



**DATE:** December 6, 2022

**TO:** Gage Averill, Provost and Vice-President Academic, UBC Vancouver  
Rehan Sadiq, Provost and Vice-President Academic, UBC Okanagan  
Yale Loh, Interim Vice-President Finance  
Lesley Cormack, Deputy Vice-Chancellor and Principal, UBC Okanagan  
Ainsley Carry, Vice-President Students

**FROM:** Karen Hakkarainen, Board Secretary

**RE: 2023-2024 TUITION AND NON-INSTRUCTIONAL FEES**

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The Board of Governors on December 5, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves the following, applicable to students on the Vancouver and Okanagan campuses effective May 1, 2023:

- i.* A 2% increase in tuition for new and continuing domestic undergraduate and graduate students, for the programs specified in Schedule A.
- ii.* An increase in tuition for international students as follows:
  - a. a 5% increase in tuition for new incoming international undergraduate students, as set out in Schedule A;
  - b. a 3% increase in tuition for continuing international undergraduate students, who entered their degree programs prior to May 1, 2023, as set out in Schedule A;
  - c. a 2% increase in tuition for new international graduate students in programs with standard rates, as set out in Schedule A;
  - d. a 2% increase in tuition for continuing international graduate students in programs with standard rates, as set out in Schedule A;
  - e. a 5% increase in tuition for new incoming international graduate students in programs with specialized rates, as set out in Schedule A;
  - f. a 3% increase in tuition for international graduate students in programs with specialized rates, who entered their degree programs prior to May 1, 2023, as set out in Schedule A; and,
  - g. a 5% increase in international per credit tuition for unclassified, qualifying, visiting, access studies, and auditing students.
- iii.* An increase of 2% for Non-Instructional Fees as specified in Schedule B, applicable to students on the Vancouver and Okanagan campuses effective May 1, 2023.



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**DATE:** December 6, 2022

**TO:** Lesley Cormack, Deputy Vice-Chancellor and Principal, UBC Okanagan  
Gage Averill, Provost and Vice-President Academic, UBC Vancouver  
Rehan Sadiq, Provost and Vice-President Academic, UBC Okanagan

**FROM:** Karen Hakkarainen, Board Secretary

**RE: PROGRAM CHANGE REQUEST: IRP STUDENT**

---

The Board of Governors on December 5, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors grants approval for Program Change Request (PCR) #57 “Funding Request for Community Support” as part of the Student components of the Integrated Renewal Program for up to a total amount \$10 million from the Program’s Contingency Reserve.



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**DATE:** December 6, 2022

**TO:** Robin Ciceri, Vice-President External Relations  
Lesley Cormack, Deputy Vice-Chancellor and Principal, UBC Okanagan  
Yale Loh, Interim Vice-President Finance  
John Metras, Interim Vice-President Operations  
Hubert Lai, K.C., University Counsel

**FROM:** Karen Hakkarainen, Board Secretary

**RE: **SIXTH MODIFICATION AND/OR ADDENDUM OF UBC OKANAGAN MASTER ROADS AGREEMENT AND HIGHWAY RESERVATION AGREEMENT BETWEEN UBC AND THE CITY OF KELOWNA****

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The Board of Governors on December 5, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors authorizes any two individuals listed in Signing Resolution #1 to execute the Sixth Modification and/or Addendum of UBC Okanagan Master Roads Agreement and Highway Reservation Agreement (as shown in Attachment 1 to the briefing) and any associated land transfer documents, subject to such non-material changes as may be approved by the University Counsel.



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**DATE:** December 6, 2022  
**TO:** Yale Loh, Interim Vice-President Finance  
**FROM:** Karen Hakkarainen, Board Secretary  
**RE: MAIN ENDOWMENT POOL SPENDING RATE FY2024**

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The Board of Governors on December 5, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves retention of the Main Endowment Pool spending rate at 4.0% for FY2024.



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**DATE:** December 6, 2022  
**TO:** Yale Loh, Interim Vice-President Finance  
**FROM:** Karen Hakkarainen, Board Secretary  
**RE: TREK ENDOWMENT FLAT SPEND FY2024**

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The Board of Governors on December 5, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves retention of the Trek Endowment Flat Real Spend of \$51.2 million for FY2024, increasing at 2% annually.



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**DATE:** December 6, 2022

**TO:** Yale Loh, Interim Vice-President Finance  
Hubert Lai, K.C., University Counsel

**FROM:** Karen Hakkarainen, Board Secretary

**RE: PETER WALL LEGACY FUND – REFERENCE PORTFOLIO**

---

The Board of Governors on December 5, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves a Reference Portfolio of 70% Global Equity and 30% Fixed Income for the Peter Wall Legacy Fund.



**DATE:** December 6, 2022

**TO:** Lesley Cormack, Deputy Vice-Chancellor and Principal, UBC Okanagan  
Rehan Sadiq, Provost and Vice-President Academic, UBC Okanagan  
John Metras, Interim Vice-President Operations  
Yale Loh, Interim Vice-President Finance

**FROM:** Karen Hakkarainen, Board Secretary

**RE: UBC DOWNTOWN KELOWNA PROJECT LEASE AND TENANT IMPROVEMENTS  
BOARD 2+3 CONDITIONAL**

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The Board of Governors on December 5, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors grants conditional\* BOARD 2 + 3 approval for the UBC Downtown Kelowna Project as follows:

- i.* approval of final Tenant Improvement capital budget of \$54,100,000, to be funded by a one-time capital payment of \$30,000,000 and the remainder included in and amortized over the length of the lease (25 years);
- ii.* approval of annual lease payments of \$4,000,000 and approximate operating costs as set out in this submission;
- iii.* approval of final funding sources and financing as set out in this submission;
- iv.* authorization to sign lease agreement and to proceed to award Tenant Improvement construction contracts; and,
- v.* approval of funding release of \$30,000,000.

\* Conditional on construction tenders being received at or below budget based on 80% of tenders and on UBC Properties Trust obtaining financing for the base building.



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**DATE:** December 6, 2022

**TO:** Hubert Lai, K.C., University Counsel  
Marcia Buchholz, Vice-President Human Resources

**FROM:** Karen Hakkarainen, Board Secretary

**RE: **PROPOSED AMENDMENTS TO THE INVESTIGATIONS POLICY (SC8)****

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The Board of Governors on December 5, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves of amendments to the Investigations Policy (SC8) in the form set out in Appendix 1 to the briefing, effective April 1, 2023.





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**DATE:** December 6, 2022

**TO:** Hubert Lai, K.C., University Counsel  
Gage Averill, Provost and Vice-President Academic, UBC Vancouver  
Rehan Sadiq, Provost and Vice-President Academic, UBC Okanagan

**FROM:** Karen Hakkarainen, Board Secretary

**RE: **PROPOSED REPEAL OF GRADUATE STUDENT TEACHING POLICY (AP7)****

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The Board of Governors on December 5, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors repeal the Graduate Student Teaching Policy (AP7), effective December 6, 2022.



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**DATE:** November 17, 2022

**TO:** Hubert Lai, K.C., University Counsel  
Heather McCaw, Vice-President Development & Alumni Engagement

**FROM:** Karen Hakkarainen, Board Secretary

**RE:            **ENDOWMENT VARIATION:****  
**CLAY GILLESPIE ROGERS GROUP FINANCIAL BURSARY ENDOWMENT FUND**

---

The Finance Committee on November 17, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, with authority delegated by the Board of Governors, approves the change of the name of the “Clay Gillespie Rogers Group Financial Bursary Endowment Fund” to the “Clay Gillespie RGF Integrated Wealth Management Bursary Endowment Fund” and the Amended and Restated Terms of Reference attached as Appendix 1 to the briefing.



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**DATE:** November 17, 2022

**TO:** Hubert Lai, K.C., University Counsel  
Heather McCaw, Vice-President Development & Alumni Engagement  
Dermot Kelleher, Vice-President Health and Dean, Faculty of Medicine

**FROM:** Karen Hakkarainen, Board Secretary

**RE: ENDOWMENT VARIATION: DR. CHEW WEI MEMORIAL PROFESSORSHIP AND MEMORIAL CHAIR IN GYNAECOLOGIC ONCOLOGY**

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The Finance Committee on November 17, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves:

- i.* the change of name of the “Dr. Chew Wei MBBS [HK] FRCOG [ENG] Memorial Professorship Endowment Fund” to the “Dr. Chew Wei MBBS [HK] FRCOG [ENG] Professorship Endowment Fund” and the Amended and Restated Endowment Trust Agreement attached as Appendix 1 to the briefing; and,
- ii.* the change of name of the “Dr. Chew Wei MBBS [HK] FRCOG [ENG] Memorial Chair in Gynaecologic Oncology Endowment Fund” to the “Dr. Chew Wei MBBS [HK] FRCOG [ENG] Chair in Gynaecologic Oncology Endowment Fund” and the Amended and Restated Endowment Trust Agreement attached as Appendix 2 to the briefing.



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**DATE:** November 17, 2022

**TO:** Hubert Lai, K.C., University Counsel  
Heather McCaw, Vice-President Development & Alumni Engagement  
Dermot Kelleher, Vice-President Health and Dean, Faculty of Medicine

**FROM:** Karen Hakkarainen, Board Secretary

**RE: ENDOWMENT VARIATION: YOUNG PROFESSORSHIP IN APPLIED ETHICS ENDOWMENT DEED  
AND CHAIR IN APPLIED ETHICS ENDOWMENT DEED**

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The Finance Committee on November 17, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves:

- i.* amalgamating the Maurice Young Chair in Applied Ethics Endowment Fund (the “Chair Fund”) and the Mary & Maurice Young Professorship in Applied Ethics Endowment Fund (the “Professorship Fund”) into a single consolidated fund (the “Consolidated Fund”); and,
- ii.* replacing the endowment deeds for the Chair Fund and the Professorship Fund with the amended and restated Mary & Maurice Young Applied Ethics Endowment Trust Deed attached as Appendix 1 to the briefing.



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**DATE:** December 2, 2022  
**TO:** Alison Brewin, Governance Committee Chair  
**FROM:** Karen Hakkarainen, Board Secretary  
**RE: DISSOLUTION OF THE ACADEMIC RENEWAL WORKING GROUP**

---

The Governance Committee on November 18, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Governance Committee, under authority delegated by the Board of Governors, approves the dissolution of the Academic Renewal Working Group, effective November 18, 2022.



**DATE:** November 17, 2022  
**TO:** Senate Secretariat  
**FROM:** Karen Hakkarainen, Board Secretary  
**RE: RECOMMENDATIONS FROM UBC VANCOUVER SENATE – SEPTEMBER 2022**

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The Learning & Research Committee on November 17, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that, with authority delegated by the Board of Governors, the Learning & Research Committee concurs with the approvals from the September 19, 2022 meeting of the UBC Vancouver Senate as set out below, which the Senate recommends to the Board of Governors for approval:

Curriculum Curriculum Proposals from the Faculties of Applied Science, Arts, Graduate and Postdoctoral Studies (Applied Science, Arts, Education, and Medicine), and Land and Food Systems, as well as Enrolment Services, as recommended by the Vancouver Senate Curriculum Committee.

Awards New and revised awards as recommended by the Vancouver Senate Awards Committee



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**DATE:** November 17, 2022  
**TO:** Senate Secretariat  
**FROM:** Karen Hakkarainen, Board Secretary  
**RE: RECOMMENDATIONS FROM UBC OKANAGAN SENATE – SEPTEMBER 2022**

---

The Learning & Research Committee on November 17, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that, with authority delegated by the Board of Governors, the Learning & Research Committee concurs with approvals from the 29 September 2022 meeting of the Okanagan Senate, which the Okanagan Senate recommends to the Board of Governors for approval:

Curriculum Proposals    Administrative shell courses approved by the Okanagan Senate  
Curriculum Committee



**DATE:** November 17, 2022  
**TO:** Senate Secretariat  
**FROM:** Karen Hakkarainen, Board Secretary  
**RE:** **RECOMMENDATIONS FROM UBC VANCOUVER SENATE – OCTOBER 2022**

---

The Learning & Research Committee on November 17, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that, with authority delegated by the Board of Governors, the Learning & Research Committee concurs with the approvals from the 19 October 2022 meeting of the UBC Vancouver Senate as set out below, which the Senate recommends to the Board of Governors for approval:

- |                        |   |
|------------------------|---|
| Curriculum             | Curriculum Proposals from Extended Learning and the Faculties of Graduate and Postdoctoral Studies (Forestry and Medicine) and Medicine, as recommended by the Vancouver Senate Curriculum Committee  |
| Awards                 | New and revised awards as recommended by the Vancouver Senate Awards Committee  |
| Name Change of a Chair | Change of names from the Dr. Chew Wei MBBS [HK] FRCOG [ENG] Memorial Professorship and the Dr. Chew Wei MBBS [HK] FRCOG [ENG] Memorial Chair in Gynaecologic Oncology to the Dr. Chew Wei MBBS [HK] FRCOG [ENG] Professorship and Dr. Chew Wei MBBS [HK] FRCOG [ENG] Chair in Gynaecologic Oncology |





**DATE:** December 15, 2022  
**TO:** Senate Secretariat  
**FROM:** Karen Hakkarainen, Board Secretary  
**RE: RECOMMENDATIONS FROM UBC VANCOUVER SENATE – NOVEMBER 2022**

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Via e-vote concluding on December 14, 2022, the Learning & Research Committee approved the following resolution:

IT IS HEREBY RESOLVED that, with authority delegated by the Board of Governors, the Learning & Research Committee concurs with the approvals from the 16 November 2022 meeting of the UBC Vancouver Senate as set out below, which the Senate recommends to the Board of Governors for approval:

- |                             |  |
|-----------------------------|--|
| Curriculum                  | Curriculum Proposals from the Faculties of Arts, and Graduate and Postdoctoral Studies (Applied Science, Arts and Medicine), as recommended by the Vancouver Senate Curriculum Committee |
| Awards                      | New and revised awards as recommended by the Vancouver Senate Awards Committee   |
| Establishment of a Chair    | Establishment of a Chair in MS Translational Research within the Faculty of Medicine   |
| Name Change of an Endowment | Change of name of the Maurice Young Chair in Applied Ethics to the “Mary & Maurice Young Chair in Applied Ethics”  |



**DATE:** November 18, 2022

**TO:** John Metras, Interim Vice-President Operations  
Gage Averill, Provost and Vice-President Academic pro tem, UBC Vancouver  
Yale Loh, Interim Vice-President Finance

**FROM:** Karen Hakkarainen, Board Secretary

**RE:** **FOOD & BEVERAGE INNOVATION CENTRE (FBIC) (UBC VANCOUVER) BOARD 3**

---

The Finance Committee on November 18, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Property Committee, in accordance with authority delegated by the Board of Governors, grants BOARD 3 approval for the Food and Beverage Innovation Centre (FBIC) as follows:

- i.* approval of final capital and operating budgets;
- ii.* approval of final funding sources and Academic Capital Fund financing of \$2,255,000;
- iii.* authorization to proceed to award construction contracts; and,
- iv.* approval of final funding release of \$11,070,000.



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**DATE:** November 18, 2022  
**TO:** Robin Ciceri, Vice-President External Relations  
**FROM:** Karen Hakkarainen, Board Secretary  
**RE: PROPOSED AMENDMENT TO THE CHANCELLOR PLACE NEIGHBOURHOOD PLAN**

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The Property Committee on November 18, 2022 approved the following resolution:

IT IS HEREBY RESOLVED that the Property Committee, in accordance with authority delegated by the Board of Governors, approves amendments to the Chancellor Place Neighbourhood Plan as set out in Appendix 1 to the briefing.