



**Board of Governors
GOVERNANCE COMMITTEE
MINUTES**

Monday, June 2, 2025

1:10 p.m. to 1:31 p.m.

VIDEOCONFERENCE

Approval: September 11, 2025

Chair	Mr. Byron Thom	Designated Executive Liaison	Mr. Hubert Lai, K.C., University Counsel
Members	President Benoit-Antoine Bacon Ms. Ameer Chande Dr. hagwil hayetsk (Charles Menzies) Ms. Irene Lanzinger Chancellor Judy Rogers, C.M. Mr. Leonard Schein Mr. Matthew Tan	Board Secretary	Ms. Karen Hakkarainen
Regrets	Board Chair Miranda Lam, K.C. Dr. Philipp Reichert, Vice-Chair		

Committee Chair Byron Thom called the open session of the June 2, 2025 meeting of the Governance Committee to order at 1:10 p.m.

The Chair respectfully acknowledged the ancestral and unceded territories of the Musqueam and of the Syilx Okanagan Nation upon which UBC campuses are located.

He welcomed newly elected student Governors to the Board.

The Board Secretary reviewed attendance and confirmed quorum.

1. Approval of Agenda

The Chair asked if any Committee members would like to make any amendments to the agenda. No amendments were requested.

The following resolution was moved, seconded, and **CARRIED**:

IT IS HEREBY RESOLVED that the Governance Committee approves as circulated the Agenda for the open session of the June 2, 2025 Governance Committee meeting.

The Chair asked whether Governors had any actual, potential or apparent conflicts of interest with any of the items on the agenda. No declarations were made.

2. Consent Agenda

The Chair noted the items for approval under the Consent Agenda.

The Chair asked whether Committee members had noted any errors or omissions in the Minutes. None were noted.

The following resolution was moved, seconded, and **CARRIED**:

IT IS HEREBY RESOLVED that the Governance Committee approves the resolutions forwarded under the open Consent Agenda, as presented in the Appendix.

3. Administration of Board Correspondence

The Committee reviewed proposed guidelines aimed at improving the management of Board correspondence in response to the increasing volume of communications. The goal was to strike a balance between enabling UBC community members to submit materials directly to the Board and managing the volume of submissions, including those outside the Board’s mandate and more appropriately handled by the administration. Members supported the use of summarization techniques—particularly for mass communications—to keep Board members well-informed without overloading them.

The following resolution was moved, seconded, and **CARRIED**:

IT IS HEREBY RESOLVED that the Governance Committee recommends that the Board of Governors approves the guidelines for the administration of correspondence to the Board of Governors as set out in the briefing.

The Secretariat's office was recognized for thoughtfully organizing the material and effectively synthesizing community feedback while balancing multiple priorities.

4. Amendments to the Code of Conduct Guidelines

The Committee discussed proposed amendments to the Code of Conduct guidelines to clarify the process for handling complaints about Governor conduct, as set out in the briefing. Key changes emphasized confidentiality, clear guidelines for when to involve the Committee, and flexibility in resolving complaints, with feedback highlighting the need for clarity for both Governors and the public without overly prescriptive rules.

The following resolution was moved, seconded, and **CARRIED**:

IT IS HEREBY RESOLVED that the Governance Committee, in accordance with authority delegated by the Board of Governors, approves amendments to the Code of Conduct and Conflict of Interest Guidelines as set out in the Appendix to the briefing.

ACTION ITEMS

None arising.

CONSENT AGENDA – For Approval

5. Minutes of Previous Meeting

IT IS HEREBY RESOLVED that the Governance Committee approves as circulated Minutes of the open session of the March 12, 2025 Governance Committee meeting.

6. UBC 2024/25 Institutional Accountability Plan and Report

IT IS HEREBY RESOLVED that, under the authority delegated by the Board of Governors, the Governance Committee approves the draft 2024/2025 Institutional Accountability Plan and Report as presented and authorizes the Board Chair and President to jointly approve the final version of the Report prior to submission to the Ministry of Post-Secondary Education and Future Skills.

Adjournment

The open session adjourned at 1:31 p.m.