



SUBJECT	Reduction in the Minimum Number of Tuition Installments Master of Design (MDes), UBC Okanagan
SUBMITTED TO	Finance Committee
MEETING DATE	November 20, 2023
SESSION CLASSIFICATION	Recommended session criteria from Board Meetings Policy: OPEN
REQUEST	APPROVAL REQUESTED IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves a reduction in the minimum number of instalments for the Master of Design (MDes) program at UBC Okanagan from four (4) to three (3) minimum instalments, effective 2023 Winter Term 2.
LEAD EXECUTIVE	Rehan Sadiq, Provost and Vice-President Academic, UBC Okanagan
SUPPORTED BY	Bryce Traister, Dean, Faculty of Creative and Critical Studies Will Hughes, Director, School of Engineering

PRIOR SUBMISSIONS

The subject matter of this submission has been considered previously by the Finance Committee on [September 8, 2021](#) (OPEN SESSION). No action/Follow up requested.

The following Executive Summary provides a status update from the date of the most recent submission.

EXECUTIVE SUMMARY

The Master of Design (MDes) was approved by UBC's Okanagan Senate and Board of Governors in 2021. Subsequently, the program was submitted to DQAB (Degree Quality Assurance Board) for Ministry approval, per regular process for new programs. Upon feedback and approval by the Ministry, the program has changed its length from 16 months to 12 months, which leads to this proposed reduction of the number of minimum instalments from four (4) to three (3). The overall amount of tuition approved in 2021 has not changed; however, with the reduction in the number of installments the fee amount per installment has increased as indicated in the Appendix. The MDes has not been implemented yet.

As no new fees are included in this submission, no further consultation has been conducted.

APPENDICES

1. 2023-2024 UBC Calendar Entries

2023-2024 UBC Calendar Entries

Current:

Master of Design

Instalments per year: 3

Minimum # of instalments for program: 4

Program entry year	Domestic fee per instalment	Domestic Continuing fee per instalment	International fee per instalment	International Continuing fee per instalment
2023S or 2023W	\$7,140.00	\$823.50	\$11,812.50	\$3,166.73

Note: Continuing fee is assessed after instalment 4.

Proposed:

Master of Design

Instalments per year: 3

Minimum # of instalments for program: 3

Program entry year	Domestic fee per instalment	Domestic Continuing fee per instalment	International fee per instalment	International Continuing fee per instalment
2023S or 2023W	\$9,520.00	\$823.50	\$15,750.00	\$3,166.73

Note: Continuing fee is assessed after instalment **3**.