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<b>SUBJECT</b>	Approval of Committee Minutes on Consent Agendas
<b>SUBMITTED TO</b>	Governance Committee
<b>MEETING DATE</b>	November 18, 2022
<b>SESSION CLASSIFICATION</b>	Recommended session criteria from Board Meetings Policy: OPEN
<b>REQUEST</b>	For input only - No action requested
<b>LEAD</b>	Alison Brewin, Governance Committee Chair
<b>SUPPORTED BY</b>	Karen Hakkarainen, Board Secretary

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### EXECUTIVE SUMMARY

At its meeting of March 17, 2022 the Governance Committee considered a number of measures to increase the amount of time available during Board of Governors' meetings for discussion of topics that require the engagement of the full Board, including:

1. Committee Chairs providing written rather than verbal reports to the Board on the proceedings of committee meetings for open and closed sessions; and,
2. Making greater use of the Board's Consent Agenda where possible.

To further allow for efficiency and time savings in Committee meetings, the Board Chair suggested in September 2022 that Committee minutes could potentially be approved via the consent agendas rather than as part of the discussion portion of the agenda. This could save 2-3 minutes per Committee meeting. Furthermore, members are reminded at the start of each session that they may request to move any item from the consent portion of any session agenda to the discussion portion, which they could do should there be anything in draft minutes that requires discussion prior to approval.

A Governor requested that this change of practice be considered by the Governance Committee prior to its implementation. Feedback from the Committee is sought as to whether a change in practice toward approving minutes of Committees via the consent agendas is acceptable beginning in 2023.