



DATE: December 6, 2024

TO: Gage Averill, Provost and Vice-President Academic, UBC Vancouver
Ainsley Carry, Vice-President Students
Lesley Cormack, Deputy Vice-Chancellor and Principal, UBC Okanagan
Rehan Sadiq, Provost and Vice-President Academic, UBC Okanagan
Frank Laezza, Vice-President Finance & Operations

FROM: Karen Hakkarainen, Board Secretary

RE: **TUITION AND NON-INSTRUCTIONAL FEES FOR 2025-2026**

COMMITTEE/BOARD: Board of Governors

MEETING DATE: December 5, 2024

CLASSIFICATION: OPEN

The Board of Governors on December 5, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves the following, applicable to students on the Vancouver and Okanagan campuses effective May 1, 2025:

- i.* A 2% increase in tuition for new and continuing domestic undergraduate and graduate students, for the programs specified in Schedule A.
- ii.* An increase in tuition for international students as follows:
 - a. a 5% increase in tuition for new incoming international undergraduate students, as set out in Schedule A;
 - b. a 3% increase in tuition for continuing international undergraduate students, who entered their degree programs prior to May 1, 2025, as set out in Schedule A;
 - c. a 2% increase in tuition for new international graduate students in programs with standard rates, as set out in Schedule A;
 - d. a 2% increase in tuition for continuing international graduate students in programs with standard rates, as set out in Schedule A;
 - e. a 5% increase in tuition for new incoming international graduate students in programs with specialized rates, as set out in Schedule A;
 - f. a 3% increase in tuition for international graduate students in programs with specialized rates, who entered their degree programs prior to May 1, 2025, as set out in Schedule A; and,
 - g. a 5% increase in international per credit tuition for unclassified, qualifying, visiting, access studies, and auditing students.
- iii.* A maximum 3% increase in tuition per year for the subsequent four years from the first year of entry or until graduation from their current degree program, whichever is shorter, for new international undergraduate students entering their degree programs in 2025-2026 and those who entered their degree programs prior to May 1, 2025, as set out in Schedule A.
- iv.* An increase of 2% for Non-Instructional Fees as specified in Schedule B, applicable to students on the Vancouver and Okanagan campuses effective May 1, 2025.



DATE: December 6, 2024
TO: Melanie Stewart, Vice-President External Relations
Hubert Lai, K.C., University Counsel
FROM: Karen Hakkarainen, Board Secretary
RE: **UBC-UNIVERSITY NEIGHBOURHOODS ASSOCIATION (UNA) NEIGHBOURS AGREEMENT 2024**

COMMITTEE/BOARD: Board of Governors
MEETING DATE: December 5, 2024
CLASSIFICATION: OPEN

The Board of Governors on December 5, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors:

- i.* approve the amended Neighbours Agreement 2024 (the “Agreement”) substantially in the form attached as Appendix One to the briefing, subject to changes as may be satisfactory to the University Counsel, and authorize the Vice-President Finance and Operations and the University Counsel, or their respective delegates, to execute the Agreement on behalf of UBC;
- ii.* repeal the UNA Reserve Fund Policies that were adopted by the Board of Governors on February 7, 2011 (the “UNA Reserve Fund Policies”); and,
- iii.* delegate to the UNA Board of Directors the authority to adopt, implement, amend and repeal certain limited quasi-municipal bylaws (collectively, the “Neighbourhood Regulations”) but only in strict accordance and subject to Article 8 of the Agreement and provided that this delegation shall automatically end upon the expiration or termination of the Agreement or upon the amendment of any portion of Article 8 of the Agreement.



DATE: December 6, 2024
TO: Frank Laezza, Vice-President Finance & Operations
Lesley Cormack, Deputy Vice-Chancellor and Principal, UBC Okanagan
FROM: Karen Hakkarainen, Board Secretary
RE: INTEGRATED RENEWAL PROGRAM (IRP) – INTERNAL LOANS

COMMITTEE/BOARD: Board of Governors
MEETING DATE: December 5, 2024
CLASSIFICATION: OPEN

The Board of Governors on December 5, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves:

- i.* an internal loan of \$26.3 million for IRP Student – “Pre-Implementation” completed as part of IRP Phase 1; and,
- ii.* two internal loans with an aggregate value of \$284.9 million for IRP Student – “Implementation” and “Completion” as part of IRP Phase 2.



DATE: December 6, 2024
TO: Frank Laezza, Vice-President Finance & Operations
FROM: Karen Hakkarainen, Board Secretary
RE: **MAIN ENDOWMENT POOL SPENDING RATE FY2026**

COMMITTEE/BOARD: Board of Governors
MEETING DATE: December 5, 2024
CLASSIFICATION: OPEN

The Board of Governors on December 5, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves retention of the endowment spending rate at 4.0% for Fiscal Year 2026 for the Main Endowment Pool.



DATE: December 6, 2024
TO: Frank Laezza, Vice-President Finance & Operations
FROM: Karen Hakkarainen, Board Secretary
RE: **TREK ENDOWMENT FUND FLAT SPEND FY2026**

COMMITTEE/BOARD: Board of Governors
MEETING DATE: December 5, 2024
CLASSIFICATION: OPEN

The Board of Governors on December 5, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves retention of the Trek Endowment Flat Real Spend of \$60.0 million for FY2026, increasing at 2% annually.



DATE: December 6, 2024
TO: Hubert Lai, K.C., University Counsel
FROM: Karen Hakkarainen, Board Secretary
RE: **STREAMLINING OF BOARD POLICY REQUIREMENTS (DEFERRED POLICIES)**

COMMITTEE/BOARD: Board of Governors
MEETING DATE: December 5, 2024
CLASSIFICATION: OPEN

The Board of Governors on December 5, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Board of Governors approves amendments to the following Board Policies in the form set out in Appendix 1, effective upon publication in the Official Repository on the website of the Office of University Counsel:

- Administrative AVPs Policy (AP15);
- Employment Advertising Policy (HR11);
- Non-Union Compensation Policy (HR12); and
- Environmental Protection Policy (SC4).



DATE: November 22, 2024
TO: Gage Averill, Provost and Vice-President Academic, UBC Vancouver
Rehan Sadiq, Provost and Vice-President Academic, UBC Okanagan
FROM: Karen Hakkarainen, Board Secretary
RE: INCREASE INTERNATIONAL UNDERGRADUATE ACCEPTANCE DEPOSIT

COMMITTEE/BOARD: Finance Committee
MEETING DATE: November 20, 2024
CLASSIFICATION: OPEN

The Finance Committee on November 20, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves:

- i.* an increase to the acceptance deposit for international undergraduate students from \$1000 to \$3000;
- ii.* classification of the international undergraduate acceptance deposit as a non-refundable deposit, except for students who provide proof acceptable to the Registrar of being denied a study permit, in which case the acceptance deposit, less a \$150 processing fee, shall be refunded to the student; and,
- iii.* changes to be effective starting with incoming students for the 2025 Winter session of the 2025-26 academic year.



DATE: November 22, 2024
TO: Gage Averill, Provost and Vice-President Academic, UBC Vancouver
FROM: Karen Hakkarainen, Board Secretary
RE: **TUITION | BACHELOR ARTS, COMBINED HONOURS IN MATHEMATICS AND PHILOSOPHY**

COMMITTEE/BOARD: Finance Committee

MEETING DATE: November 20, 2024

CLASSIFICATION: OPEN

The Finance Committee on November 20, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves tuition for the Bachelor of Arts, Combined Honours in Mathematics and Philosophy of \$198.67 per credit for domestic students and \$1,572.98 per credit international students in alignment with Bachelor of Arts per credit tuition rates for 2024-2025, effective immediately, subject to increases as approved by the Board of Governors.



DATE: November 22, 2024
TO: Rehan Sadiq, Provost and Vice-President Academic, UBC Okanagan
FROM: Karen Hakkarainen, Board Secretary
RE: TUITION FOR PART-TIME PHD STUDIES AT UBC OKANAGAN

COMMITTEE/BOARD: Finance Committee
MEETING DATE: November 20, 2024
CLASSIFICATION: OPEN

The Finance Committee on November 20, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves a tuition structure for part-time PhD studies at UBC Okanagan which is to follow the tuition structure that is in place for part-time PhD studies at UBC Vancouver consisting of a minimum of 9 instalments of \$1,379.72 for domestic students and \$2,767.60 for international students, aligned with the fees that will be charged to part-time PhD students on the Vancouver campus effective September 2025, subject to annual increases as approved by the Board of Governors.



DATE: November 22, 2024
TO: Gage Averill, Provost and Vice-President Academic, UBC Vancouver
FROM: Karen Hakkarainen, Board Secretary
RE: DOMESTIC AND INTERNATIONAL TUITION REDUCTION: MASTER OF GLOBAL SURGICAL CARE PROGRAM

COMMITTEE/BOARD: Finance Committee
MEETING DATE: November 20, 2024
CLASSIFICATION: OPEN

The Finance Committee on November 20, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves a reduction in Master of Global Surgical Care program tuition fees for domestic students from \$5,169.05 per instalment to \$4,500.00 per instalment, and for international students from \$9,963.45 per instalment to \$5,000.00 per instalment, effective 2025 Winter Term 1 for all new, incoming students, subject to increases as approved by the Board of Governors.



DATE: November 22, 2024

TO: Hubert Lai, K.C., University Counsel
Dermot Kelleher, Vice-President Health and Dean, Faculty of Medicine
Heather McCaw, Vice-President Development & Alumni Engagement

FROM: Karen Hakkarainen, Board Secretary

RE: **ENDOWMENT VARIATION REQUEST: THE JACK BROWN AND FAMILY PROFESSORSHIP IN ALZHEIMER'S RESEARCH ENDOWMENT FUND**

COMMITTEE/BOARD: Finance Committee

MEETING DATE: November 20, 2024

CLASSIFICATION: OPEN

The Finance Committee on November 20, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves the Amended and Restated Jack Brown and Family Professorship in Alzheimer's Research Endowment Trust Deed, attached as Appendix 1 to the briefing.



DATE: November 22, 2024
TO: Frank Laezza, Vice-President Finance and Operations
Adam Charania, Vice-President Human Resources
FROM: Karen Hakkarainen, Board Secretary
RE: UBC STAFF PENSION PLAN - AMENDED SIPP

COMMITTEE/BOARD: Finance Committee
MEETING DATE: November 20, 2024
CLASSIFICATION: OPEN

The Finance Committee on November 20, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves amendments to the UBC Staff Pension Plan Statement of Investment Policies and Procedures (SIPP) as set out in Appendix 2 to the briefing, effective November 20, 2024.



DATE: November 27, 2024

TO: Miranda Lam, K.C., Chair, Board of Governors and Property Committee Chair
Byron Thom, Chair, Governance Committee and Finance Committee
Anna Kindler, Chair, Learning & Research Committee

FROM: Karen Hakkarainen, Board Secretary

RE: UPDATES TO THE TERMS OF REFERENCE FOR THE FINANCE, LEARNING & RESEARCH AND PROPERTY COMMITTEES

COMMITTEE/BOARD: Governance Committee

MEETING DATE: November 21, 2024

CLASSIFICATION: OPEN

The Governance Committee on November 21, 2024 approved the following resolution:

- IT IS HEREBY RESOLVED that the Governance Committee, in accordance with authority delegated by the Board of Governors, approves:
- i.* The amended Terms of Reference for the Finance Committee, as set out in Appendix 1 to the briefing;
 - ii.* The amended Terms of Reference for the Learning & Research Committee, as set out in Appendix 2 to the briefing; and,
 - iii.* The amended Terms of Reference for the Property Committee, as set out in Appendix 3 to the briefing, and,
 - iv.* The amended Terms of Reference to be effective on the approval of the Governance Committee.



DATE: November 27, 2024
TO: Miranda Lam, K.C., Chair, Board of Governors
Byron Thom, Chair, Governance Committee
FROM: Karen Hakkarainen, Board Secretary
RE: AMENDMENTS TO THE BOARD OF GOVERNORS MANUAL

COMMITTEE/BOARD: Governance Committee
MEETING DATE: November 21, 2024
CLASSIFICATION: OPEN

The Governance Committee on November 21, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Governance Committee, in accordance with authority delegated by the Board of Governors, approves amendments to the Board of Governors Manual, as set out in Appendix 1 to the briefing.



DATE: November 22, 2024
TO: Senate Secretariat
FROM: Karen Hakkarainen, Board Secretary
**RE: CONFIRMATION OF APPROVED RESOLUTION:
RECOMMENDATIONS FROM THE OKANAGAN SENATE – SEPTEMBER 2024**

COMMITTEE/BOARD: Learning & Research Committee
MEETING DATE: November 20, 2024
CLASSIFICATION: OPEN

The Learning & Research Committee on November 20, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that, in accordance with authority delegated by the Board of Governors, the Learning & Research Committee concurs with the approvals from the 26 September 2024 meeting of the UBC Okanagan Senate as set out below, which the Senate recommends to the Board of Governors for approval.

Awards New awards as recommended by the Okanagan Senate Admissions
and Awards Committee



DATE: November 22, 2024
TO: Senate Secretariat
FROM: Karen Hakkarainen, Board Secretary
**RE: CONFIRMATION OF APPROVED RESOLUTION:
RECOMMENDATIONS FROM THE VANCOUVER SENATE – OCTOBER 2024**

COMMITTEE/BOARD: Learning & Research Committee
MEETING DATE: November 20, 2024
CLASSIFICATION: OPEN

The Learning & Research Committee on November 20, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that, with authority delegated by the Board of Governors, the Learning & Research Committee concurs with the approvals from the 16 October 2024 meeting of the UBC Vancouver Senate as set out below, which the Senate recommends to the Board of Governors for approval.

Curriculum A curriculum proposal from the Faculty of Graduate and Postdoctoral Studies (Forestry), as recommended by the Vancouver Senate Curriculum Committee

Awards New and revised awards as recommended by the Vancouver Senate Awards Committee



DATE: November 22, 2024
TO: Senate Secretariat
FROM: Karen Hakkarainen, Board Secretary
**RE: CONFIRMATION OF APPROVED RESOLUTION:
RECOMMENDATIONS FROM THE OKANAGAN SENATE – OCTOBER 2024**

COMMITTEE/BOARD: Learning & Research Committee
MEETING DATE: November 20, 2024
CLASSIFICATION: OPEN

The Learning & Research Committee on November 20, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that, in accordance with authority delegated by the Board of Governors, the Learning & Research Committee concurs with the approvals from the 24 October 2024 meeting of the UBC Okanagan Senate as set out below, which the Senate recommends to the Board of Governors for approval.

- Awards New awards as recommended by the Okanagan Senate Admissions and Awards Committee
- Curriculum A curriculum proposal from the Faculty of Arts and Social Sciences as recommended by the Okanagan Senate Curriculum Committee
- FortisBC Smart Energy Research Chair Establishment of the FortisBC Smart Energy Research Chair as recommended by the Provost and Vice-President Academic, UBC Okanagan



DATE: November 22, 2024
TO: Frank Laezza, Vice-President Finance & Operations
Gage Averill, Provost and Vice-President Academic, UBC Vancouver
FROM: Karen Hakkarainen, Board Secretary
RE: **NURSE PRACTITIONER (NP) EXPANSION IN SURREY – TENANT IMPROVEMENTS AT SURREY CITY CENTRE 1, BOARD 2 & BOARD 3**

COMMITTEE/BOARD: Property Committee

MEETING DATE: November 21, 2024

CLASSIFICATION: OPEN

The Property Committee on November 21, 2024 approved the following resolution:

IT IS HEREBY RESOLVED that the Property Committee, in accordance with authority delegated by the Board of Governors, grants conditional* BOARD 2 and BOARD 3 approval for the Nurse Practitioner (NP) Expansion in Surrey - Space Purchase at Surrey City Centre 1 and Tenant Improvements as follows:

- i.* approval of final capital and operating budgets;
- ii.* approval of final funding sources and financing, if applicable, and estimated operating costs;
- iii.* authorization to proceed to award Tenant Improvement construction contracts; and,
- iv.* approval of final funding release of the remaining \$6,500,000.

* Conditional on 80% of tenders being received on or below budget.