



SUBJECT	Fee Correction - Tuition for Part-Time PhD Studies at UBC Okanagan
SUBMITTED TO	Finance Committee
MEETING DATE	February 12, 2025
SESSION CLASSIFICATION	Recommended session criteria from Board Meetings Policy: OPEN
REQUEST	APPROVAL REQUESTED IT IS HEREBY RESOLVED that the Finance Committee, in accordance with authority delegated by the Board of Governors, approves corrections to the part-time PhD studies tuition for UBC Okanagan to assess the continuing fees after 15 instalments, instead of 9 as previously approved, effective September 2025.
LEAD EXECUTIVE	Rehan Sadiq, Provost and Vice-President Academic, UBC Okanagan

PRIOR SUBMISSIONS

The subject matter of this submission was considered by the Finance Committee on [November 20, 2023](#) (OPEN SESSION). Request: Ratification of Fees.

EXECUTIVE SUMMARY

On November 20, 2023, the Finance Committee approved the tuition structure for part-time PhD studies at UBC Okanagan following the UBC Vancouver campus structure. We have recently caught a human error on the fee assessment details which stated that the Continuing Fees are assessed after nine instalments.

As indicated on Appendix 1, the Continuing Fee should be assessed after 15 instalments, following UBC Vancouver's current structure. Thus, this submission seeks to make that correction.

APPENDICES

1. Tuition and Fee Assessment Details



Appendix 1 – Tuition and Fee Assessment Details

Program Description: PhD Programs (Part-Time)

Anticipated Start Date: September 2025

	Domestic	International
Tuition fees per instalment – Note 1	\$1,379.72	\$2,767.60
Minimum No. of Instalments	9	9
Continuing Fees per Instalment (assessed after 15 instalments)	\$856.76	\$3,294.66

Note 1 – Proposed tuition aligns with part-time PhD tuition in Vancouver approved for 2025 Winter and will be subject to annual increases as established by the university. Tuition and student fees are charged in three equal instalments payable in January, May and September.