Vice-President Research & Innovation
Andrew Szeri, Provost and Vice-President Academic

FROM: Karen Hakkarainen, Board Secretary

RE: **CLIMATE ACTION PLAN 2030: UBC VANCOUVER AND UBC OKANAGAN**

The Board of Governors on December 7, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors endorses as circulated the:

- i. **UBC Vancouver Climate Action Plan 2030; and,**
- ii. **UBC Okanagan Climate Action Plan 2030.**



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DATE: November 22, 2021
TO: Peter Smailes, Vice-President Finance & Operations
FROM: Karen Hakkarainen, Board Secretary
RE: **DIGITAL PAYMENTS PROGRAM**

The Finance Committee on November 19, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, with authority delegated by the Board of Governors, grants **BOARD 1** and **BOARD 2** approval for the Digital Payments Program as follows:

- i.* approval of the \$8 million capital budget envelope (inclusive of a 30% contingency);
- ii.* authorization to proceed to select supplier(s); and,
- iii.* approval of funding release of \$500,000 for activities required to proceed to next stage of approval.



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DATE: November 22, 2021

TO: Ananya Mukherjee Reed, Provost and Vice-President Academic, UBC Okanagan

FROM: Karen Hakkarainen, Board Secretary

RE: TUITION | DUAL DEGREE PROGRAM OPTION: BACHELOR AND MASTER OF MANAGEMENT, UBC OKANAGAN

The Finance Committee on November 19, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves tuition for the dual-degree program option for a Bachelor Degree and Master of Management at UBC Okanagan aligned with approved tuition equivalent to fees for the regular stream Master of Management at UBC Okanagan in 2021-2022, and comprising the total cost of the undergraduate program tuition associated with the dual degree plus Master of Management tuition of \$30,201.92 for domestic students and \$46,792.76 for international students, subject to increases as approved by the Board of Governors.



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DATE: November 22, 2021
TO: Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
FROM: Karen Hakkarainen, Board Secretary
RE: TUIION | MASTER OF PHARMACY LEADERSHIP

The Finance Committee on November 19, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves tuition for the Master of Pharmacy Leadership program* of \$7,625.00 per instalment for domestic students and \$13,250.00 per instalment for international students for a minimum of four instalments resulting in an overall program fee of \$30,500.00 for domestic students and \$53,000.00 for international students, subject to increases as approved by the Board of Governors.



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DATE: November 22, 2021
TO: Andrew Szeri, Provost and Vice-President Academic, UBC Vancouver
FROM: Karen Hakkarainen, Board Secretary
RE: **TUITION | DOCTOR OF PHILOSOPHY IN GENETIC AND GENOMIC COUNSELLING**

The Finance Committee on November 19, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves tuition for the Doctor of Philosophy in Genetic and Genomic Counselling of \$1,732.53 per instalment for domestic students and \$3,043.77 per instalment for international students (subject to increases as approved by the Board of Governors), with a minimum of six (6) instalments.

* Program was approved by the UBC Vancouver Senate in October 2021, and was forwarded to the Board under the November 2021 Learning & Research Committee Consent Agenda.



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DATE: November 22, 2021

TO: Ainsley Carry, Vice-President Students
Peter Smailes, Vice-President Finance & Operations

FROM: Karen Hakkarainen, Board Secretary

RE: ENGINEERING UNDERGRADUATE SOCIETY FEES

The Finance Committee on November 19, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves a decrease in the fees of the Engineering Undergraduate Society (ESC) from \$107.26 to \$46.42 for the 2021 winter session, as requested by the UBC Alma Mater Society (AMS).



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DATE: November 22, 2021

TO: Hubert Lai, Q.C., University Counsel
Heather McCaw, Vice-President Development & Alumni Engagement

FROM: Karen Hakkarainen, Board Secretary

RE: ENDOWMENT VARIATION: BILL TYMCHUK CANCER RESEARCH AWARD ENDOWMENT FUND

The Finance Committee on November 19, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves amendments to the Bill Tymchuk Cancer Research Award Endowment Fund, as set out in the amended Terms of Reference, and as recommended by the President and University Counsel.



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DATE: November 22, 2021

TO: Hubert Lai, Q.C., University Counsel
Heather McCaw, Vice-President Development & Alumni Engagement

FROM: Karen Hakkarainen, Board Secretary

RE: **ENDOWMENT VARIATION**
DELTA KAPPA GAMMA SOCIETY, ALPHA PROVINCE BURSARY ENDOWMENT FUND

The Finance Committee on November 19, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves the change of the name of the “Delta Kappa Gamma Society, Alpha Province Bursary Endowment Fund” to the “Delta Kappa Gamma Society International, British Columbia Bursary Endowment Fund”, as recommended by the President and University Counsel.



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DATE: November 22, 2021

TO: Hubert Lai, Q.C., University Counsel

FROM: Karen Hakkarainen, Board Secretary

RE: **ENDOWMENT NAME CHANGE**
EMERGENCY ASSISTANCE BURSARY ENDOWMENT FUND

The Finance Committee on November 19, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves the change of the name of the “Emergency Assistance Bursary Endowment Fund” to the “Parking Services Bursary Endowment Fund”, as recommended by the President and University Counsel.



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DATE: November 22, 2021

TO: Hubert Lai, Q.C., University Counsel
Heather McCaw, Vice-President Development & Alumni Engagement

FROM: Karen Hakkarainen, Board Secretary

RE: **ENDOWMENT NAME CHANGE**
HARRY AND MARJORIE ANNE SLIM MEMORIAL SCHOLARSHIP IN MUSIC ENDOWMENT FUND

The Finance Committee on November 19, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves the change of the name of the “Harry and Marjorie Anne Slim Memorial Scholarship in Music Endowment Fund” to the “H. Colin Slim, Harry and Marjorie Anne Slim Memorial Scholarship in Music Endowment Fund”, as recommended by the President and University Counsel.



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DATE: November 24, 2021
TO: Peter Smalles, Vice-President Finance and Operations
FROM: Karen Hakkarainen, Board Secretary
RE: TERMS OF REFERENCE AMENDMENTS – AUDIT COMMITTEE

The Governance Committee on November 22, 2021 approved the following resolution:

IT IS HEREBY RESOLVED THAT the Governance Committee, under authority delegated by the Board of Governors, approve amendments to the Terms of Reference of the Audit Committee to remove reference to a quorum of 35%.



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DATE: November 24, 2021
TO: Hon. Steven Point, Chair Indigenous Engagement Committee
FROM: Karen Hakkarainen, Board Secretary
RE: TERMS OF REFERENCE AMENDMENTS – INDIGENOUS ENGAGEMENT COMMITTEE

The Governance Committee on November 22, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that the Governance Committee, under authority delegated by the Board of Governors, approve amendments to the Terms of Reference of the Indigenous Engagement Committee to remove reference to a quorum of 35%.



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DATE: November 26, 2021
TO: UBC Vancouver Senate Secretariat
FROM: Karen Hakkarainen, Board Secretary
RE: SENATE RECOMMENDATIONS – SEPTEMBER 22, 2021

The Learning & Research Committee on November 19, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that, with authority delegated by the Board of Governors, the Learning & Research Committee concurs with the approvals from the September 22, 2021 meeting of the UBC Vancouver Senate as set out below, which the Senate recommends to the Board of Governors for approval:

Curriculum: Curriculum proposals from the Faculties of Applied Science, Arts, Forestry, Graduate and Postdoctoral Studies (Applied Science, Arts and Medicine) Land and Food Systems and Pharmaceutical Sciences as recommended by the Vancouver Senate Curriculum Committee.

Awards: New and revised awards as recommended by the Vancouver Senate Awards Committee.



DATE: November 26, 2021
TO: UBC Vancouver Senate Secretariat
FROM: Karen Hakkarainen, Board Secretary
RE: **SENATE RECOMMENDATIONS – OCTOBER 20, 2021**

The Learning & Research Committee on November 19, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that, with authority delegated by the Board of Governors, the Learning & Research Committee concurs with approvals from the 20 October 2021 meeting of the UBC Vancouver Senate, as set out below, which the Senate recommends to the Board for approval:

New Programs: New programs from the Faculty of Graduate and Postdoctoral Studies (Pharmaceutical Sciences and Medicine) as recommended by the Vancouver Senate Admissions and Curriculum Committees.

Curriculum: Curriculum proposals from the Faculties of Forestry and Graduate and Postdoctoral Studies (Education) as recommended by the Vancouver Senate Curriculum Committee.

Awards: New and revised awards as recommended by the Vancouver Senate Awards Committee.

Name Change (Faculty, School, Department, Centre, Institute): The name change from the Department of Classical, Near Eastern, and Religious Studies to the Department of Ancient Mediterranean and Near Eastern Studies within the Faculty of Arts as recommended by the Academic Policy Committee.



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DATE: November 26, 2021
TO: UBC Okanagan Senate Secretariat
FROM: Karen Hakkarainen, Board Secretary
RE: **SENATE RECOMMENDATIONS – OCTOBER 28, 2021**

The Learning & Research Committee on November 19, 2021 approved the following resolution:

IT IS HEREBY RESOLVED that, with authority delegated by the Board of Governors, the Learning & Research Committee concurs with approvals from the 28 October 2021 meeting of the UBC Okanagan Senate, as set out below, which the Senate recommends to the Board of Governors for approval:

Curriculum: Curriculum Proposals from the Faculties of Education and Health and Social Development

Awards: New and revised awards as recommended by the Okanagan Senate Admissions and Awards Committee