



SUBJECT	Non-Refundable Acceptance Deposits – Bachelor of Dental Science Program in Dental Hygiene
SUBMITTED TO	Finance Committee
MEETING DATE	March 22, 2023
SESSION CLASSIFICATION	Recommended session criteria from Board Meetings Policy: OPEN
REQUEST	<p>APPROVAL REQUESTED</p> <p>IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves collection of non-refundable acceptance deposits by the Bachelor of Dental Science program in Dental Hygiene effective for the 2023-2024 Winter Session Term 1 intake (September 2023), as follows:</p> <ul style="list-style-type: none"> <i>i.</i> \$500 for domestic students accepting offers for the Degree Completion options (1-2 years) of the BDSc program in Dental Hygiene (where applicant holds a Dental Hygiene Diploma); <i>ii.</i> \$1,000 for international students accepting offers for the Degree Completion options (1-2 years) of the BDSc program in Dental Hygiene (where applicant holds a Dental Hygiene Diploma); and, <i>iii.</i> \$1,000 for domestic and international students accepting offers for the Bachelor Degree Entry-to-Practice (ETP) option of the BDSc program in Dental Hygiene.
LEAD EXECUTIVE	Gage Averill, Provost and Vice-President Academic, UBC Vancouver
SUPPORTED BY	Bhushan Gopaluni, Vice-Provost and Associate Vice-President Faculty Planning pro tem Mary MacDougall, Dean, Faculty of Dentistry

PRIOR SUBMISSIONS

The subject matter of this submission has not previously been considered by the Finance Committee.

EXECUTIVE SUMMARY

The President approved a recommendation that allows the Bachelor of Dental Science program in Dental Hygiene to collect non-refundable acceptance deposits of:

- \$500 for domestic students accepting offers for the Degree Completion options (1-2 years) of the BDSc program in Dental Hygiene (where applicant holds a Dental Hygiene Diploma)
- \$1,000 for international students accepting offers for the Degree Completion options (1-2 years) of the BDSc program in Dental Hygiene (where applicant holds a Dental Hygiene Diploma)
- \$1,000 for domestic and international students accepting offers for the Bachelor Degree Entry-to-Practice (ETP) option of the BDSc program in Dental Hygiene

These deposits would be effective for the 2023-2024 Winter Session Term 1 intake (September 2023).

Acceptance deposits are credited toward the first tuition instalment, and forfeited by students who accept an offer of admission and then fail to register or decline the offer after the fact, unless there are extenuating circumstances.

APPENDICES

1. Memorandum approved by the President: Non-Refundable Acceptance Deposits for the Bachelor of Dental Science (BDSc) program in Dental Hygiene
2. Student Consultation Report: BDSc (Faculty of Dentistry)

THE UNIVERSITY OF BRITISH COLUMBIA



Provost and Vice-President, Academic
Room 651, Walter C. Koerner Library
1958 Main Mall, Vancouver, B.C. Canada
V6T 1Z2

MEMORANDUM

TO: Deborah Buszard, Interim President and Vice-Chancellor

FROM: Gage Averill, Provost and Vice-President Academic, UBC Vancouver, *pro tem*

DATE: February 17, 2023

RE: **Non-Refundable Acceptance Deposits for the Bachelor of Dental Science (BDSc) Program in Dental Hygiene**

The non-refundable acceptance deposit for the Bachelor of Dental Science (BDSc) Program in Dental Hygiene is currently \$300. I am recommending that the President approve increased non-refundable acceptance deposits of:

- \$500 for domestic students accepting offers for the Degree Completion options (1-2 years) of the BDSc program in Dental Hygiene (where applicant holds a Dental Hygiene Diploma)
- \$1,000 for international students accepting offers for the Degree Completion options (1-2 years) of the BDSc program in Dental Hygiene (where applicant holds a Dental Hygiene Diploma)
- \$1,000 for domestic and international students accepting offers for the Bachelor Degree Entry-to-Practice (ETP) option of the BDSc program in Dental Hygiene

These deposits would be effective 2023/24 Winter Session, Term 1 (i.e., September 2023). Non-refundable deposits are levied when students accept an offer of admission; the deposits are applied to students' first tuition instalments.

RATIONALE

The purpose of the increase for Degree Completion non-refundable acceptance deposits is to align with other undergraduate programs at UBC.

The purpose of the increase for Entry-to-Practice non-refundable acceptance deposits is to reduce the number of drop-outs, which affect the class size, and at late dates significantly reduce the availability of waitlisted students. This is a professional program competing with other professional health programs.

A consultation was undertaken with the AMS, by the VP Students Office, between January 16, 2023 and February 15, 2023. A copy of the consultation report is attached.

BDSC (FACULTY OF DENTISTRY)

STUDENT TUITION FEE DEPOSIT CHANGES CONSULTATION REPORT

The Vice-President, Students Office, in partnership with the Faculty of Dentistry, conducted a student consultation regarding the acceptance deposit for their Dental Hygiene Degree Program. This report outlines the consultation process and summarizes student feedback including the student representatives' submission verbatim in Appendix 2.

Student Representative Bodies Invited to the Consultation

- Alma Mater Society (AMS)
- Dental Undergraduate Society (DUS)

Mode of Consultation

The consultation consisted of an e-consultation. Student representative groups were invited to the consultation through email, and asked to distribute the invitation to their constituents as they felt appropriate. Student representative groups were also offered a face-to-face/zoom meeting to discuss the tuition proposal. A meeting was not requested by student representatives.

Basis of Consultation: The consultation was based on a tuition proposal and rationale document created by the Faculty. Please see Appendix 1 for the invitation and tuition rationale document.

Timelines: The e-consultation was conducted over the period of Monday January 16, 2023 to Wednesday February 15, 2023.

Summary of Student Feedback: Submission was received from DUS. No submission was received from AMS. The verbatim submissions are in Appendix 2.

No individual student submissions were received.

Organization	Summary
DUS	Support for proposed program "No comments in our end, as we believe the increased deposit will hopefully deter drop outs after acceptance. Thank you for your consideration and consulting the DUS."

APPENDIX 1: INVITATION TO CONSULTATION AND TUITION RATIONALE DOCUMENT

*****This message is sent on behalf of Dr. Samantha Reid, Executive Director of the Office of the Vice President, Students*****

Hello everyone,

There is a proposal by the Faculty of Dentistry regarding the acceptance deposit for their Dental Hygiene Degree Program.

In order to inform the program leads and the Board of Governors with regards to the **acceptance deposit proposal/ tuition proposal** for this program, the University is undertaking a consultative process to get your comments as student representatives, and provide an opportunity for students to provide individual comments on the proposal if they wish. **Please note: the scope of this consultation process is limited to the acceptance deposit proposal.**

The consultation will consist of:

1. e-consultation

Please find attached a document which outlines the details of the tuition proposal, including:

- an overview of the program,
- the student consultation that has happened to date,
- the tuition and fees rationale for the program, and
- the proposed tuition and fees.

Please share the document and this email as you see appropriate. **Comments and student organization submissions on the tuition proposal can be provided to Irena Deretic – Administrative Coordinator, Office of the Vice President Students (vpsassist@mail.ubc.ca).**

2. Face to Face/Zoom meeting

If requested by student representatives, we can arrange a face-to-face/Zoom meeting with the program leads regarding this tuition proposal. Please advise as soon as possible if you would like us to arrange a meeting.

THE CONSULTATION PROCESS WILL END ON WEDNESDAY FEBRUARY 15, 2023 AT MIDNIGHT.

Confidentiality

- Comments will be collected by the Vice-President Students Office, and only analysts within that office will know the identity of individual students submitting comments. At no time will anyone outside of the Vice President Students Office know the identity of individual students who submit comments to this consultation. Your comments will only be used for the purposes of the tuition consultation.
- Comments from individual students will be stripped of any identifying information to ensure confidentiality, but otherwise will be provided to the responsible program leads and Board of Governors verbatim.
- Comments received from student organizations will be reported as coming from those organizations, and provided to the responsible faculty and Board of Governors as received. There will also be a summary report of the consultation developed for the Faculty and Board of Governors.

Please let me know if you have any questions about the process.

Thank you,

Samantha

Samantha Reid Ph.D. (she/her)
Executive Director

Office of the Vice President Students

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THE UNIVERSITY OF BRITISH COLUMBIA

PROGRAM TUITION, FEE, DEPOSIT CONSULTATION: BDSC (FACULTY OF DENTISTRY)

PROGRAM OVERVIEW

PROGRAM OVERVIEW

The BSc program in Dental Hygiene is offered as:

- a 4-year Bachelor Degree Entry-to-Practice (ETP)
- a 1-year Degree Completion (DC); applicant holds a Dental Hygiene Diploma
- a 2-year Degree Completion (DC); applicant holds a Dental Hygiene Diploma

Admission to the Degree Completion option (DC 1 or 2-year program) is based on number of postsecondary credits the applicant has. The DC 1 is the entry point for individuals who receive three years or 30 credits of specified university transferable courses. DC 2 is the entry point for individuals who receive academic credit for two years of previous post-secondary education.

PROPOSED TUITION, FEE, OR DEPOSIT CHANGE

ETP acceptance non-refundable deposit change to \$1,000.

DC acceptance non-refundable deposit change to \$500 for domestic students and \$1,000 for international students. This would be for both DC 1 and DC 2 options.

Non-refundable deposits are applied to the student's tuition once they enter the program.

PROPOSED TUITION, FEE, OR DEPOSIT RATIONALE

The ETP deposit increase to \$1,000 in order to reduce the number of drop-outs, which affect the class size, and at late dates significantly reduce the availability of the waitlisted. This is a professional program competing with other professional health programs (midwifery, nursing, etc).

The DC deposit increase is to match the UBC's new student deposit of \$500 for domestic students and \$1,000 for international students.

APPENDIX 2: STUDENT SUBMISSIONS & FACULTY RESPONSES

Submission from the DUS.

From: simransi@student.ubc.ca
To: [VP Students Office Admin Coordinator](#)
Subject: Re: Student Tuition Fee Deposit Changes Consultation - DHDP
Date: Wednesday, February 8, 2023 9:21:26 AM
Attachments: [image001.png](#)
[image001.png](#)
[image001.png](#)
[image001.png](#)
[Student Tuition Fee Deposit Changes Consultation DHDP.pdf](#)

Hi Irena,

No comments in our end, as we believe the increased deposit will hopefully deter drop outs after acceptance. Thank you for your consideration and consulting the DUS.

Best,

Simran Sidhu, BSc. (she/her)
UBC DUS President
DMD Candidate, 2023