



| | |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SUBJECT | Elimination of Professional Development & Community Engagement Distance Education Course Administration Fee |
| SUBMITTED TO | Finance Committee |
| MEETING DATE | September 20, 2022 |
| SESSION CLASSIFICATION | Recommended session criteria from Board Meetings Policy: OPEN |
| REQUEST | APPROVAL REQUESTED IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves elimination of the Distance Education Course Administration Fee assessed by the Faculty of Education's Professional Development & Community Engagement unit, effective 2022 Winter Term 1. |
| LEAD EXECUTIVE | Gage Averill, Provost and Vice-President Academic <i>pro tem</i> , UBC Vancouver |
| SUPPORTED BY | Jan Hare, Dean <i>pro tem</i> , Faculty of Education |

PRIOR SUBMISSIONS

The subject matter of this submission has not previously been considered by the Finance Committee.

EXECUTIVE SUMMARY

The Administration recommends that the Board of Governors permanently eliminate the Distance Education Course Administration Fee (\$55.25), which is assessed per course, in addition to tuition, of students taking online (formerly distance education) courses. This fee is assessed by the Faculty of Education's Professional Development & Community Engagement unit. If approved, the effective date would be 2022 Winter Term 1.

The rationale for this fee elimination is to ensure that students taking online (formerly distance education) courses are treated in the same way as students taking online courses from other faculties and/or on campus, for which no fees are assessed. Unlike in the past, when these courses were following a traditional distance education model, the University is no longer required to mail curriculum or materials to students. Similarly, students are no longer required to either sit in-person exams on campus and/or arrange for their own invigilation, necessitating the shipping of examinations to examination centres around the world. Therefore, this fee is now obsolete.

The fees collected in 2021-2022 totaled \$213,540.00.
